



## AGENDA

CHARTER TOWNSHIP OF  
MERIDIAN  
TOWNSHIP BOARD  
REGULAR MEETING  
January 17, 2017  
6:00 P.M.



1. CALL MEETING TO ORDER<sup>†</sup>
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
  - A. Dave Hall-Chief of Police-Introduction of New Police Officer
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS\*
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA (SALMON)
  - A. Communications
  - B. Minutes
    - (1) December 28, 2016 Special Meeting
    - (2) January 3, 2017 Regular Meeting
  - C. Bills
  - D. Disposal of Surplus Vehicle
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS (CANARY)
12. ACTION ITEMS (PINK)
  - A. Adopted Welcoming Community Resolution-Amendment
  - B. Zoning Amendment #16050 (Planning Commission) Amendment to Industrial Zoning District-**Final Adoption**
  - C. Annual Performance Review of Township Manager
  - D. Extension of Employment Contract of Township Manager
  - E. 2017 Action Plan
13. BOARD DISCUSSION ITEMS (ORCHID)
14. COMMENTS FROM THE PUBLIC\*
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. CLOSED SESSION-Contract Negotiations
17. ADJOURNMENT

**\*ALL COMMENTS LIMITED TO 3 MINUTES, UNLESS PRIOR APPROVAL FOR ADDITIONAL TIME FOR GOOD CAUSE IS OBTAINED FROM THE SUPERVISOR.**

*Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by writing or calling the following:  
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864-1198 (517-853-4258) – Ten Day Notice is Required.*

*Meridian Charter Township: 5151 Marsh Road, Okemos, MI 48864-1198, (517) 853-4000 Township Hall Room; [www.meridian.mi.us](http://www.meridian.mi.us)*

<sup>†</sup> Appointment of Supervisor Pro Tem and/or Temporary Clerk if necessary

*Meridian Township exists to create a sustainable community through the most effective use of available resources that achieve the highest quality of life.*

TOWNSHIP BOARD REGULAR MEETING COMMUNICATIONS, JANUARY 17, 2017

(1) Board Deliberations m(BD)

BD 12E John Scott-Craig, Planning Commission Chair, 5244 Wardcliff Drive, East Lansing; RE: Review of the Mixed Use Planned Unit Development Ordinance in 2017

(2) Board Information (BI)

BI-1 Thomas Archipley II, President and CEO, Centurion Medical Products Corporation, 100 Centurion Way, PO Box 510, Williamston; RE: Copy of letter to Mr. Stewart McKenzie of the Federal Transit Administration concerning the Bus Rapid Transit

BI-2 Phyllis Vaughn, 6100 Balog Court, Haslett; RE: January 3<sup>rd</sup> Board Meeting

BI-3 Donna Rose, 6207 Cobblers Drive, East Lansing; RE: AirBNB Suggestion

BI-4 Lynn Ochberg, 4383 Maumee, Okemos; RE: Making Meridian a Winter Wonderland

BI-5 John P. Gardner, Director, External Affairs, Comcast, Heartland Region, 1401 E. Miller Road, Lansing; RE: Price Changes effective February 15, 2017

BI-6 Neil Bowlby, 6020 Beechwood Drive, Haslett; RE: Meridian Township Transparency

Material handed out at the December 13, 2016 Board Meeting

Donna Rose, 6207 Cobblers Drive, East Lansing; RE: Items for the December 6, 2016 Board Meeting

Mike Jenkins, 6030 Skyline Drive, East Lansing; RE: Support for Karla Hudson's appointment to the Transportation Commission

Jim Buscetta, 3898 Trailwood Drive, Okemos; RE: Support for Karla Hudson's appointment to the Transportation Commission

Department of Community Planning and Development; RE: Site Plan Review Decisions as of December 1, 2016

Material handed out at the January 3, 2017 Board Meeting

Steve Vagnozzi, 2144 Woodfield Drive, Okemos; RE: Transportation Commission Appointment

Maple Ridge Condominium Association Board of Directors, 5493 Maple Ridge Road, Haslett; RE: Business Venture at 5465 Maple Ridge Road

12E

**CLERK'S OFFICE  
BOARD COMMUNICATIONS  
JANUARY 17, 2017**

**Board Deliberations (BD)**

**Brett Dreyfus**

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**From:** John Scott-Craig <scottcra@msu.edu>  
**Sent:** Friday, January 06, 2017 10:26 AM  
**To:** Township Board  
**Subject:** Review of the MUPUD Ordinance in 2017

Dear Township Board members,

Goal #10 in the 2016 Goals Action Plan was to "Review the Township's Mixed Use Planned Unit Development (MUPUD) Ordinance". This important and necessary ordinance continues to play an essential role in efforts to promote development in the Township, particularly for redevelopment of properties where existing but outmoded uses are in place. Since the ordinance was written, however, times have changed and some elements of the law are now in need of revision. As a member of the Planning Commission I would like to encourage you to retain this Goal on your Action Plan for 2017 and perhaps to place it higher on your priority list. I realize that you have many pressing issues to deal with in the coming year, but since the MUPUD ordinance continues to be a valuable tool for redevelopment in the Township and is used more and more frequently, the need for updating certain aspects of the language becomes ever more apparent.

Thank you for your consideration of this request and best wishes to you all in the New Year, John Scott-Craig  
Planning Commission Chair

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BD 12E

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**CLERK'S OFFICE  
BOARD COMMUNICATIONS  
JANUARY 17, 2017**

**Board Information (BI)**

**CENTURION**  
MEDICAL PRODUCTS

December 27, 2016

Mr. Stewart McKenzie  
Planning & Program Development  
Federal Transit Administration  
200 W. Adams Street, Room 320  
Chicago, IL 60606



Dear Mr. McKenzie:

As a lifelong resident of Meridian Township, and the owner and CEO of large business in the area, I cannot recall a more absurd proposal to squander so many tax dollars. The purported benefits are negligible, while the real costs in dollars, dangers and inconveniences for commuters, pedestrians, and businesses are substantial.

- CATA is going to get 3 of the current 5 lanes in Meridian Township, and this is going to improve traffic flow?
- CATA buses in Meridian Township run near empty much of the time. The BRT is not going to change that.
- CATA ridership is primarily for MSU students and people near Frandor, not in Meridian Township. Meridian Township is in the BRT proposal to have a place to turn the CATA vehicles around at Meijer and the Meridian Mall. So \$33 million of the \$133 million proposal is really for a bus cul-de-sac.
- MSU students are only here less than 8 months of the year. To run near-empty CATA BRT busses for the remaining 4 months of the year and tie up needed traffic lanes is just plain silly.
- Allowing left turns only at "turnarounds" that will only hold five vehicles is not realistic for the volume of traffic on Grand River Avenue in Meridian Township. The result will be more congestion and more collisions.
- CATA proposes to reduce non-CATA BRT lanes to 10'. Not only will delivery trucks create a greater danger when parked as they encroach on the adjacent lane, but those narrower lanes will be less forgiving to distracted drivers at rush hour. Again, more congestion and more collisions.
- Having CATA passengers load and exit the BRT from the center turn lane is dangerous and dumb.
- The main reason we were told the BRT proposal was created was to get CATA riders downtown more quickly. Really?!? 7-10 minutes saved for users of public transportation, while nine more signal lights increase drive time for private drivers? This is neither fair nor sensible.
- CATA claims that operational costs will not increase. CATA has no idea what the long-term costs of the BRT maintenance will be or the costs of operating the bus line. Since when do increases in infrastructure not lead to increases in operational costs? To say costs will be the same is nonsense.

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Bottom line: Everyday commuters, pedestrians and business owners (by far the majority of people affected by this proposal) end up much worse off; and at least \$133,000,000 (it will be more by the time it's done) gets used for a boondoggle at a time when there are real needs in the community for intelligent uses of limited funding.

I request that the Federal Transit Administration deny CATA's request for funding.

Please feel free to contact me.

Sincerely,



Thomas A. Archipley II  
President and CEO  
Centurion Medical Products Corporation  
517.546.5400 ext 1140  
Tom2@centurionmp.com

cc:

Sharon Edgar, MDOT  
Debbie Stabenow, U.S. Senator  
Gary Peters, U.S. Senator  
Curtis Hertel, Jr., State Senator  
Sam Singh, State Representative  
Frank Walsh, Meridian Township Manager  
Brett Dreyfus, Meridian Township Clerk  
Julie Brixie, Meridian Township Treasurer  
Deb Alexander, CATA BRT Project Manager  
Patrick Cannon, CATA Board Chair  
George Lahanas, East Lansing City Manager

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## Sandy Otto

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**From:** phyllis vaughn <vaughnp8@yahoo.com>  
**Sent:** Wednesday, January 04, 2017 6:43 AM  
**To:** Board  
**Subject:** Jan 3rd meeting

Happy New Year to you all,

I would like to say thank you for appointing me to the transportation commission. Unfortunately, the office was closed Jan. 2nd and the calendar on the website stated the meeting was Jan. 5th. I even told Tim Potter in an email when we were discussing bikes.

I am not sure you all read my application. I use Redi Ride and Spec.tran. Also I owned and operated a 6 bed foster care home in Dewitt for 10 years and became very involved in barrier free sidewalks and entrances. At one time I had 4 women with wheel chairs and I took all of them out along with two with walkers.

As for Mr. Dreyfus saying I didn't have the right skill set and made inflammatory remarks. I won't even address it. I have sent letters to the board regarding Mr. Dreyfus using his office and township equipment for his campaign.

I went to the library to get the minutes of the Dec. 6th meeting and the Dec. 13th meeting. I believe the 22nd of Dec and neither was posted. I have a copy of a letter sent to the Clerks office on election day from a member of the military who wanted to email their ballot to the clerk. They were denied, I would appreciate someone looking into that.

When the issue of branding came up I was watching the meeting and there was all this bickering and the Supervisor was yelling at residents and residents were yelling at board members. I couldn't believe they wanted to spend 80k for branding and the board to act this way.

So I am glad MrStyka and the new board members have set a new tone.

My main reason for applying for the transportation was to hopefully look at the positive and not have these awful conversations and people are calling people awful names because of their opinion on the BRT or CATA.

I personally consider CATA a luxury. There are issues that can be improved on scheduling, on routes and on number of riders. This Sept I had pick a park on Thurs. to get us out of Grange and to a park. We used Spec tran and enjoyed seeing the parks.

Again thank you and I am sorry I was not there to introduce myself. I watch every meeting live usually. Tonight I watched actually 3 am. Why it was on calendar for 5th I have no idea. Please inform me as to when I am to attend a meeting of the transportation comm.

JAN 1 7 2017

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Thank you  
Phyllis Vaughn

JAN 1 7 2017



## Brett Dreyfus

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**From:** Donna Rose <wild-rose@sbcglobal.net>  
**Sent:** Wednesday, January 04, 2017 11:02 PM  
**To:** Board; Frank Walsh  
**Subject:** AIRBNB Suggestion

Dear Board Members and Manager Walsh,

While listening to the meeting last evening I heard that residents had been complaining about an AIRBNB in our township. You are probably unaware of how they work. My kidney donor has two such apartments in her large Lansing home and it really augments her retirement income. I would suggest rather than writing regulations which may not apply to most cases located in our township you instead either call or provide the phone number to the condo association to AIRBNB 855 424 7262. I have found them not to take any nonsense. Depending on the severity of the complaints, they have been known to shut the host down forever. At any rate the host will be dealt with and this will provide our residents with the quickest remedy. Some AIRBNB's are offered by hosts who live within the home, and others are provided by hosts who do not live in the homes. If the residents with the complaints have the dates when the trouble happened then AIRBNB will likely remove those guests from ever booking through them again. AIRBNB should be almost invisible to other residents, and if that isn't the case they will do something about it. I hope this is helpful.

Donna Rose  
6207 Cobblers Drive  
East Lansing, MI 48823  
517-489-2233

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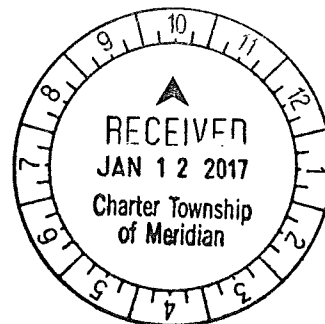
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January 9, 2017

Deborah Guthrie, Cable Coordinator  
Meridian Township  
5151 Marsh Road  
Okemos, MI 48864



RE: Important Information—Price Changes

Dear Ms. Guthrie:

We are committed to delivering the entertainment and services our customers in Meridian rely on today, and the new experiences they will love down the road. As we continue to make improvements to our products and services, and as programmers charge more to carry their networks, our cost of doing business increases. As a result, starting February 15, 2017 prices for certain services and fees will be going up. Please see the enclosed schedule of price changes for more information.

While some prices may have increased, we are always investing in technology to drive innovation. We are working hard to bring our customers great value every day and exciting new developments in the near future, including the following.

- The most TV shows and movies available On Demand
- Innovative X1 Voice Remote that makes searching for shows and movies easier
- Self-service options to save our customers time and adapt to their schedule
- Access to Netflix content on XFINITY X1
- Fastest, most reliable in-home WiFi
- Fastest Internet in America according to Speedtest.net
- More than 14 million WiFi hot spots nationwide

We know you may have questions about these changes. If I can be of any further assistance, please contact me at 517-334-5686.

