



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
PARK COMMISSION

January 16, 2018



REGULAR MEETING – ADMINISTRATIVE CONFERENCE ROOM – 7:15 PM (FOLLOWING JOINT MEETING)

1. CALL MEETING TO ORDER
2. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
 - A. December 12, 2017 Regular Minutes
5. COMMUNICATIONS
6. DIRECTOR'S REPORT
 7. ACTION ITEMS
8. DISCUSSION ITEMS
 - A. Proposed Grant Projects for 2018
9. CLOSED SESSION
10. COMMENTS FROM THE PUBLIC
11. OTHER MATTERS AND COMMISSIONERS' COMMENTS
 - A. Friend of the Park Ceremony, Tuesday, January 30, 2018
 - B. Next Park Commission Meeting: Tuesday, March 13, 2018 (February meeting canceled)
 - C. Public Hearing for Proposed Grant Projects, Tuesday, March 13, 2018
 - D. Farmers' Market:
 1. Winter Market: 1st & 3rd Saturday, December – April, 10 am – 2 pm, JC Penney Corridor, Meridian Mall
 - E. Township Offices closed Monday, February 19 in observance of President's Day.
 - D. January/February Winter Family Fun Events:
 1. Moonlight Ski and Shoe, Saturday, January 20; 6-9 pm, Harris Nature Center
 2. Winter Wonderland at Harris Nature Center, Saturday, January 27; 10 am – 3 pm
 3. Meridian Moonlight Sledding, Saturday, January 27; 6-8:30 pm; North Meridian Road Park
 4. Polar Bear 5 K Run/Walk, Sunday, January 28; 10 am; Central Park/Nancy Moore Park
 5. Howl at the Moon, Friday, February 2; 7 pm; Harris Nature Center
 6. Moonlight Ski and Shoe, Saturday, February 10; 6-9 pm, Harris Nature Center
 7. Meridian Ice Fishing Derby, Saturday, February 17; 9am-Noon, Central Park pond
 8. Chinese New Year Celebration, Sunday, February 18; 1-3 pm, Meridian Mall
 9. Moonlight Ski and Shoe, Saturday, February 24; 6-9 pm, Harris Nature Center
 10. Meridian Moonlight Sledding, Saturday, February 24; 6-8:30 pm; North Meridian Road Park
 11. Meridian Swims at MAC, Tuesday, February 28; 6:30-8 pm; Michigan Athletic Club
12. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Park Commission by contacting: Director LuAnn Maisner, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4600 - Ten Day Notice is Required.

Meeting Location: 5151 Marsh Road, Okemos, MI 48864, Administrative Conference Room

Providing a safe and welcoming, sustainable, prime community.

A PRIME COMMUNITY
meridian.mi.us



CHARTER TOWNSHIP OF MERIDIAN
PARK COMMISSION REGULAR **DRAFT** MINUTES
5151 Marsh Road, Okemos, MI 48864
517.853.4600, Town Hall Room
Tuesday, December 12, 2017; 6 PM

PRESENT: Chair, Michael McDonald; Vice Chair Mark Stephens; Commissioner Amanda Lick;
Commissioner Annika Schaetzl
ABSENT: Commissioner Courtney Wisinski
STAFF: LuAnn Maisner, Parks and Recreation Department Director

1. CALL MEETING TO ORDER

Chair McDonald called the regular meeting to order at 6:04 pm.

2. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

None

3. APPROVAL OF AGENDA

Commissioner Stephens moved **TO APPROVE THE AGENDA AS SUBMITTED**. Seconded by Commissioner Schaetzl.

VOICE VOTE: Motion carried unanimously.

4. APPROVAL OF MINUTES

- A. November 14, 2017 Work Session Minutes
- B. November 14, 2017 Regular Minutes

Commissioner Lick moved **TO APPROVE THE MINUTES OF NOVEMBER 14, 2017 WORK SESSION AND REGULAR MEETING AS SUBMITTED**. Seconded by Commissioner Schaetzl.

VOICE VOTE: Motion carried unanimously.