Sincerely,

John P. Gardner  
Director, External Affairs  
Comcast, Heartland Region  
1401 E. Miller Rd.  
Lansing, MI 48911

Enclosure

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**Schedule of video-related price changes; effective January 1, 2017**

<b><u>VIDEO &amp; OTHER FEES (Monthly unless noted otherwise)</u></b>	<b><u>CURRENT PRICE</u></b>	<b><u>NEW PRICE</u></b>
Broadcast TV Fee	\$4.75	\$6.75
Regional Sports Network Fee	\$3.00	\$5.00
Digital Starter- <i>Includes Limited Basic, additional digital channels, a standard definition digital converter and remote for the primary outlet, MoviePlex, access to Pay-Per-View and On Demand programming and Music Choice</i>	\$67.95	\$68.95
Digital Preferred – <i>Includes Digital Starter, additional digital channels, Encore, access to Pay-Per-View and On Demand programming and Music Choice</i>	\$85.90	\$86.90
Digital Adapter Additional Outlet Service	\$3.99	\$5.99

Certain services available separately or as a part of other levels of service. Comcast service is subject to Comcast's standard terms and conditions of service. Unless otherwise specified, prices shown are the monthly charge for the corresponding service, equipment or package. Prices shown do not include applicable taxes, franchise fees, FCC fees, Regulatory Recovery Fee, Public Access fees, other state or local fees or other applicable charges (e.g., per-call toll or international charges). Prices, services and features are subject to change. If you are a video service customer and you own a compatible digital converter or CableCARD device, please call 1-800-XFINITY for pricing information or visit [www.comcast.com/equipmentpolicy](http://www.comcast.com/equipmentpolicy). ©2017 Comcast. All rights reserved.

\*One-time charge

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## Sandy Otto

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**From:** lynn ochberg <nlv33@comcast.net>  
**Sent:** Wednesday, January 11, 2017 1:50 PM  
**To:** Board  
**Subject:** Making Meridian a Winter Wonderland!

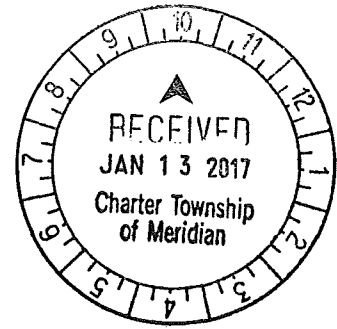
Making the most of the winter season requires thinking differently. As you develop a strategy, it will become apparent that the community is ready to make a culture shift, no longer viewing winter as something to escape from, but instead, seeing it as a unique and magical season. There are several northern cities around the world already working to embrace winter. In Copenhagen, outdoor patios are now open year-round with blankets and heaters to keep patrons warm in winter. Kemi and Oulu, both in northern Finland, plow the snow from bike paths before roads and Oulu commits to clearing bike paths by 6 a.m. after a snow fall. In Oslo, Norway, outdoor artificial turf fields are heated and kept clean of snow, so sports like soccer and lacrosse are played year round. People want to know where to find inexpensive skates or skis to rent. And there's desire for rules and regulations to be lifted somewhat, allowing greater creativity on our streets: fire pits in public places, snow slides and mounds to play on. Not all activities should be downtown and it should be easier to get to activities. Many people don't know how to properly dress for winter, and taking that a step further, there is opportunity for Meridian Township to become a winter fashion hub in and around our Mall.

*Winter lights in key downtown areas. Education of newcomers as well as oldtimers about winter in the Meridian Monitor would help. More winter events like concerts and festivals and outdoor installations and snow and ice sculpture contests will be a new draw to our economic sustainability goals. Better snow removal protocols, especially for the convenience of walkers and bikers will encourage residents and visitors to go outside to play and exercise. Instead of making it more and more convenient to speed through our township, perhaps Meridian should develop into walkable, livable chunks that can be accessed by all and enjoyed in all seasons.*

These ideas are courtesy of the City of Edmonton, Canada, [https://www.edmonton.ca/city\\_government/documents/PDF/COE-WinterCity-Love-Winter-Summary-Report.pdf](https://www.edmonton.ca/city_government/documents/PDF/COE-WinterCity-Love-Winter-Summary-Report.pdf)

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Meridian Township Board  
5151 Marsh Road  
Okemos, Michigan 48864



January 12, 2017

Dear Meridian Township Board,

I think, at least I hope, we all agree that government works most effectively for the people when all citizens, including the governing body, administration, and general public, are engaged and participate in the decision-making process. But in order to be effective “partners” in the governing process, both the Township Board and the citizens of Meridian Township need, foremost, to be informed about township affairs, and of almost equal importance, to be allowed to express fully their opinions regarding governmental activities. Indeed, the Michigan Township Association, in a cover story titled “Opening the Door to an Active Constituency”<sup>1</sup> says “But if citizens are to participate more than simply via the ballot box, then they need proper access to information, meaningful consultation and opportunities to take an active part in policy-making.” For many years, Meridian Township has led the way in all three of these areas, however, over the past several years I have seen a steady erosion of the Township’s exemplary practice of these principles.

Firstly, regarding “proper access to information”, there has been a dramatic decrease in the amount of information that the township openly shares about its day-to-day affairs. This information was in the form of Manager’s Reports, which provided the Board and the public with an easily accessible, and timely, way to monitor the activities of the township, and contained a wealth of information. Beginning in 2013, and coincident with the hiring of a new Township Manager, the semi-monthly Manager’s Reports were changed to monthly reports. Providing them on a monthly basis, rather than bi-weekly, made a lot of sense yet they still provided the depth of information that is vital for keeping a finger on the “pulse” of the community. These monthly Manager’s Reports continued in 2014, however in response to Treasurer Brixie’s suggestion at the annual “Goal Setting” meeting for 2015 (Nov. 13, 2014 meeting minutes), the previous Board agreed to require quarterly reports rather than monthly reports for 2015. Although these reports still contained most of the information that had been present in previous reports, and probably saved some staff time in their preparation compared to monthly reports, they represented somewhat of a stepping-away from the principle of timely sharing of information. Those quarterly reports were completely abandoned in 2016, without, as far as I can find, direction by the Board to do so. Although there was a “Goal” to “Create a monthly Township Manager blog and increase its outreach”, I don’t recall that the Board relieved the Manager of the obligation to provide the quarterly Manager’s Reports, and the Blog was a far cry from what was contained in the reports. In fact, the only “Manager’s Report” for 2016 consisted of a mid-year update on implementation of the 2016 Goals document and contained none of the detailed information that had been present in the previous monthly or quarterly reports. When asked about the lack of quarterly reports, I was told by the Manager:

“Your assessment is correct; the 6 month update is different than what we have provided in the past. Our objective is for the Township Board to chart a mission in November/December of each year and receive quarterly reports on our success/challenges to reaching those goals. This should help create a clear vision for the township. I understand what you desire is something that mirrors our “tidbit” reports showing the number of fire calls, police actions and miles of sewer lines that have been cleaned in the last 90 days.”

<sup>1</sup> Michigan Township News, April 2004

([https://www.michigantownships.org/downloads/opening\\_the\\_door\\_to\\_an\\_active\\_constituency\\_april\\_2004.pdf](https://www.michigantownships.org/downloads/opening_the_door_to_an_active_constituency_april_2004.pdf))

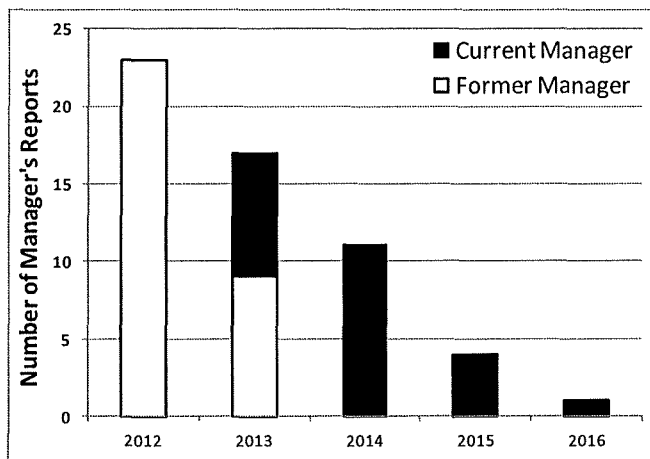
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“We will provide this sort of information in our annual report and continue to offer 90 day reports on our goals and objectives. It is my opinion that a majority of our residents desire to know more about our challenges with downtown Okemos and the Haslett Village Square than how many rescue runs we had over the past 6 months. However, that does not stop us from providing the information you are looking for.”

First of all, those quarterly reviews of progress toward attainment of the Goals never occurred in 2016, and while I understand that the majority of residents are probably not interested in the details of township operations, a Board wishing to remain informed about township affairs should be interested, and should have been provided with the documents that would have allowed them to keep their finger on the “pulse” of the township. This was the primary reason for the reports in the first place, with the added benefit that it allowed the public to have ready access to the information should they want it. I shudder to think what it would cost to FOIA all the information that was contained in those reports. And while much of the information from the reports was contained in the Annual Report, the Annual Report, as the name implies, is only produced once a year. That’s like going to the doctor on a regular basis, having your vital signs recorded each time, asking for the results at each visit, and being told to wait until the end of the year to get them. Below is a graph showing the decline in the number of Manager’s Reports over the past several years:

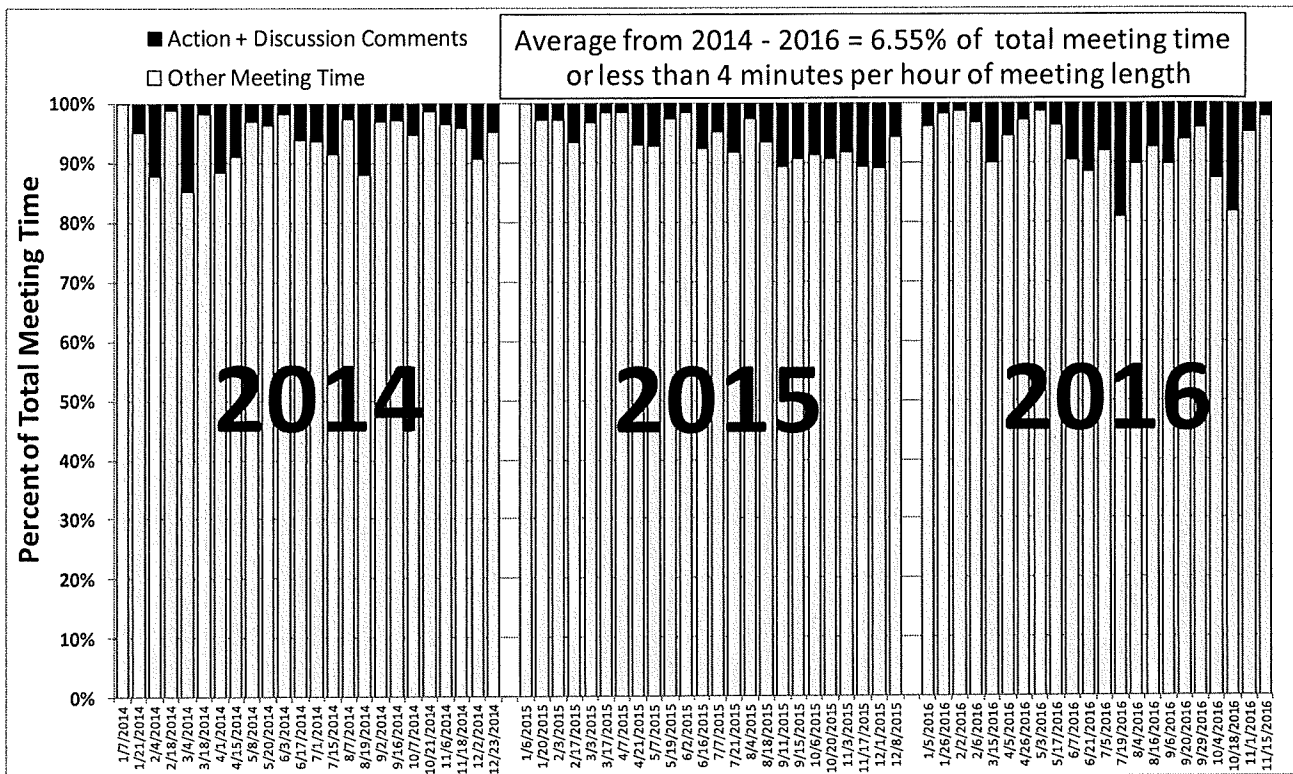


Secondly, addressing MTA’s imperative that townships provide their residents “opportunities to take an active part in policy-making”, one of the most significant opportunities for residents to participate actively in policy-making is in the form of public remarks at Township Board meetings. For as long as I can remember, there has always been an opportunity for residents to provide comments before “Action” and “Board Discussion” agenda items, but these opportunities have, with apparent approval/endorsement of the current Board, been taken away from the public. I have heard two reasons for this, one being that “other communities don’t do it”, and the other being that it led to excessive length of Board meetings. In response to the first argument, it should be pointed out that while most communities nearby Meridian Township only allow comment at the beginning and end of a meeting, it is noteworthy that our next door neighbor, East Lansing, allows for citizen comment before each and every Agenda item dealing with City Council action or discussion. Are we not at least as generous with our time and do we not value ALL citizen input as much as East Lansing? The second reason, length of board meetings, may be a justifiable reason if it could be shown that public comments before “Action” and “Board Discussion” were the root cause of lengthy Board meetings. The truth of the matter is that allowing these comments in the past did not result in a significant lengthening of Board meetings.

By using the minutes from regular Board meetings over the last few years, I have estimated the length of each meeting and the time spent on “Action” and “Discussion” public comments. Thanks to the very detailed minutes that the township currently provides (a source of pride, I might add, when talking to others

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about how Meridian Township compares to their own local government) I was easily able to determine the length of each Board meeting (not including “recess” or “closed session” time). I then counted up the number of citizens who gave comments at each meeting, both for “Action” and “Discussion”, and multiplied that number by three minutes per person. Keep in mind that this is a very liberal estimate for comment time given that while some comments slightly exceeded three minutes, many of them were much shorter than three minutes. A graph of the results for 2014 – 2016 is shown below, where the meeting lengths have been normalized to emphasize the proportion of each meeting that was devoted to “Action” and “Discussion” comments.



I think it is abundantly clear that “Action” and “Discussion” comments by the public were not the reason for excessive length of Board meetings. So when I hear a Trustee state “While I think public comment is very important...we need more meetings that last a reasonable amount of time...and if a Board meeting goes on for four hours it’s not very accessible for our residents...”, what I hear is “I think public comment is very important, but not important enough to allow four minutes of every hour to listen to them.” Another downside to abolishing comments before “Action” and “Discussion” is that if a resident wishing to address the Board is unable to make it on time for the initial public remarks period, say because their Spectran bus was late (or didn’t even show up), or they had to work until nearly 6:00 p.m., they would miss the opportunity to make timely remarks pertaining to “Action” and “Discussion” items on the agenda. If we want to bill ourselves as a “Prime Community”, shouldn’t we go the extra mile (or four minutes per hour) in order to provide the public with ample opportunity to share their views during Board meetings?

I would like to conclude by making a few comments on what transpired at the “Goal Setting” meeting of the Board on Saturday, January 7, 2017. During that meeting the subject of “excessive” overtime pay attributed to the Clerk’s office (\$16,538 in 2016) was brought up and used by the Manager as a basis for suggesting that the Recording Secretary’s attendance at Board and Planning Commission meetings was probably not necessary and that if he had his ‘druthers the minutes of these meetings would consist of only that which is statutorily required. While I do agree with his assessment that the Recording Secretary’s attendance at the meetings was not necessary, given that the minutes themselves are prepared *post-facto* by

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listening to and transcribing from an audio recording of the meetings, I am in total disagreement with the notion that meeting minutes be reduced to a skeleton of their former embodiment.

A pension liability scenario was also presented, for an employee with a \$50,000/yr salary and earning \$15,000 of overtime, in which it was estimated that it would cost the Township an additional \$250,000 in pension costs over the employee's retirement period in order to pay for that level of overtime (presumably for preparing minutes). I would like to point out that the scenario, for this "fictitious" employee was based on assumptions that bore little similarity to the current (and prospective future) employment history of the Recording Secretary and painted the false impression that the Township couldn't afford to spend the money that it takes to produce the high-quality minutes for the Board and Planning Commission; minutes that we, the public, have come to know and rely upon in order to remain fully informed, in a time-efficient manner, about township affairs. If you (the Board) need a place to find the funds for the staff, in order to provide these valuable documents, perhaps you should look toward the massive amount of overtime billed to the Police and Fire accounts, which totaled \$285,878 in 2015. The amount billed to the Clerk's office in 2015 (\$16,065) is a little over 5.6% of the amount billed to the Police and Fire accounts in the same year. Surely we can afford to pay our public safety employees what they deserve without diminishing the quality of the vital services they provide and still be able to afford to pay for the level of quality in meeting minutes that would be worthy of a "Prime Community".

I learned last night that Manager Walsh has unilaterally eliminated overtime pay for the Recording Secretary. My recollection of the Goals meeting last Saturday was that the "excessive" overtime pay issue would be analyzed and that methods to reduce it would be explored, but I don't recall the Board approving a directive to eliminate it entirely. I think that a move such as the Manager has taken, without Board approval, represents an over-stepping of his authority. The approved budget for 2017 included an allocation for overtime to the Clerk's office of \$15,000 and I don't believe an adjustment to that amount has been approved by the Board. I only hope that the Board recognizes the value to the public that the investment in overtime for the Recording Secretary provides, not only to the residents of the township, but to anyone who has the desire or need to have quick and easy access to the proceedings of the meetings of these two important public bodies. Likewise I hope the Board will recognize the value of public remarks before "Action" and "Discussion" and reinstate these opportunities for the public to share their thoughts with you. It's getting harder and harder to buy into the notion of Meridian Township as a "Prime Community" when I see the foundation of what makes us such a fine place to live chipped away, a little bit at a time, to the point that administrative expediency supercedes your responsibility as elected officials to provide "proper access to information, meaningful consultation and opportunities to take an active part in policy-making."

Hoping (but not very optimistic) for a better future,

Neil Bowlby

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9B (1)

**PROPOSED BOARD MINUTES**

**PROPOSED MOTION:**

**Move to approve and ratify the minutes of the December 28, 2016 Special Meeting as submitted.**

**ALTERNATE MOTION:**

**Move to approve and ratify the minutes of the December 28, 2016 Special Meeting with the following amendment(s): [insert amendments].**

**JANUARY 17, 2017  
REGULAR MEETING**

CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD REGULAR MEETING - **DRAFT** -  
5151 Marsh Road, Okemos, MI 48864-1198  
853-4000, Town Hall Room  
TUESDAY, DECEMBER 28, 2016 **6:00 P.M.**

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Brixie, Trustees Deschaine (6:12 P.M.),  
Jackson, Opsommer, Sundland  
ABSENT: None  
STAFF: Township Manager Frank Walsh, Assistant Township Manager/Director of Public  
Works and Engineering Derek Perry, Human Resources Director Joyce Marx

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 6:00 P.M.

2. PUBLIC REMARKS

Supervisor Styka opened Public Remarks.

Leonard Provencher, 5824 Buena Parkway, Haslett, expressed his disappointment this meeting is not being televised. He also addressed what he characterized as short public notice for tonight's meeting.

Supervisor Styka closed Public Remarks.

3. ROLL CALL

The secretary called the roll of the Board.

4. CLOSED SESSION: For the purpose of discussing negotiations and strategy with respect to collective bargaining

**Clerk Dreyfus moved to go into closed session. Seconded by Trustee Jackson.**

ROLL CALL VOTE: YEAS: Trustees Jackson, Opsommer, Sundland, Supervisor Styka,  
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried 6-0.

Supervisor Styka recessed the meeting at 6:05 P.M.

The Board adjourned to the upstairs conference room for a closed session.

**Treasurer Brixie moved to return to open session. Seconded by Trustee Jackson.**

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor  
Styka, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

Supervisor Styka reconvened the meeting at 7:12 P.M.

5. REVIEW & RATIFICATION OF COLLECTIVE BARGAINING AGREEMENTS

**Treasurer Brixie moved to approve a three-year contract with the DPW employees. Seconded by Trustee Jackson.**

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor  
Styka, Treasurer Brixie, Clerk Dreyfus

Motion carried unanimously.

**Treasurer Brixie moved to approve a three-year contract with the Professional Supervisory Association. Seconded by Trustee Sundland.**

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

6. COMMENTS FROM THE PUBLIC

Supervisor Styka opened and closed Public Remarks.

7. ADJOURNMENT

**Clerk Dreyfus moved to adjourn the meeting. Seconded by Treasurer Brixie.**

VOICE VOTE: Motion carried unanimously.

Supervisor Styka adjourned the meeting at 7:18P.M.

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RONALD J.STYKA  
TOWNSHIP SUPERVISOR

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BRETT DREYFUS, CMMC  
TOWNSHIP CLERK

Sandra K. Otto, Secretary

9B (2)

**PROPOSED BOARD MINUTES**

**PROPOSED MOTION:**

**Move to approve and ratify the minutes of the January 3, 2017 Regular Meeting as submitted.**

**ALTERNATE MOTION:**

**Move to approve and ratify the minutes of the January 3, 2017 Regular Meeting with the following amendment(s): [insert amendments].**

**JANUARY 17, 2017  
REGULAR MEETING**

CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD REGULAR MEETING - DRAFT -  
5151 Marsh Road, Okemos, MI 48864-1198  
853-4000, Town Hall Room  
TUESDAY, JANUARY 3, 2017 6:00 P.M.

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Brixie, Trustees Deschaine, Jackson, Opsommer, Sundland

ABSENT: None

STAFF: Township Manager Frank Walsh, Assistant Township Manager/Director of Public Works and Engineering Derek Perry, Director of Community Planning & Development Mark Kieselbach, Police Chief David Hall, Communications Director Deborah Guthrie, Director of Information and Technology Stephen Gebes, Senior Planner Peter Menser, Associate Planner/Economic Development Coordinator Ben Motil

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 6:00 P.M.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLL CALL

The secretary called the roll of the Board.

4. PRESENTATION

A. Creating a Brownfield Authority-Peter Menser

Senior Planner Menser introduced Janet Michaluk, Brownfield Coordinator, Michigan Department of Environmental Quality (MDEQ), who provided a Powerpoint overview on brownfields and creating a Brownfield Redevelopment Authority.

Senior Planner Menser highlighted the process used to establish a Brownfield Redevelopment Authority (BRA).

Board members, staff and MDEQ representative discussion:

- Potential negatives to establishing our own BRA include a learning curve, administrative and operating cost, increased staff time
- Qualifications for people who serve on the BRA
- Percentage of communities who establish their own BRA
- Some larger townships and communities choose to establish their own BRA
- Board member concern with the additional costs and staffing needs associated with administering a BRA
- Suggestion to create an independent group of individuals to serve on the BRA
- Possibility of hiring consultants and charging the cost back to developers
- Ingham County BRA charges a five percent (5%) fee which goes to the Local Site Remediation Revolving Fund (LSRRF)
- Possibility of several brownfield sites in the western portion of Meridian Township over the next few years
- Suggestion for preference to be given to downtown Okemos, Haslett Village Square and Carriage Hills as possible brownfield sites
- Suggestion to have a list of responsibilities which would be assumed by Township staff in the establishment of a Meridian Township BRA
- A local BRA would give the Board another level of oversight in determining brownfields

**It was the consensus of the Board for staff to explore the establishment of a Meridian Township Brownfield Redevelopment Authority.**

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka opened Public Remarks.

Neil Bowlby, 6020 Beechwood Drive, Haslett, discussed the use of shall v. will and which v. that contained in the Investment Policy.

Steve Vagnozzi, 2144 Woodfield, Okemos, shared background information relative to consideration of him for appointment to the Transportation Commission.

Leonard Provencher, 5824 Buena Parkway, Haslett, expressed appreciation for the New Year's Eve fireworks display. He suggested the documentary shown at Studio C regarding the history of Meridian Township be made available to the public through the Capital Area District Library and the various schools systems within the Township.

Supervisor Styka closed Public Remarks.

6. TOWNSHIP MANAGER REPORT

Manager Walsh reported the following:

- January 7<sup>th</sup>: Township Board Goal Setting Session at 10:00 A.M.
- January 10<sup>th</sup>: Joint Meeting with Boards and Commissions at 6:00 P.M.
- January 24<sup>th</sup>: First Board study session beginning at 6:00 P.M.

7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Clerk Dreyfus shared a letter he distributed from the Maple Ridge Condominium Association regarding regulation for air bnbs. He requested Board input on whether this should be discussed at the Board level with the potential to amend the Township's current ordinance. Clerk Dreyfus reported his attendance at the New Year's Eve fireworks display and the documentary shown at Studio C.

Trustee Deschaine also reported his attendance at the New Year's Eve fireworks celebration and the documentary at Studio C.

Trustee Opsommer reported his attendance at the December 23<sup>rd</sup> Capital Area Transportation Authority (CATA) meeting, where it was announced that Debbie Alexander, Assistant Executive Director of CATA, will retire at the end of this week.

Trustee Jackson spoke to the commencement of several regional activities in which Meridian Township will be involved, noting her participation in Shaping the Avenue, one of those activities.

Treasurer Brixie reported her attendance at December's Land Preservation Advisory Board (LPAB) Meeting, where the procurement of the Michigan Trust Fund Natural Resources Grant for the purchase of the Ponderosa property as a permanent preserve was celebrated. She also attended her first Tri-County Regional Planning Commission (TCRPC) Meeting.

Supervisor Styka reported he and some other members of the Board attended a meeting hosted by Michigan State University President Simon last month.

8. APPROVAL OF AGENDA

**Treasurer Brixie moved to approve the agenda amended as follows:**

- **Conduct the Board discussion of a Meridian Township Brownfield Authority directly after the Brownfield Authority Presentation**

**Seconded by Clerk Dreyfus.**

VOICE VOTE: Motion carried unanimously.

9. CONSENT AGENDA (SALMON)

Supervisor Styka reviewed the consent agenda.

**Clerk Dreyfus moved to adopt the Consent Agenda. Seconded by Treasurer Brixie.**

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus  
NAYS: None  
Motion carried unanimously.

A. Communications

(1) Board Deliberations (BD)

- BD12A-1 Donna Rose, 6207 Cobblers Drive, East Lansing; RE: Transportation Commission Appointments & CATA Board Meeting  
BD12A-2 Donna Rose, 6207 Cobblers Drive, East Lansing; RE: JJ Jackson as a member of CATA's Local Advisory Committee

(2) Board Information (BI)

- BI-1 Suchrita Webster, Community Liaison, Michigan State University, 556 East Circle Drive, Room 169, East Lansing; RE: MSU Student Demographics and Housing Needs  
BI-2 Trevor Wagenmaker, 1802 Creekview Terrace, Okemos; RE: Meridian Township's Water System  
BI-3 Shaping the Avenue (unknown address); RE: Feedback on Shaping the Avenue 101

**Clerk Dreyfus moved that the communications be received and placed on file, and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Treasurer Brixie.**

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus  
NAYS: None  
Motion carried unanimously.

B. Minutes

**(1) Clerk Dreyfus moved to approve and ratify the minutes of the December 6, 2016 Regular Meeting as submitted. Seconded by Treasurer Brixie.**

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus  
NAYS: None  
Motion carried unanimously

**(2) Clerk Dreyfus moved to approve and ratify the minutes of the December 13, 2016 Regular Meeting as submitted. Seconded by Treasurer Brixie.**

**Trustee Deschaine moved to amend the minutes of the December 13, 2016 Regular Meeting as follows:**

- **Amend the first bullet point on Page 5 to read: "Board member noted that four (4) Applications for Public Service were missing and should be provided to the Board**
- **Amend Page 5 to add the following bullet point prior to the last bullet under Board discussion: "Township Manager stated there is no conflict of interest between he and Mr. Richards**
- **Amend Page 5 to add the following bullet point prior to the last bullet under Board discussion: "Township Manager stated there is no conflict of interest between the Township and any firm that employs Jerry Richards"**

**Seconded by Treasurer Brixie.**

VOICE VOTE: Motion carried unanimously.