5. COMMUNICATIONS

None

6. DIRECTOR'S REPORTS

No report

7. ACTION ITEMS

- A. 2018 Park Commission Meeting Calendar Amendment
 - Amend joint meeting date to January 16
 - Add work session after joint meeting date on January 16
 - Add Thursday, February 1, and will host the annual Friends of the Park Ceremony in the Town Hall Room at 6 pm
 - Remove the February 13 meeting

Commissioner Lick moved **TO APPROVE AMENDING THE 2018 PARK COMMISSION MEETING SCHEDULE AS FOLLOWS: JOINT MEETING – JANUARY 16 AT 6:00PM; PARK COMMISSION REGULAR MEETING ON JANUARY 16 AT APPROXIMATELY 7:15PM; FRIEND OF THE PARK CEREMONY ON FEBURARY 1 AT 6:00PM; AND CANCEL THE FEBRUARY 13 REGULAR MEETING, AND COPIES OF THE AMENDED MEETING SCHEDULE BE FORWARDED TO THE APPROPRIATE INDIVIDUALS FOR POSTING.**
Seconded by Commissioner Stephens.

ROLL CALL: AYES: Commissioners Lick, Schaetzl, Vice Chair Stephens, Chair McDonald
NAYES: None

Motion carried unanimously.

B. Election of Officers

Chair opened the floor for nominations for Chair.

Commissioner Stephens moved, TO NOMINATE MICHAEL MCDONALD AS CHAIR.
Commissioner Schaetzl seconded.

Chair McDonald accepted the nomination.

Hearing no other nominations, Chair closed the floor to nominations for Chair.

Roll Call Vote: AYES: Vice Chair Stephens, Commissioners Schaetzl, Lick and Chair McDonald
NAYS: None

Motion carried unanimously.

Chair opened the floor for nomination for Vice Chair.

Chair McDonald moved, TO NOMINATE AMANDA LICK AS VICE CHAIR. Commissioner Stephens seconded.

Commissioner Lick accepted the nomination.

Hearing no other nominations, Chair closed the floor to nomination for Vice Chair.

Roll Call Vote: AYES: Commissioners Stephens, Schaetzl, Lick, Chair McDonald
NAYS: None

Motion carried unanimously.

C. Project Agreement – Footbridge and Restroom Project in Central Park

Chair McDonald moved, TO APPROVE THE ATTACHED RESOLUTION TO ACCEPT A GRANT FROM THE FEDERAL LAND AND WATER CONSERVATION FUND IN THE AMOUNT OF

\$150,000 OR 50% OF THE TOTAL PROJECT COST OF \$300,000. Commissioner Lick seconded.

Roll Call Vote: AYES: Commissioners Stephens, Schaetzl, Vice Chair Lick, Chair McDonald
NAYS: None

Motion carried unanimously.

8. COMMISSION DISCUSSION ITEMS

None

9. CLOSED SESSION

None

10. COMMENTS FROM THE PUBLIC

None

11. OTHER MATTERS AND COMMISSIONERS' COMMENTS

- A. Next Park Commission Meeting: Tuesday, January 16, 2017; work session following joint meeting
- B. Farmers' Market:
 - 1. Winter Market: 1st & 3rd Saturday, December – April, 10 am – 2 pm, JC Penney Corridor, Meridian Mall
- C. Township Offices closed Monday & Tuesday, December 25 & 26 in observance of the Christmas Holiday; and Monday & Tuesday, January 1 & 2 in observance of the New Year Holiday.
- D. January Winter Family Fun Events:
 - 1. Howl at the Moon, Friday, January 5; 7 pm, Harris Nature Center
 - 2. Meridian Skates, Saturday, January 6; 6:30-8 pm and Saturday, January 20; 3:30-5pm and 8-9:30 pm, Suburban Ice East Lansing
 - 3. Cross Country Ski Class, Saturday, January 13 9:30-11:30 am, Harris Nature Center
 - 4. Snowshoe Class, Saturday, January 13; 1-3 pm, Harris Nature Center
 - 5. Moonlight Ski and Shoe, Saturday, January 20; 6-9 pm, Harris Nature Center
 - 6. Winter Wonderland at Harris Nature Center, Saturday, January 27; 10 am – 3 pm
 - 7. Meridian Moonlight Sledding, Saturday, January 27; 6-8:30 pm; North Meridian Road Park
 - 8. Polar Bear 5 K Run/Walk, Sunday, January 28; 10 am; Central Park/Nancy Moore Park

12. ADJOURNMENT

Chair McDonald adjourned the regular meeting at 7:03pm.

The next meeting is scheduled for **January 16, 2018** in the Town Hall Room, Meridian Municipal Complex.