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland,  
Supervisor Styka, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously

C. Bills

**Clerk Dreyfus moved that the Township Board approve the Manager's Bills as follows:**

Common Cash	\$ 369,181.38
Public Works	\$ 250,940.55
Trust & Agency	\$ 1,490,712.43
Total Checks	\$ 2,110,834.36
Credit Card Transactions (Dec. 7 <sup>th</sup> to Dec. 28 <sup>th</sup> , 2016)	\$ 26,725.51
Total Purchases	<u>\$ 2,137,559.87</u>
ACH Payments	<u>\$ 1,863,063.07</u>

**Seconded by Treasurer Brixie.**

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor  
Styka, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

[Bill list in Official Minute Book]

10. QUESTIONS FOR THE ATTORNEY (None)

11. HEARINGS (None)

12. ACTION ITEMS

A. Appointments to Boards and Commissions

**Trustee Jackson moved to appoint Chris Hackbarth, Karla Hudson, Jon Kolbasa, Tim Potter, Phyllis Vaughn and Steven Vagnozzi to the Transportation Commission for terms ending December 31, 2018. Seconded by Trustee Deschaine.**

Board discussion:

- Board member belief there are other applicants with a more desirable skill set to sit on the Transportation Commission
- Need for a level of moderation and the ability to compromise from appointees who will serve on this Commission

VOICE VOTE: Motion carried 6-1 (Clerk Dreyfus).

**Treasurer Brixie moved to appoint Jamie Hiller to the Land Preservation Advisory Board for a term ending December 31, 2020. Seconded by Trustee Deschaine.**

Board discussion:

- Process used for Board and Commission appointments
- Suggestion for the appointment process to be "revamped" in the future

VOICE VOTE: Motion carried unanimously.



**Trustee Deschaine moved to appoint Brian Beauchine to the Zoning Board of Appeals for a term ending December 31, 2019 and Emily Stivers to fill a vacancy on the Zoning Board of Appeals for a term ending December 31, 2017. Seconded by Treasurer Brixie.**

Board discussion:

- Two members who applied for a full term currently serve as alternates on the Zoning Board of Appeals (ZBA)

VOICE VOTE: Motion carried unanimously.

**Trustee Opsommer moved to appoint Joyce Van Coevering to fill a vacancy on the Board of Pension Trustees for a term ending December 31, 2017 and Kelli Martin to the Board of Pension Trustees for a term ending December 31, 2019. Seconded by Treasurer Brixie.**

Board discussion:

- Board member belief Mr. Schlinker stepped down from his service on the Pension Board due to time commitments
- Ms. Van Coevering did not seek reappointment to the Planning Commission due to the time commitment involved, but the time needed for service on the Board of Pension Trustees is considerably less

VOICE VOTE: Motion carried 6-1 (Clerk Dreyfus).

**Trustee Jackson moved to appoint William McConnell to the Environmental Commission. Seconded by Treasurer Brixie.**

Board discussion:

- Mr. Kielbaso and Mr. McConnell have requested reappointment, leaving one additional vacancy

**Trustee Jackson withdrew her motion.**

**Trustee Jackson moved to appoint James Kielbaso, William McConnell and Marina Heos to the Environmental Commission for terms ending December 31, 2019. Seconded by Treasurer Brixie.**

VOICE VOTE: Motion carried unanimously.

**Trustee Opsommer moved to appoint Donna Kregelka to fill a vacancy on the Building Board of Appeals for a term ending December 31, 2018. Seconded by Treasurer Brixie.**

VOICE VOTE: Motion carried unanimously.

**Trustee Deschaine moved to appoint Stacy Hickox to the Local Officials Compensation Commission for a term ending December 31, 2021. Seconded by Treasurer Brixie.**

VOICE VOTE: Motion carried unanimously.

**Treasurer Brixie moved to appoint Walter Benenson and Patrick Crowley to the Communications Commission for a term ending December 31, 2019 and Katherine Dike as an alternate to the Communications Commission for a term ending December 31, 2019. Seconded by Trustee Deschaine.**

Board discussion:

- Value of having an alternate serve on the Communications Commission

VOICE VOTE: Motion carried unanimously.

**Trustee Deschaine moved to appoint Jade Sims to fill a vacancy on the Economic Development Corporation for a term ending December 31, 2017. Seconded by Trustee Opsommer.**

Board discussion:

- Appointee has extensive experience and background in this area

VOICE VOTE: Motion carried unanimously.

**Clerk Dreyfus moved to appoint Renee Korrey and James Raynak to the Downtown Development Authority for a term ending December 31, 2020 and Kurt Jacobs to fill a vacancy on the Downtown Development Authority for a term ending December 31, 2019. Seconded by Trustee Deschaine.**

Board and staff discussion:

- Applicants must obtain certain qualifications to sit on the Downtown Development Authority (DDA)
- Board member suggestion to review the criteria for DDA membership regarding ownership of property within the designated DDA
- Board member belief any resident in the Township benefits and has an interest in the restoration and revitalization of the downtown area
- Several applicants, who otherwise qualify, do not have the ability to serve
- Number of members allowed by law is up to 12
- Township currently works with a seven (7) to nine (9) member Board
- Township currently has seven (7) appointments to the DDA
- Five (5) openings are currently available
- State and local law require a member to either own property within the DDA, work within the DDA or be a resident of the DDA
- Majority of members must either work or own a business within the DDA
- Previous discussion regarding the feasibility of allowing residents from adjacent neighborhoods impacted by the DDA to have representation on the DDA
- Staff to research the requirements to serve on the DDA

VOICE VOTE: Motion carried unanimously.

**Treasurer Brixie moved to appoint Georgia Styka, Sharon Theroux, Carolyn Ahlbrand and Rebecca Jones-Henry to the Community Resources Commission for terms ending December 31, 2018. Seconded by Trustee Deschaine.**

Board discussion:

- Number of members who currently serve on the Community Resources Commission (CRC)
- Board member request for research on whether the CRC has the ability to have additional members as the Board received many applications from qualified residents

**Supervisor Styka recused himself from voting on these appointments.**

VOICE VOTE: Motion carried 6-0.

**Trustee Deschaine moved to appoint Benjamin Louagie, Martha Bashore, Sonya Pentacost, Charles Hagan, Deborah Federau, Bertrice Ellis and Xavier Durand-Hollis to the Board of Review for terms ending December 31, 2018. Seconded by Treasurer Brixie.**

VOICE VOTE: Motion carried unanimously.

Board discussion:

- Board member suggestion to consult the Township Assessor to ascertain if he would like a third Board of Review
- Possibility of staggering the CRC appointments for balance

**B. Zoning Amendment #16050 (Planning Commission) Amendment to Industrial Zoning District, Introduction**

Director Kieselbach summarized the zoning amendment request as outlined in staff memorandum dated December 28, 2016.

**Clerk Dreyfus moved to adopt the resolutions to introduce for publication and subsequent adoption Zoning Amendment #16050 and the amendment to the Mobile Food Units ordinance. Seconded by Trustee Sundland.**

Board discussion:

- Planning Commission and the Economic Development Corporation have recommended approval of the proposed zoning amendment
- Additional uses are consistent with current uses in the Industrial zoning district

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus  
NAYS: None  
Motion carried unanimously.

**C. Township Branding-Final Selection**

**Treasurer Brixie moved to approve the new brand for Meridian Township, to include logo and tag line of option #2, a prime community. Seconded by Trustee Opsommer.**

Director Guthrie noted the M3Group is available to respond to Board questions concerning the research behind the two (2) options.

Board and consultant discussion:

- Prime community is a unique identifier
- Board member interest in an outline for the implementation process relative to visualization
- Implementation process will be phased in over a period of time
- Consultant will work with the Communications Department to determine the priorities for implementation
- Priorities will take into consideration the costs associated with changes (i.e., park signage, vehicle logos)
- Differing views on the creative venue
- Board member concern the Township's brand is not clear
- Branding and placemaking should not be "vague"
- Logo and tag line are important factors of the brand
- Additional messaging, website implementation, customer service, etc. are all parts of the brand
- M3 Group thoroughly researched a broad demographic to solicit input regarding the community's thoughts and viewpoints

- Board member read through M3 Group's research and found the logos and tag options to be representative of an appropriate face for Meridian Township
- Board member suggestion for fellow Board members to read through M3 Group's research
- Appreciation for the creativity and pointedness of the brand
- Definition of prime as an adjective: Of the best possible quality; excellent
- Logo and tag line as the skeleton upon which to build
- Use of the logo and tag line as a cue
- Logo is an "icon" which represents our Township employees, our presence in the community and our responsiveness as Trustees and Township officials
- Logo is a launching point of the Township's direction
- Brand is the people we are and the quality of our schools, parks and Township services

VOICE VOTE: Motion carried 6-1 (Clerk Dreyfus).

D. Investment Policy

**Trustee Deschaine moved to adopt the resolution to approve the Meridian Township Investment Policy. Seconded by Trustee Jackson.**

Board discussion:

- Strategy used for the Township's investment to date
- Interest in adopting language changes as proposed by a member of the public
- Portion of the investment policy language suggested for revision by a member of the public is listed as the example used by communities which belong to the Michigan Municipal League, Michigan Townships Association and the Michigan Government Finance Officers Association
- Importance of focusing on the Township's investment of funds
- Investment policy was last amended June 16, 2015
- Request for additional detail of the various investment options
- Township Board has the ability to make changes to the document in the future
- Board member belief the Board is being asked to adopt the "general" philosophy of Township investments
- Leeway within the policy to make different investments not currently being utilized
- Township does not purchase commercial paper due to the risk involved
- Township may purchase bonds on the secondary market, but does not sell bonds
- Policy does not allow the Treasurer to directly purchase commercial paper or repurchase agreements
- Policy puts into words the existing investment practice
- Township can invest in these vehicles through pooled funds handled by a professional financial manager who oversees that money pool
- The Township Board would need to change the investment policy to utilize the services of an investment banker to purchase commercial paper or repurchase agreements on the Township's behalf
- Township currently operates under the existing policy which is not being amended
- Importance of Board members to understand their statutory and fiduciary responsibility to Meridian Township
- Four (4) new Trustees have not had an opportunity to vote on the investment policy

VOICE VOTE: Motion carried unanimously.

13. BOARD DISCUSSION ITEMS

- B. 2017 Goal Setting/2016 Township Manager Performance Review Process  
Supervisor Styka summarized his plans for the 2017 Goal Setting/2016 Township Manager Performance Review process.

Board and staff discussion:

- Township Manager's formal request for the performance review to be conducted in closed session

- Staff recommendation for the Board to discuss the process used for posting the Board packet
- Review of the appointment process as it needs to be handled by one (1) office
- Policy Governance Review Meeting began in 2000
- Goal setting commenced when the current Township Manager arrived
- Suggestion for the Board to engage in a retreat type concept

**It was the consensus of the Board to move forward as discussed.**

14. COMMENTS FROM THE PUBLIC

Neil Bowlby, 6020 Beechwood Drive, Haslett, inquired about the possibility of posting the documentary on the history of Meridian Township on the Township's website. He addressed information sharing as part of transparency. He believed the new policy of cutting out half of public remarks at Board meetings is not how a prime community functions..

Leonard Provencher, 5824 Buena Parkway, Haslett, inquired if HOMTV will video tape the goal setting session of January 7, 2017.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS (None)

16. ADJOURNMENT

**Clerk Dreyfus moved adjourn. Seconded by Trustee Jackson.**

VOICE VOTE: Motion carried unanimously.

Supervisor Styka adjourned the meeting at 8:35 P.M.

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RONALD J. STYKA  
TOWNSHIP SUPERVISOR

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BRETT DREYFUS, CMMC  
TOWNSHIP CLERK

Sandra K. Otto, Secretary

**Charter Township of Meridian  
Board Meeting  
1/17/2017**

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S  
BILLS AS FOLLOWS:

COMMON CASH	\$ 161,060.12
PUBLIC WORKS	\$ 304,397.79
TRUST & AGENCY	\$ 6,593,995.74
TOTAL CHECKS:	\$ 7,059,453.65
CREDIT CARD TRANSACTIONS Dec 29th to Jan 10th	\$ 6,640.24
TOTAL PURCHASES:	<u>\$ 7,066,093.89</u>
ACH PAYMENTS	<u>\$ 436,144.80</u>

*mm*  
1-12-17

01/12/2017 02:40 PM  
User: hudecek  
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
EXP CHECK RUN DATES 01/17/2017 - 01/17/2017  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: GF

Vendor Name	Description	Amount	Check #
1. 54-A DISTRICT COURT	CASH BOND- STEVEN CRAIG NICHOLS	290.00	94320
2. AFFORDABLE TIRE	TIRES 2016 (STATE CONTRACT PRICING)	1,102.40	
	TIRES 2016 (STATE CONTRACT PRICING)	1,102.40	
	TOTAL	2,204.80	
3. AIRGAS GREAT LAKES	MEDICAL OXYGEN SUPPLIES	59.66	
	MEDICAL OXYGEN SUPPLIES	65.10	
	TOTAL	124.76	
4. ALLGRAPHICS CORP	HASLETT BASKETBALL VOLUNTEER AND PARTICIPATION TSH	987.50	
5. ALPHA NURSERIES INC	TREES FOR TOWAR WOODS, NORTHRIDGE AND LAKE LANSING	123.27	
6. AMERICAN PLANNING ASSOCIATION	SUBSCRIPTION TO ZONING PRACTICE PUBLICATION	95.00	
7. ASAP PRINTING	FORMS AND PAMPHLET PRINTING	121.81	
	FORMS AND PAMPHLET PRINTING	385.78	
	MISC FORMS	448.09	
	TOTAL	955.68	
8. AT & T	MONTHLY SERVICE - JAN	31.99	
9. AT&T	MONTHLY SERVICE FOR 1/1 TO 1/31	82.66	
	MONTHLY SERVICE FOR 1/1 TO 1/31	107.28	
	MONTHLY SERVICE FOR 1/1 TO 1/31	82.66	
	MONTHLY SERVICE FOR 1/1 TO 1/31	267.02	
	MONTHLY SERVICE FROM 1/1 TO 1/31	115.33	
	MONTHLY SERVICE 1/1 TO 1/31	374.64	
	MONTHLY SERVICE FROM 1/1 TO 1/31	2,255.11	
	MONTHLY SERVICE FOR 1/1 TO 1/31	2,411.11	
	TOTAL	5,695.81	
10. AUTO VALUE OF EAST LANSING	2016 REPAIR PARTS	19.00	
	2016 REPAIR PARTS	199.01	
	2016 REPAIR PARTS	15.42	
	2016 REPAIR PARTS	19.98	
	2016 REPAIR PARTS	(19.00)	
	2016 REPAIR PARTS	40.30	
	FLEET REPAIR PARTS 2017	92.82	
	FLEET REPAIR PARTS 2017	144.43	
	FLEET REPAIR PARTS 2017	68.38	
	FLEET REPAIR PARTS 2017	(38.89)	
	FLEET REPAIR PARTS 2017	15.39	
	FLEET REPAIR PARTS 2017	35.18	
	FLEET REPAIR PARTS 2017	42.27	
	TOTAL	634.29	
11. B & D ELEVATOR INC.	QTRLY MAINTENANCE PERFORMED ON 12-12	133.00	
12. BANNASCH WELDING INC	PLOW REPAIR PARTS	390.00	
	19 LBS OF ALUMINUM	95.00	
	TOTAL	485.00	
13. BOARD OF WATER & LIGHT	TOWNSHIP AREA LIGHTING	518.73	94321

01/12/2017 02:40 PM  
User: hudecek  
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
EXP CHECK RUN DATES 01/17/2017 - 01/17/2017  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: GF

Vendor Name	Description	Amount	Check #
14. BRANDIE YATES			
	REIMB FOR MILEAGE AUG - NOV 2016	36.18	
	REIMB FOR MILEAGE APR - JULY 2016	113.08	
	TOTAL	149.26	
15. CAMCA			
	ANNUAL DUES & LUNCHEON-B. DREYFUS	30.00	
	ANNUAL DUES & LUNCHEON-J. HORVATH	30.00	
	TOTAL	60.00	
16. CAPITOL HARLEY - DAVIDSON INC			
	ESTIMATE REPAIRS MOTOR UNIT 10	462.41	
17. CINTAS CORPORATION #725			
	MECHANICS UNIFORM RENTAL	32.90	
	MECHANICS UNIFORM RENTAL	32.90	
	MECHANICS UNIFORM RENTAL	32.90	
	UNIFORM RENTAL 2017	32.90	
	UNIFORM RENTAL 2017	32.90	
	TOTAL	164.50	
18. CITY OF EAST LANSING			
	SHARED ASSESSOR SERVICES FOR DEC 2016	6,247.08	
19. CITY PULSE			
	TWP NOTICES	74.20	
20. CONSUMERS ENERGY			
	CRC EMERG PAYMENT TO AVOID SHUTOFF	258.12	94322
21. COURTESY FORD			
	FORD REPAIR PARTS 2016	62.39	
	FORD REPAIR PARTS 2016	64.68	
	FORD REPAIR PARTS 2016	849.08	
	FORD REPAIR PARTS 2016	209.75	
	FORD REPAIR PARTS 2016	37.26	
	FORD REPAIR PARTS 2016	270.08	
	FORD REPAIR PARTS 2016	515.16	
	FORD REPAIR PARTS 2016	(159.66)	
	FORD REPAIR PARTS 2016	19.46	
	FORD REPAIR PARTS 2017	42.24	
	FORD REPAIR PARTS 2016	77.35	
	2014 FORD POLICE CAR	80.00	
	2008 FORD FUSION	112.00	
	BODY REPAIRS UNITS 102,105,106 ESTIMATE	4,717.42	
	TOTAL	6,897.21	
22. CUMMINS BRIDGEWAY LLC			
	FIRE STATION GEN PARTS & REPAIR	787.20	
23. D&G EQUIPMENT INC			
	LEVER	20.34	
24. DALO CONSTRUCTION			
	REFUND-PERMIT FOR SIGN WAS CANCELED	100.00	
25. DBI			
	OFFICE CHAIR	348.00	
26. DIETZ JANITORIAL SERVICE INC			
	JANITORIAL SERVICE PSB, MUN BUILD, HARRIS CENTER 2	2,001.90	
	JANITORIAL SERVICE PSB, MUN BUILD, HARRIS CENTER 2	343.00	
	TOTAL	2,344.90	
27. EPPLEY INSTITUTE			
	FULL INSTITUTE - D. ANTONE & MATT FOREMAN	565.00	
28. ERIN LINN			
	REIMB FOR MILEAGE SEPT TO DEC	99.90	



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Vendor Name	Description	Amount	Check #
29. FAHEY SCHULTZ BURZYCH RHODES PLC			
	LEGAL FEES	5,000.00	
	LEGAL FEES	9,000.00	
	LEGAL FEES	430.00	
	LEGAL FEES	19.00	
	LEGAL FEES	260.00	
	LEGAL FEES	140.00	
	LEGAL FEES	240.00	
	LEGAL FEES	220.00	
	LEGAL FEES	220.00	
	LEGAL FEES	240.00	
	LEGAL FEES	160.00	
	LEGAL FEES	160.00	
	LEGAL FEES	160.00	
	LEGAL FEES	40.00	
	TOTAL	16,289.00	
30. FIRST COMMUNICATIONS	SERVICE FOR JANUARY	857.05	
31. FIRST MERIT	SAFE DEPOSIT BOX RENTAL	85.00	
32. FRONTLINE MEDICAL	STANDING PO -AMB COT CERTIFICATION/REPAIRS	1,091.00	
33. G&A ASSOCIATES	REFUND PERFORMANCE GUARANTEE (WHOLE FOODS)	5,310.00	
34. GLOBAL INDUSTRIAL	SAFETY STORAGE CABINETS	1,467.00	
35. GOODYEAR COMMERCIAL TIRE	TIRES SEWER DEPT SERVICE TRUCK	1,693.68	
36. GRAINGER	BULK STORAGE RACKS PER QUOTE	1,810.75	
37. GRANGER	SERVICE	76.00	
	SERVICE	111.00	
	SERVICE	128.51	
	SERVICE	65.44	
	SERVICE	17.50	
	SERVICE	87.00	
	TOTAL	485.45	
38. H & H MOBILE	FORD ESCAPE TOWED AFTER ACCIDENT	306.00	
	FORD ESCAPE - TOWED AFTER ACCIDENT	105.00	
	TOTAL	411.00	
39. HASLETT ANIMAL HOSPITAL	CANINE WELLNESS-UBY	75.20	
40. HASLETT-OKEMOS ROTARY	1ST QTR DUES D. HALL	135.00	
	1ST QTR DUES J. BRIXIE	135.00	
	1ST QTR DUES F. WALSH	135.00	
	TOTAL	405.00	
41. IRON MOUNTAIN	RECORD SHREDDING SERVICE	33.60	
42. JOHN DEERE FINANCIAL	FUEL - GASOLINE	8,320.00	
	FUEL - DIESEL	4,595.28	
	TOTAL	12,915.28	

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Vendor Name	Description	Amount	Check #
43. JOHNNY MAC'S	BASKETBALLS FOR WILLIAMSTON 4-6TH BB PROGRAMS	1,059.00	
	ADDITIONAL JERSEYS FOR BASKETBALL	504.00	
	TOTAL	1,563.00	
44. JOHNSON SIGN CO	PERMIT WAS CANCELLED, TEMP SIGN NOT ALLOWED	60.00	
45. KENT COUNTY DEPT OF PUBLIC WORKS	SERVICE FOR DECEMBER	125.10	
46. LANSING SANITARY SUPPLY INC	JANITORIAL SUPPLIES 2016	1,754.65	
47. LYNN MEIKLE	REIMB FOR MILEAGE	47.52	
48. MANNIK AND SMITH	COMPLETION OF TRAFFIC STUDY	582.75	
49. MAYBERRY HOMES	REIMB PG 2015-035 1606 COLUMBUS AVE	750.00	
	REIMB PG 2016-017 1568 BELVEDERE	750.00	
	REIMG PG 2016-009 1544 BELVEDERE (PARTIAL)	250.00	
	REIMB PG 2016-001 1595 BELVEDERE (PARTIAL)	1,250.00	
	REIMB PG 2016-021 2673 COREOPSIS	1,000.00	
	REIMB PG 2016-022 2559 LUPINE	1,000.00	
	TOTAL	5,000.00	
50. MEDICAL MANAGEMENT SYSTEMS OF	PROFESSIONAL SERVICE	6,720.51	
51. MERIDIAN CHARTER TOWNSHIP	REV FROM CELEBRATE MERIDIAN EVENT 2016	6,113.57	
52. MERIDIAN STRATFORD PLACE	CRC EMERG PAYMENT TO AVOID EVICTION	250.00	94323
53. MERIDIAN TOWNSHIP	TRANSFER FOR PAYROLL 01/06/17	1,201.89	
54. MICHAEL BERRY	REIMB PARKING CITATION PAID 2X	25.00	
55. MICHIGAN RECYCLING COALITION	MEMBERSHIP - L. HARVEY	33.34	
	MEMBERSHIP - L. LEROY	166.66	
	TOTAL	200.00	
56. MICHIGAN STATE UNIVERSITY	SGT. RICHARD GRILLO-JAN 30-JUN 17	3,500.00	
	CANINE POLICE DOG-UBY	43.81	
	TOTAL	3,543.81	
57. MICHIGAN.COM	LEGAL NOTICES	815.62	
58. MIRACLE RECREATION EQUIPMENT CO	PAVILION FOR WONCH PARK	10,000.00	
59. MYERS PLUMBING	LINE CLEANING AT HARRIS NATURE CENTER	241.00	
60. NAPA	FLEET REPAIR PARTS 2016	(130.28)	
	FLEET REPAIR PARTS 2017	396.34	
	TOTAL	266.06	
61. NORTHERN LIGHTS ELECTRIC	SECURE AND RELOCATE SUMP PUMP WIRING WITH CIRCUITS	600.00	
62. OVERHEAD DOOR OF LANSING	PARTS & LABOR DOOR AT GAYLORD C SMITH COURT	635.67	
	LABOR TO ADJUST DOOR AT GAYLORD SMITH COURT	170.00	
	TOTAL	805.67	
63. PEOPLEFACTS LLC	SERVICE FROM 12/1 TO 12/31	29.55	

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Vendor Name	Description	Amount	Check #
64. PITNEY BOWES			
	ADHESIVE TAPE, YELLOW & CYAN INK	172.52	
65. PRINTING SYSTEMS INC			
	QVF MASTER CARDS	173.90	
	END OF YEAR SUPPLIES	152.01	
	TOTAL	<u>325.91</u>	
66. PRO-TECH MECHANICAL SERVICES			
	2016 HVAC MAINTENANCE	647.50	
	2016 HVAC MAINTENANCE	210.00	
	2016 HVAC MAINTENANCE	2,933.75	
	TOTAL	<u>3,791.25</u>	
67. PRO-TECH SALES			
	3 BALLISTIC VESTS (DUTY)	2,382.00	
68. RECLAIMED BY DESIGN			
	JANUARY RECYCLING CENTER SERVICE	2,000.00	
69. REFPAY TRUST ACCOUNT			
	PAY FOR 7 & 8 GRADE BOYS BASKETBALL	740.00	
70. RESERVE ACCOUNT			
	TWP MONTHLY POSTAGE 2017 - JAN	3,000.00	
71. ROBIN FAUST			
	REIMB FOR MILEAGE - DECEMBER	31.32	
72. SAFETY SYSTEMS INC			
	ADDITION TO SYSTEM	669.00	
73. SNAP-ON TOOLS			
	HAND HELD SCANNER UPGRADE	1,249.00	
74. SOCIAL NEWS DESK INC			
	ANNUAL LICENSE TO SOCIAL NEWS DESK SOFTWARE	3,865.00	
75. SPARROW OCCUPATIONAL			
	PROFESSIONAL SERVICES	88.00	
	PROFESSIONAL SERVICES FOR DECEMBER 2016	284.00	
	TOTAL	<u>372.00</u>	
76. SPARTAN DISTRIBUTORS			
	PARTS	676.68	
	REPAIR FIRE TRUCK	124.69	
	TOTAL	<u>801.37</u>	
77. SPRINT			
	CELLULAR PHONE SERVICE FOR SGT'S VEHICLES	97.02	
78. ST MARTHA CONFERENCE OF			
	CRC EMERG PAYMENT OF RENT	250.00	94324
79. STATE OF MICHIGAN			
	MEMBERSHIP EXTENDED PURCHASING PROGRAM	230.00	
80. SUPREME SANITATION			
	PORTABLE TOILET RENTAL-NEW YEARS FIREWORKS	510.00	
81. SWAGIT PRODUCTIONS, LLC			
	SWAGIT STREAMING SERVICES START UP	3,462.00	
82. TDS			
	LONG DISTANCE	1,317.30	
83. TRI-COUNTY REGIONAL PLANNING			
	GROUNDWATER LANSING REGIONAL COMM STORMWATER MNGT	6,287.50	
84. UNITED STATES POSTAL SERVICE			
	STANDARD MAIL PERMIT #27	215.00	
85. US BANK EQUIPMENT FINANCE			
	CONTRACT SERVICE	1,438.97	
	CONTRACT PAYMENT	129.00	
	TOTAL	<u>1,567.97</u>	
86. VARIPRO BENEFIT ADMINISTRATORS			
	FLEX ADMINISTRATION 01/17	9,979.20	