To: Park Commission
From: LuAnn Maisner, CPRP, Director
Date: January 11, 2018
Re: Potential 2018 Projects for Grant Consideration

It's time to discuss potential projects for grant consideration as the April 1 deadline will be here before we know it! For the 2018 cycle (due April 1) the Recreation Passport program has increased the maximum grant request amount to \$150,000 and the Land and Water Conservation Fund maximum grant request amount to \$300,000 (total project cost \$600,000). MNRTF remains at a max request of \$300,000.

Items for consideration include:

- Acquisition
 - Not recommended
- Development

	<u>Est. Project Cost</u>	<u>Grant Program</u>
○ Central Park Pavilion	\$200,000	MNRTF
○ Central Park Accessible Playground	\$500,000	
○ Central Park Splash Pad	\$500,000	
○ Historical Village Pavilion	\$200,000	
○ Towner Road Park Playground + amenities	\$250,000	LWCF
○ Nancy Moore Park Playground Replacement	\$200,000	
○ Nancy Moore Accessible Trail	\$80,000	
○ Ottawa Hills Playground/Outdoor Fitness	\$150,000	Passport

I look forward to further discussions on Tuesday.

Remaining CIP Projects Summary by Park

January 11, 2018

Central Park Improvements

• Sculpture Garden	\$ 60,000 plus art
• Pavilion and Sidewalks (Village)	\$200,000
• Pavilion	\$200,000
• Universal Playground	\$500,000
• Splash Pad	<u>\$500,000</u>
	\$1,460,000
• Restroom Building	\$200,000 * (\$100,000 grant)
• Bridge into Village	\$100,000 * (\$50,000 grant)
• Promenade Pathway (A,C,D)	\$395,000 * (\$279,000 grant)

Funding:

Grants	\$429,000
Park Millage	\$1,726,000

(Other Projects and amenities in Master Plan \$2,482,000)

Farmers' Market Relocation

• Pavilion/ice rink*	\$700,000 (\$110,000 grant)	\$200,000pm
• Playground*	\$100,000	
• Restroom Building/office*	\$150,000 (\$75,000 grant)	
• Performance Stage	\$ 25,000 (\$25,000 grant)	
• Sidewalks and crosswalk	\$75,000	
• Landscaping	\$ 15,000	
• Picnic Tables/Trash Containers*	<u>\$ 15,000</u>	
	\$1,080,000	

Park Millage	\$390,000
Other Funding Sources	\$690,000

Ottawa Hills Park

Playground and improvements	\$210,300
-----------------------------	-----------

(fencing, loop path, basketball hoop, resurfacing, site furnishings, tree maintenance, Little free library, sm soccer goals, new play equipment)

Funding: Park millage: \$210,300

Marshall Park

Accessible Playground	\$100,000
Paved Loop Trail	\$ 50,000
Parking improvements	\$ 10,000
Landscaping	<u>\$ 5,000</u>

Funding: Park Millage \$165,000

Towner Road Park

Playground and amenities \$250,000

Funding: Park Millage:250,000

Harris Nature Center

Pavilion	\$150,000 (\$50,000 grant)
Restroom Building near HNC	\$100,000 (\$50,000 grant)
Parking lot expansion	<u>\$60,000</u>

Funding:

Grants	\$100,000
Park Millage	\$210,000

Nancy Moore Park

Accessible Playground	\$200,000
Paved trail around soccer fields	\$ 80,000
Pavilion	<u>\$150,000</u>

Funding: Park Millage \$430,000

Newton Road Park

Playground	\$100,000
------------	-----------

Park Millage \$100,000

Wonch Park

Restroom	\$250,000
Stream bank improvements	\$200,000
Accessible canoe landing	\$125,000
WiFi	<u>\$10,000</u>

Funding: Park Millage \$585,000

Legg Park

Pave Driveway	\$120,000
Expanded Parking	\$ 60,000
Habitat Improve	<u>\$ 15,000</u>

Funding Park Millage \$195,000

Hillbrook

Restroom Bldg.	\$150,000
Accessible Trails	<u>\$ 60,000</u>

Funding: Park Millage \$210,000

OTHER:

Meridian Riverfront Park Improvements

Pave/Boardwalk River Trail	\$950,000
----------------------------	-----------

Funding: Park Millage \$950,000

Snell Towar Recreation Center and Park

Need to discuss future of the Rec Center

Funding Summary:

(not including Meridian Riverfront Park or Snell Towar)

Park Millage funds available through 2025 for projects	\$3,500,000
Funding needed to complete CIP Projects	<u>\$4,471,300</u>
GRANTS NEEDED TO COMPLETE CIP PROJECTS	<u>(\$971,300)</u>