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Vendor Name	Description	Amount	Check #
87. VERIZON WIRELESS			
	SERVICE FOR NOVEMBER 2016	2,009.07	
	SERVICE FOR DECEMBER	2,003.03	
	TOTAL	<u>4,012.10</u>	
TOTAL - ALL VENDORS		161,060.12	
FUND TOTALS:			
Fund 101 - GENERAL FUND		99,952.59	
Fund 208 - PARK MILLAGE		13,073.75	
Fund 209 - Land Preservation Millage		885.77	
Fund 211 - PARK RESTRICTED/DESIGNATED		6,113.57	
Fund 218 - POLICE RESTRICTED/DESIGNATED		3,500.00	
Fund 230 - CABLE TV		7,636.88	
Fund 250 - COMMUNITY NEEDS FUND		758.12	
Fund 661 - MOTOR POOL		29,139.44	
PAYMENT TYPE TOTALS			
Paper Check		161,060.12	

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Vendor Name	Description	Amount	Check #
1. AMERICAN PUBLIC WORKS ASSOC	ANNUAL MEMBERSHIP - D. PERRY	215.00	
2. AZTECA SYSTEMS INC	CITYWORKS ANNUAL UPDATE & SUPPORT SOFTWARE	17,640.00	
3. CARL SCHLEGEL INC	BULK SAND, TOPSOIL, GRAVEL FALL 2016	625.72	
4. CATHEY INDUSTRIAL SUPPLIES, CO	HOSE	267.78	
5. CITY OF EAST LANSING	SEMI ANNUAL SEWER OPERATIONS BILLING-JAN	205,698.75	
6. DIXON ENGINEERING	WATER TOWER INSPECTION SERVICES	2,200.00	
7. DTN MANAGEMENT CO	REFUND - METER HEAD WAS REPLACED WITH WRONG SIZE	2,753.10	
8. EASTBROOK HOMES INC	REIMB PGE#15-2 4853 OLMSTED	1,557.50	
	REIMB PGE#15-5 5197 ANACOSTIA	1,654.75	
	REIMB PGE#15-6 2198 CIDER MILL	2,160.00	
	REIMB PGE#15-7 2214 CIDER MILL	2,160.00	
	REIMB PGE#15-9 2226 CIDER MILL	2,473.50	
	REIMB PGE#15-15 2177 CIDER MILL	2,160.00	
	REIMB PGE#16-8 5239 TWINGING	2,690.25	
	REIMB PGE#16-12 6092 SOUTHRIDGE	3,036.25	
	REIMB PGE#16-2 5239 TWINGING	500.00	
	TOTAL	18,392.25	
9. FISHBECK, THOMPSON, CARR & HUBER	SAW GRANT APP BILLING THROUGH 12/30/16	6,706.50	
10. JACK DOHENY COMPANIES INC	JAKEAVATOR FOR VACTOR	1,256.36	
	VACTOR DEBRIS HOSE	855.30	
	TOTAL	2,111.66	
11. MACALLISTER RENTAL	FINAL RENTAL BILL 8/1/16 TO 8/17/16	125.00	
12. MANNIK AND SMITH	TRAFFIC COUNTS, SIGNAL WARRANT ANALYSIS & MEMO	1,686.27	
13. MAYBERRY HOMES	REIMB PGE#14-007 4877 NASSAU	8,250.00	
	REIMB PGE#14-008 2583 LUPINE	1,875.00	
	REIMB PGE#14-009 3566 HYACINTH	1,875.00	
	REIMB PGE#15-010 1575 MAIDEN	2,680.00	
	REIMB PGE#15-013 2696 COREOPSIS	2,435.50	
	REIMB PGE#15-017 1557 MAIDEN	2,285.00	
	REIMB PGE#15-018 2704 COREOPSIS	2,410.25	
	REIMB PGE#15-024 1520 BELVEDERE	2,460.00	
	REIMB PGE#15-025 2551 LUPINE	3,508.00	
	REIMB PGE#15-026 3554 ASTIBE	2,660.00	
	REIMB PGE#15-030 2674 COREOPSIS	2,617.00	
	REIMB PGE#15-102 2740 LUPINE	4,000.00	
	REIMB PGE#15-103 2746 LUPINE	4,650.00	
	TOTAL	41,705.75	
14. MICHIGAN MUNICIPAL LEAGUE	ANNUAL MEMBERSHIP - D. PERRY	110.00	
15. MICHIGAN RECREATION & PARKS ASSOC.	MEMBERSHIP - D. PERRY	130.00	
16. PHOENIX LOSS CONTROL, INC	DAMAGE @ 1280 LEEWARD DR CORNELL RD OKEMOS, MI	2,599.08	
17. TDS	LONG DISTANCE	145.60	

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Vendor Name	Description	Amount	Check #
18. TRI TITLE AGENCY LLC			
	REFUND OVERPM'T FINAL #CADE-005661-0000-01	250.00	
	REFUND OVERPM'T FINAL #BURC-005389-0000-01	250.00	
	TOTAL	<u>500.00</u>	
19. VERIZON WIRELESS			
	SERVICE FOR NOVEMBER	391.99	
	SERVICE FOR DECEMBER	393.34	
	TOTAL	<u>785.33</u>	
TOTAL - ALL VENDORS		304,397.79	
FUND TOTALS:			
Fund 590 - SEWER FUND		281,203.81	
Fund 591 - WATER FUND		23,193.98	
PAYMENT TYPE TOTALS			
Paper Check		304,397.79	

Vendor Name	Description	Amount	Check #
1. BANK OF AMERICA	OVERPM'T @ 2050 HASLETT & 1566 MAIDEN	3,699.71	11951
2. CALIBER HOME LOANS	REFUND-OVERP'MT OF TAXES - SEE DETAILS	2,847.57	11952
3. CENTRAL LOAN ADMINISTRATION	REFUND-OVERPM'T TAXES - SEE DETAILS	9,955.69	11953
4. CHASE	REFUND-OVERP'MT OF TAXES - SEE DETAILS	6,482.26	11954
5. CITIZENS ONE HOME LOANS	REIMB OVERPM'T TAX @ 1190 MALLARD & 1155 MALLARD	1,530.43	11955
6. DART BANK	REIMB TAX @ 5743 WESTMINSTER & 1115 NAUTICAL	4,432.08	11956
7. DITECH FINANCIAL LLC	OVERPM'T TAX @ 383 SHOESMITH & @ 1619 HATCH	2,963.14	11957
8. DOVENMUEHLE MORTGAGE	REFUND-OVERPM'T TAX @ 6249 REYNOLDS W	635.39	11958
9. EAST LANSING PUBLIC SCHOOLS	SUMMER TAX COLLECTION	1,392.04	11959
10. FLAGSTAR BANK	REFUND-OVERPM'T TAX @ 4205 SHOALS	66.47	11960
11. HASLETT PUBLIC SCHOOLS	WINTER & SUMMER TAX COLLECTION	1,157,910.96	11961
12. HSBC BANK USA NA	REIMB OVERPM'T SUMMER TAX @ 2187 TAMARACK	21.30	11962
13. HUNTINGTON-CONSUMER FIRST	REFUND-OVERPM'T TAXES @ 2689 ROSELAND	1,760.68	11963
14. IFTIKER ARMAD & PRISCILLA WADE	REIMB OVERPM'T WINTER TAX @ 6462 ISLAND LAKE EAST	1,000.00	11964
15. INGHAM COUNTY TREASURER	PRE DENIAL INTEREST REMITTANCE TAX YR 2016	7.58	11965
16. INGHAM COUNTY TREASURER-BROWNFIELD	WINTER CAPTURE #33-02-02-25-276-003/GRAND RIVER	17.82	11966
	WINTER 20146 CAPTURE #33-02-02-03-181-015/MARSH	12.48	11967
	TOTAL	30.30	
17. INGHAM INTERMEDIATE SCHOOL	SUMMER TAX & DELINQ PERSONAL PROPERTY TAX	24,100.18	11968
18. LAKE MICHIGAN CREDIT UNION	REFUND-OVERPM'T WINTER TAX @ 4512 SENECA	1,850.78	11969
19. LANSING COMMUNITY COLLEGE	WINTER & DELINQ PERSONAL PROPERTY TAX	2,739,096.70	11970
20. MICHIGAN DEPARTMENT OF TREASURY	PRE DENIAL INTEREST REMITTANCE CURRENT YR 2016	53.11	11971
21. MSU FEDERAL CREDIT UNION	REIMB OVERPM'T WINTER TAX @ 2638 SOPHIEA	1,946.17	11972
22. OKEMOS PUBLIC SCHOOLS	SUMMER/WINTER/DELINQ PERSONAL PROPERTY TAX	2,548,787.57	11973
23. PACIFIC UNION FINANCIAL	REFUND-OVERPM'T TAXES @ 681 PIPER	1,150.88	11974
24. PNC MORTGAGE	REFUND-OVERP'MT OF TAXES - SEE DETAILS	6,290.53	11975
25. QUICKEN LOANS	REFUND-OVERPM'T TAX @ 2448 BURCHAM	477.23	11976
26. REGIONS MORTGAGE	REIMB OVERPM'T TAX @ 4291 TACOMA	2,948.64	11977
27. SETERUS INC.	REIMB OVERPM'T WINTER TAX @ 3973 E SUNWIND	233.22	11978
	REIMB OVERPM'T WINTER TAX @ 6179 TOWAR	1,878.69	11979
	TOTAL	2,111.91	
28. WILLIAMSTON SCHOOLS	WINTER TAX COLLECTION	70,446.44	11980
TOTAL - ALL VENDORS		6,593,995.74	
FUND TOTALS:			

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Vendor Name	Description	Amount	Check #
Fund 701 - TRUST & AGENCY		6,593,995.74	
PAYMENT TYPE TOTALS			
Paper Check		6,593,995.74	



December 29th to January 10th

Date	Merchant Name	Amount	Account Name
2016/12/29	ADOBE *CREATIVE CLOUD	\$49.99	DEBORAH GUTHRIE
2017/01/10	AMAZON MKTPLACE PMTS	\$11.95	MICHELLE PRINZ
2017/01/05	AMAZON MKTPLACE PMTS	\$20.95	CHRISTOPHER DOMEYER
2017/01/05	AMAZON.COM	\$34.18	MICHELLE PRINZ
2017/01/05	AMAZON.COM	\$35.05	CHRISTOPHER DOMEYER
2017/01/06	BAR*BARCODE GIANT	\$84.53	LAWRENCE BOBB
2017/01/04	BELLE TIRE 044	\$80.00	TODD FRANK
2017/01/04	BUDGET TRK CUST SVC	(\$50.00)	DENNIS ANTONE
2017/01/04	BUDGET TRK CUST SVC	(\$50.00)	DENNIS ANTONE
2016/12/29	COMCAST	\$9.50	DEBORAH GUTHRIE
2017/01/09	CROWN AWARDS INC	\$348.70	DARCIE WEIGAND
2016/12/29	DEQ DW TRAIN AND CERTIFY	\$95.00	DENISE GREEN
2017/01/10	DICK'S CLOTHING&SPORTING	\$239.96	DARCIE WEIGAND
2016/12/31	FACEBK FP5H6AJM92	\$76.19	LUANN MAISNER
2016/12/31	FACEBK RVU7ABWMT2	\$31.45	DEBORAH GUTHRIE
2017/01/06	FEDEX 785219400665	\$16.53	WILLIAM PRIESE
2016/12/29	FEDEXOFFICE 00004069	\$161.97	BRANDIE YATES
2016/12/29	FUN EXPRESS	\$81.86	MICHAEL DEVLIN
2017/01/09	HARBOR FREIGHT TOOLS 157	\$29.98	DAVID LESTER
2016/12/30	HARBOR FREIGHT TOOLS 157	\$134.96	TAVIS MILLEROV
2016/12/30	HARBOR FREIGHT TOOLS 157	\$25.98	WILLIAM PRIESE
2017/01/06	HASLETT TRUE VALUE HARDW	\$242.56	PETER VASILION
2017/01/03	HASLETT TRUE VALUE HARDW	\$12.22	TOM OXENDER
2017/01/03	HASLETT TRUE VALUE HARDW	\$62.09	DAN PALACIOS
2017/01/06	HENDERSON_OKEMOS	\$241.14	TODD FRANK
2017/01/06	IN *RP & ASSOCIATES	\$1,067.09	DEBORAH GUTHRIE
2017/01/03	INSTANTCARD 8889806179	\$100.00	DEREK PERRY
2017/01/06	JIMMY JOHNS - 90055 - MOT	\$81.02	MICHELLE PRINZ
2017/01/06	KROGER #793	\$4.58	DARCIE WEIGAND
2017/01/06	LEXISNEXIS RISK SOL EPIC	\$50.00	KEN PLAGA
2017/01/06	MEIJER INC #025 Q01	\$18.74	CATHERINE ADAMS
2017/01/05	MEIJER INC #025 Q01	\$52.78	MICHELLE PRINZ
2017/01/07	MEIJER INC #025 Q01	\$75.94	WILLIAM RICHARDSON
2016/12/29	MEIJER INC #025 Q01	\$62.63	KRISTEN COLE
2017/01/06	MICHIGAN MUNICIPAL LEAGUE	\$110.00	MICHELLE PRINZ
2017/01/09	MICHIGAN WATER ENVIORNMEN	\$1,260.00	DENISE GREEN
2017/01/05	MIDWEST POWER EQUIPMEN	\$165.23	ROBERT STACY
2017/01/07	NATIONAL REGISTRY EMT	\$75.00	SCOTT DAWSON
2017/01/07	NATIONAL REGISTRY EMT	\$75.00	SCOTT DAWSON
2017/01/05	OFFICEMAX/OFFICEDEPOT #61	\$38.43	MICHELLE PRINZ
2017/01/06	OFFICEMAX/OFFICEDEPOT #61	\$123.41	KATHERINE RICH
2017/01/05	OFFICEMAX/OFFICEDEPOT #61	\$90.96	CHRISTOPHER DOMEYER
2017/01/05	OFFICEMAX/OFFICEDEPOT #61	\$28.51	ROBIN FAUST
2017/01/06	OFFICEMAX/OFFICEDEPOT #61	\$36.57	ROBIN FAUST
2017/01/05	OFFICEMAX/OFFICEDEPOT #61	\$9.99	TODD FRANK
2016/12/29	OFFICEMAX/OFFICEDEPOT #61	\$62.99	ROBERT MACKENZIE
2017/01/10	OKEMOS HDWE INC	\$11.94	CHRISTOPHER DOMEYER
2017/01/06	PETSMART INC 724	\$18.99	CATHERINE ADAMS
2017/01/06	QUALITY DAIRY 31280027	\$28.38	DARCIE WEIGAND
2017/01/04	SPECIALISTID.COM	\$36.71	DENISE GREEN
2017/01/09	TARGET 00003657	\$17.94	WILLIAM PRIESE
2017/01/04	THE HOME DEPOT #2723	\$45.91	ROBERT STACY


2017/01/06	THE HOME DEPOT #2723	\$3.98	ROBERT STACY
2017/01/06	THE HOME DEPOT #2723	\$46.38	ROBERT STACY
2017/01/04	THE HOME DEPOT #2723	\$22.94	PETER VASILION
2017/01/09	THE HOME DEPOT #2723	\$34.97	MIKE ELLIS
2017/01/03	THE HOME DEPOT #2723	\$5.97	TODD FRANK
2016/12/29	THE HOME DEPOT #2723	\$14.40	DAN PALACIOS
2017/01/03	THE HOME DEPOT #2723	\$148.23	DAN PALACIOS
2016/12/29	THE HOME DEPOT #2723	\$59.88	WILLIAM PRIESE
2016/12/29	THE HOME DEPOT #2723	\$99.00	WILLIAM PRIESE
2017/01/03	THE HOME DEPOT #2723	\$11.48	KEITH HEWITT
2016/12/29	TRACTOR-SUPPLY-CO #0638	\$249.99	WILLIAM PRIESE
2017/01/04	TRACTOR-SUPPLY-CO #0638	(\$249.99)	WILLIAM PRIESE
2017/01/04	WILX TV	\$400.00	DEBORAH GUTHRIE
2017/01/10	WW GRAINGER	\$17.53	TODD FRANK
		<u>\$6,640.24</u>	

ACH Transactions

<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Purpose</u>
12/29/16	Consumers Energy	26,193.07	Electric Bills
12/30/16	MCT	571.70	Utility Bills
12/30/16	Horizon Bank	305.00	Service Charge
01/05/17	Various Financial Institutions	267,395.66	Direct Deposit 1/06/17 Payroll
01/05/17	IRS	106,609.43	Payroll Taxes 1/06/17 Payroll
01/05/17	ICMA	35,069.94	Payroll Deductions 1/06/17 Payroll
	<b>Total ACH Payments</b>	<u>436,144.80</u>	

**MEMORANDUM**

**TO:** Meridian Charter Township Board

**FROM:**   
 Derek N. Perry, Assistant Township Manager  
 Director of Public Works & Engineering

**DATE:** January 17, 2017

**RE:** **Disposal of Surplus Vehicle**

---

The following vehicle has been declared surplus by the Motor Pool of the Public Works & Engineering Department. The truck has several mechanical issues and suffers from significant rusting of the underbody. I am requesting authorization to sell the vehicle at public auction, internet auction, or by sealed bid.

**Surplus Vehicle**

<u>Veh. No.</u>	<u>Year</u>	<u>Make &amp; Model</u>	<u>VIN Number</u>	<u>Miles</u>
201	2005	Dodge Dakota	1D7HW22K555262545	43,012

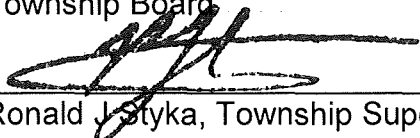
**Proposed Motion:**

**"Move to approve the sale of the following surplus Township vehicle at public auction, internet auction, or by sealed bid:**

**2005 Dodge Dakota VIN #. 1D7HW22K555262545**

**MEMORANDUM**

TO: Township Board

FROM:   
Ronald J. Jotyka, Township Supervisor

DATE: January 12, 2017

RE: **Adopted Welcoming Community Resolution-Amendment**

---

On December 6, 2016, the Meridian Township Board adopted a Welcoming Community Resolution, and it was the intention of the Board, as demonstrated in the cover memorandum of November 30, 2016, that its resolution would pledge that the Township would be welcoming to all persons and protect residents from discrimination or harassment because of actual or perceived race, color, religion, national origin, sex, age, height, weight, condition of pregnancy, marital status, physical or mental limitation, disability, sexual orientation, gender identity or expression, or HIV status.

Recently it has been brought to the attention of the Board that the term "persons with disabilities" was left out of the adopted resolution.

Attached please find an amended Welcoming Community Resolution and Respect Meridian Pledge that corrects this error and includes the needed language.

The following motion is proposed for Board consideration:

**MOVE THAT THE BOARD OF THE TOWNSHIP OF MERIDIAN ADOPTS THE WELCOMING COMMUNITY RESOLUTION AND RESPECT MERIDIAN PLEDGE, AS AMENDED TO INCLUDE PERSONS WITH DISABILITIES.**

**Attachment:**

1. Amended Welcoming Community Resolution and Respect Meridian Pledge

**RESOLUTION IN SUPPORT OF MERIDIAN AS A WELCOMING COMMUNITY AND ELECTED OFFICIAL PLEDGE OF SUPPORT**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, (517) 853-4000, on Tuesday, January 17, 2017 at 6:00 p.m.

PRESENT: \_\_\_\_\_

\_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

**WHEREAS**, the Charter Township of Meridian is a welcoming place where people, families, and institutions thrive and the contributions of all persons are celebrated and valued; and

**WHEREAS**, fostering a welcoming environment for all individuals, regardless of race, ethnicity, sexual orientation, immigration status, place of origin, religion, disabilities, or other social identity enhances Meridian Township's cultural fabric, economic growth, global competitiveness, and overall prosperity for current and future generations; and

**WHEREAS**, the Charter Township of Meridian adopted a Human Relations ordinance in November, 2013; and

**WHEREAS**, the Charter Township of Meridian joined Welcoming Michigan in September, 2015, supporting its goals of promoting a welcoming environment for all individuals; and

**WHEREAS**, recent events in the United States, including in Michigan, demonstrate the need for vigilance and action in protecting the rights and social welfare of all citizens; and

**WHEREAS**, the Charter Township of Meridian is committed to continuing to build a welcoming and neighborly atmosphere in our community, where all people, regardless of race, ethnicity, sexual orientation, gender identity or expression, immigration status, place of origin, religion, disabilities, or other social identity are welcome, accepted, and integrated;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, that each board member commits to the following Welcoming Michigan pledge:**

**"I pledge to stand against hate and discrimination and affirm that Michigan should be a welcoming state for all.**

**I am proud of Michigan's diversity. I recognize that, at every level of American society, refugees, immigrants, and people of all backgrounds contribute to our democracy, culture and economy. We must advance the basic principles upon which the United States was founded, establishing the equality and dignity of all people, regardless of their background.**

**I condemn any attacks on, harassment of, or intimidation of individuals or places of worship that are based on race, ethnicity, immigration or refugee status, religion,**

sexual orientation, gender identity or expression, disabilities, or other social identities. From our schools to our neighborhoods and our governmental halls, the Charter Township of Meridian, Ingham County, Michigan, must be a place that respects all of our diverse communities.”

YEAS: \_\_\_\_\_  
\_\_\_\_\_

NAYS: \_\_\_\_\_

Resolution declared adopted.

STATE OF MICHIGAN        )  
  ) ss.  
COUNTY OF INGHAM        )

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Tuesday, January 17, 2017.

\_\_\_\_\_  
Brett Dreyfus, Township Clerk

**MEMORANDUM**

**DATE:** January 6, 2017  
**TO:** Township Board  
**FROM:**   
Mark Kieselbach  
Director, Community Planning and Development  
**RE:** Zoning Amendment #16050 - *final adoption*

---

Attached for the Board's approval is a resolution for final adoption of Zoning Amendment #16050 and the amendment to the Mobile Food Units Ordinance.

**Move to adopt the resolution for final adoption of Ordinance No. 2017-01 pursuant to Zoning Amendment #16050 and to adopt the resolution for final adoption of Ordinance No. 2017-02 pursuant to the amendment to Chapter 38, Article IV, Division 3 Mobile Food Units.**



RESOLUTION TO APPROVE

Zoning Amendment #16050  
(Planning Commission)  
FINAL ADOPTION

RESOLUTION

At the regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 17th day of January 2017, at 6:30 p.m., Local Time.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, Zoning Amendment #16050 was initiated to amend Section 86-435 I (Industrial) District to allow instructional centers, outdoor seating, and mobile food vending; and

WHEREAS, the Planning Commission held a public hearing on the proposed zoning amendment on November 14, 2016 and voted to recommend approval of the zoning amendment at its meeting on November 21, 2016; and

WHEREAS, the Township's Economic Development Corporation at its meeting on August 4, 2016 voted unanimously to recommend approval of the proposed zoning amendment; and

WHEREAS, the Township Board discussed Zoning Amendment #16050 at its meeting on December 13, 2016 and has reviewed the staff material provided under cover memorandum dated December 9, 2016; and

WHEREAS, the proposed uses; instructional centers, outdoor seating, and mobile food vending are consistent and compatible with the existing uses allowed in the Industrial zoning district; and

WHEREAS, the proposed amendment could benefit existing businesses and encourage new businesses to locate in areas zoned Industrial; and

WHEREAS, there is a need to update and expand the uses allowed in the Industrial Zoning District to keep those areas currently zoned Industrial viable; and

WHEREAS, the Township Board introduced Zoning Amendment #16050 for publication and subsequent adoption on January 3, 2017.

NOW THEREFORE BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby **FINALLY ADOPTS** Ordinance No. 2017-01, entitled "Ordinance amending the Code of the Charter Township of Meridian, Ingham County, Michigan, Chapter 86, Article IV, Division 4 by amending Section 86-435 by adding Section 86-435(b)(3) and Section 86-435(b)(4)e to allow instructional centers, outdoor seating, and mobile food vending in the Industrial Zoning District.

BE IT FURTHER RESOLVED the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is introduced at least once prior to the next regular meeting of the Township Board.

ADOPTED: YEAS: \_\_\_\_\_  
\_\_\_\_\_

NAYS: \_\_\_\_\_  
\_\_\_\_\_

STATE OF MICHIGAN     )  
                                  ) ss  
COUNTY OF INGHAM    )

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 17th day of January 2017.

\_\_\_\_\_  
Brett Dreyfus, CMMC  
Township Clerk

**ORDINANCE NO. 2017-01**  
**ORDINANCE AMENDING THE CODE OF THE CHARTER TOWNSHIP**  
**OF MERIDIAN, INGHAM COUNTY, MICHIGAN,**  
**CHAPTER 86, ARTICLE IV, Division 4 BY AMENDING SECTION 86-435**  
**BY ADDING SECTION 86-435(b)(3) AND SECTION 86-435(b)(4)e**

**THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:**

Section 1. Amendment to Section 86-435 of Article IV, Division 4, I (Industrial) District. Section 86-435(b) entitled Uses permitted by right of the Code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amended by adding Section 86-435(b)(3) and Section 86-435(b)(4)e and renumbering, subsections as necessary to read as follows:

**Sec. 86-473(b) Uses permitted by right.**

(1) and (2) remain as written

(3) Instructional centers for business, trade, music, art, dance, craft, martial arts, or other places of instruction.

The former (3) is renumbered to (4)

a., b., c., and d. remain as written

e. Outdoor Seating. An outdoor seating area is permitted, subject to site plan approval. The outdoor seating area shall be either attached or immediately adjacent to the principal building to which the outdoor seating is accessory.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

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Ronald J. Styka, Township Supervisor

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Brett Dreyfus, CMMC, Township Clerk

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Stephen O. Schultz, Township Attorney

**RESOLUTION TO APPROVE**

**Chapter 38  
Mobile Food Units  
Township Board  
FINAL ADOPTION**

**RESOLUTION**

At the regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 17th of January 2017 at 6:00 p.m., Local Time.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_

WHEREAS, the Planning Commission initiated Zoning Amendment #16050 to amend Section 86-435 I (Industrial) District to allow mobile food vending; and

WHEREAS, Chapter 38, Article IV, Division 3, Mobile Food Units of the Code of Ordinances does not allow mobile food vending in the Industrial District; and

WHEREAS, it is the desire of the Township Board to amend the Mobile Food Units ordinance to be consistent with Zoning Amendment #16050 and allow mobile food vending in the Industrial District; and

WHEREAS, mobile food vending is consistent and compatible with the uses allowed in the Industrial District; and

WHEREAS, allowing mobile food vending in the Industrial District could benefit existing businesses and encourage new businesses to locate in areas zoned Industrial; and

WHEREAS, the Township Board introduced an amendment to Chapter 38, Article IV, Division 3, Mobile Food Units of the Code of Ordinances for publication and subsequent adoption on January 3, 2017.

NOW, THEREFORE BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby **FINALLY ADOPTS** Ordinance No. 2017-02 entitled "Ordinance Amending the Code of the Charter Township of Meridian, Ingham County, Michigan, Chapter 38, Article IV Division 3 by amending Section 38-168."

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it was introduced at least once prior to the next regular meeting of the Township Board

ADOPTED: YEAS: \_\_\_\_\_  
\_\_\_\_\_

NAYS: \_\_\_\_\_

STATE OF MICHIGAN     )  
                                  ) ss  
COUNTY OF INGHAM    )

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 17th day of January 2017.

\_\_\_\_\_  
Brett Dreyfus, CMMC  
Township Clerk

**ORDINANCE NO. 2017-02**  
**ORDINANCE AMENDING THE CODE OF THE CHARTER TOWNSHIP**  
**OF MERIDIAN, INGHAM COUNTY, MICHIGAN,**  
**CHAPTER 86, ARTICLE IV, Division 3 BY AMENDING SECTION 38-168**

**THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:**

Section 1. Amendment to Section 38-168 of Article IV, Division 3, Mobile Food Units.  
Section 38-168 entitled Location of the Code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amended to read as follows:

**Sec. 38-168 Location**

Mobile food vending shall be permitted in the C-1 (Commercial), C-2 (Commercial), C-3 (Commercial), CR (Commercial Recreation), RP (Research Park), PO (Professional and Office), and I (Industrial) zoning districts.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective upon its publication.

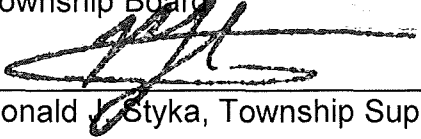
\_\_\_\_\_  
Ronald J. Styka, Township Supervisor

\_\_\_\_\_  
Brett Dreyfus, CMMC, Township Clerk

\_\_\_\_\_  
Stephen O. Schultz, Township Attorney

**MEMORANDUM**

**TO:** Township Board

**FROM:**   
Ronald J. Styka, Township Supervisor

**DATE:** January 12, 2017

**RE:** **Annual Performance Review of Township Manager**

---

On January 10, 2017, the Township Board met in closed session, in conformance with the Open Meetings Act, to conduct the annual evaluation of Frank Walsh's performance as Township Manager. All seven Board members were present.

Board Members and Manager Walsh engaged in a review and lengthy discussions of the Manager's performance in nine areas of measurement: customer service, planning/problem solving, interpersonal relations, organization, communication, work attitudes/ethics, supervision/leadership, financial management, and Township goals and accomplishments. Each Board member rated the Manager in all nine areas and gave the Manager an overall performance rating.

A summary of the composite ratings of Manager Walsh in all nine areas and overall is attached for adoption by the Board.

The following motion is proposed for Board consideration:

**MOVE THAT THE MERIDIAN TOWNSHIP BOARD ADOPT THE 2016 ANNUAL PERFORMANCE REVIEW OF TOWNSHIP MANAGER FRANK WALSH.**

**Attachment:**

1. Township Manager Performance Review Summary

**Meridian Charter Township  
January 10, 2017  
Annual Performance Evaluation 2017  
Frank L. Walsh  
Township Manager**

On January 10, 2017, the members of the Meridian Township Board met to evaluate Meridian Township Manager, Frank L. Walsh. Each board member and the Manager reviewed and discussed the Manager's performance during the 2016 calendar year. After careful review, the Board determined that overall Manager Walsh performed his duties in a manner that highly exceeded expectations, often performing with excellence. The Board's determination was based on review of the Manager's performance in nine areas.

First, the Board determined that Manager Walsh excelled in providing customer service. He responded in a timely, courteous and effective manner to the hundreds of annual calls for service received from Meridian residents. Board members determined that he prided himself on providing service to residents, created a culture of excellent customer service, fostered a sense of confidence and cooperation in many township employees, and quickly brought about solutions to problems presented by residents or Board members.

Next, the Board determined that Mr. Walsh far exceeded expectations and performed at nearly an excellent level in planning and problem solving. He anticipated and analyzed problem areas, researched and established alternative solutions, and was skillful in conflict resolution. Board members determined that he watched for signs of problems and took cues from Board members and citizens before problems arose. He used innovative thinking and relied on his wealth of experience and fact-finding to resolve conflicts and problems. One example given was the wind storm brush pick-up program, exhibiting his on the spot crisis management skills. A Board member reminded the Manager to keep an open mind and not get defensive when alternatives to his own proposals were presented. He was found to often excel at problem solving and planning.

Third, the Board determined that the Manager exceeded expectations with regard to interpersonal relations. He cooperated effectively with the governing body, department heads, supervisors, unions, employees and the public. He exhibited tact and sensitivity to the needs of others. Board members determined that he was very helpful to them on all issues and cooperated very effectively with all constituencies—Board, employees, citizens, and businesses. A Board member, while praising the Manager's warm, friendly approach to others, asked that the Manager not appear defensive when the governing body offers a different perspective than his viewpoint, as such is not personal criticism. It was noted by a Board member that Mr. Walsh has strong interpersonal skills, as he is likeable, listens, and builds confidence in people who interact with him—that he shares credit for successes with others and accepts responsibility for errors.

Fourth, the Board determined that Mr. Walsh excelled at organization. He demonstrated the ability to arrange work and to respond to conflicting or changing priorities. He maintained orderliness of documentation and assured the effective functioning of Township government. Board members noted that he had to deal with many issues and did so in a very efficient and productive manner. It was noted that the Manager undertook to reorganize significant portions of the Township departments and staff, resulting in efficiencies in work product, funds spent, and the timeliness of responses to both day-to-day activities and unusual circumstances.

Also, the Board determined that Manager Walsh nearly excelled at communication. He demonstrated the ability to effectively communicate in oral and written form with the governing body, department heads, supervisors, employees, media, other government leaders, and the public. He kept others informed of pertinent information and listened to the positions of others. Board members determined that the Manager had outstanding communication skills. His messages were clear, concise, and easily understood. He kept Board members informed of all aspects of Township operations.

Sixth, the Board determined that the Manager exceeded expectations in his work attitudes and ethics. He was open and straight-forward, accepted responsibility, responded to direction



from the governing body, and conformed to high ethical standards. Board members determined that he was very responsible in responding to board issues, and seemed to always be on the job. It was noted that Mr. Walsh responded to Board direction without complaint and accepted responsibility for success and failure.

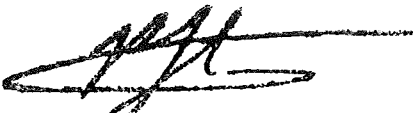
Seventh, the Board determined that Manager Walsh exceeded expectations in providing supervision and leadership. He motivated others, effectively assigned work, encouraged employees and gave them the opportunity for them to increase their skills. Board members determined that Mr. Walsh was an excellent motivator and leader, and should do even more employee recognition. While the Board found him to be an excellent leader and supervisor, the Manager was asked to diligently enforce workplace expectations as stated in the personnel policy manual with regard to energy efficiency, such as turning off lights in unoccupied offices.

Next, the Board determined that Mr. Walsh exceeded expectations in financial management. He accurately and effectively managed financial and material resources, maintained policies in purchasing procedures, materials replacement, equipment, etc. Also, he prioritized expenditures to reflect Board policies. Board members determined that Mr. Walsh did a great job with financial management of the organization and that the budget process was very straight forward. While overtime costs were an issue in some circumstances, it was noted that the fund balance had grown, savings were found in equipment and personnel, and a plan was developed for resolving the unfunded pension debt. One Board member pointed out that overtime payments can add to the unfunded pension liability if paid in the final years before retirement. However, it was generally held that the pension liability issue was being responded to in a responsible manner.

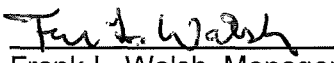
Ninth, the Board determined that the Manager had exceeded expectations as he worked to accomplish the Township's goals. He focused on efforts to accomplish the goals and needs as outlined by the Board, effectively working as a team player. The board appreciated the accomplishments that had occurred under Mr. Walsh's leadership. He led staff to work toward goal completion, with many being completed and significant progress being made on others. The Manager was a team player and team leader, but deferred to the Board's wishes on matters.

In conclusion, the Township Board determined that overall Manager Walsh had performed in a nearly excellent manner. With regard to all nine criteria, he was rated as either exceeding expectations or as excellent. The Board determined that in a difficult year for the Township that was complicated by being an election year for the Board and by unexpected health problems for some board members, Manager Walsh demonstrated strong leadership. He exhibited expertise and excellence in all phases of government management. His insights and calm discernment of solutions to problems are to be envied. He cared about his job and about the community and its citizens, and took pride in his work. His devotion to outstanding customer service gave the Township government a reputation for caring about all of its citizens. One Board member observed that Meridian could not find a better Manager than Frank Walsh. This Performance Review demonstrates that the board believes Meridian Township is a better community because of Mr. Walsh.

Submitted by:

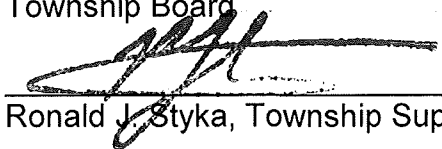
  
\_\_\_\_\_  
Ronald C. Styka, Supervisor

Acknowledged by:

  
\_\_\_\_\_  
Frank L. Walsh, Manager

## MEMORANDUM

TO: Township Board

FROM:   
Ronald J. Styka, Township Supervisor

DATE: January 12, 2017

RE: **Extension of Employment Contract of Township Manager**

---

In conjunction with performing the annual evaluation of the performance of Township Manager Walsh, it is time to determine whether to extend the Manager's contract and to determine the terms of that contract.

The Supervisor and Manager met to discuss the employment contract. As a result of those discussions, it is proposed that Manager Walsh's contract of employment with Meridian Township be extended through January 16, 2019. In addition, it is proposed that the manager receive a 2% increase in salary and that his severance settlement be extended from 6 months to 9 months. All other terms of the contract are proposed to remain the same.

It is customary to add an additional year to the term of the contract after a positive evaluation. In addition, the township's bargaining unit contracts that have been resolved to-date include a 2% increase in pay. It seems appropriate to provide the manager with the same increase. Finally, managers with the years of experience of Manager Walsh generally have severance protections consisting of 12 months or longer of payout at dismissal without cause. It is reasonable to provide Manager Walsh with a 9 month severance settlement.

A copy of the manager's employment agreement, with the proposed changes delineated, is attached.

The following motion is proposed for Board consideration:

**MOVE TO APPROVE AND ENTER INTO THE EMPLOYMENT CONTRACT BETWEEN MANAGER FRANK WALSH AND THE TOWNSHIP BOARD DATED JANUARY 17, 2017, AND TO AUTHORIZE THE SUPERVISOR AND CLERK TO SIGN ON BEHALF OF THE TOWNSHIP.**

**Attachment:**

1. Township Manager Employment Agreement

## EMPLOYMENT AGREEMENT

This AGREEMENT made on the date affixed by the parties below, between the CHARTER TOWNSHIP OF MERIDIAN, County of Ingham, State of Michigan (hereinafter referred to as the "Employer"), and Frank L. Walsh (hereinafter referred to as the "Township Manager").

### RECITALS

WHEREAS, the Township Board has appointed Frank L. Walsh as Township Manager of the Charter Township of Meridian; and

WHEREAS, it is the desire of the Township Board to provide certain benefits, establish certain conditions of employment, and to set working conditions for the Township Manager; and

WHEREAS, the Township Manager desires to accept the appointment as Township Manager under the provisions as set forth herein.

IT IS AGREED as follows:

1. Appointment and Duties. The Employer hereby agrees to appoint Frank L. Walsh as Township Manager of the Charter Township of Meridian to perform the functions and duties specified in paragraphs (a) through (o) inclusive of Section 10 of the Charter Townships Act (MCL 42.10; MSA 5.46[10]), and to perform such other legally permissible and proper duties and functions as the Township Board shall from time to time assign. The Township Board reserves the unilateral right to add to, amend, modify, or withdraw any and all of the delegated and assigned functions and duties. The Township Manager accepts such appointment on the terms and conditions of this Agreement.

2. Term. The original term of this Agreement will begin on August 1, 2015 **January 17, 2017** and end on November 1, 2018 **January 16, 2019**.

Prior to March 1 of each year, the Employer or its authorized representative(s) shall meet with the Township Manager, and the parties shall review such information as they deem relevant. The Employer may extend this Agreement for a successor year with any modifications to which the parties mutually agree.

Failure to renew or extend this Agreement or any successor Agreement shall obligate the Employer to pay to the Township Manager a Severance Settlement as specified and defined in Section 7 of this Agreement, but shall give the Township Manager no other right or claim. Failure to renew or extend this or any successor Agreement shall not be considered a breach hereof or a termination with or without cause, nor give rise to any cause of action which may be arbitrated under the terms of this Agreement or adjudicated in any court of law, tribunal or administrative agency.

3. Extent of Services.

A. Best Efforts. Except as provided in Section 3.B., the Township Manager shall devote his entire time, attention, and energies to the Employer's business and shall not, during the term of this Agreement, be engaged in any other employment or business activity, whether or not pursued for gain, profit, or pecuniary advantage, without the express prior written consent of the Township Board. The Township Manager also shall not engage in any activity which conflicts or interferes with the performance of his duties as specified in this Agreement and as directed by the Employer or any of its agents as described in Section 1 above.

B. Other Activities. The Township Manager may, with prior written consent of the Township Board, teach, write or engage in similar or related activities which do not interfere with, but rather enhance, the Township Manager's performance of the duties and functions required under this Agreement.

4. Salary. The Employer shall pay the Township Manager for all services rendered pursuant to this Agreement calculated at an annual rate of ~~\$443,000~~ **\$115,260**. The Township Manager's salary shall be payable in installments at the same time and in the same manner as other employees of the Township are paid.

5. Benefits. The Employer shall provide the Township Manager with the following benefits:

A. Pension. The Township Manager shall be included in the Township Employee's Pension Plan ("Plan") ICMA-RC Money Purchase Plan pursuant to the terms of the Plan. The Township shall provide 12% of the Manager's base salary into the pension plan.

B. Deferred Compensation. The Employer shall provide the Township Manager a mutually agreeable mechanism for deferred compensation, such as the International City Management Association-Retirement Corporation ("ICMA-RC"), for the Township Manager's participation. In addition to the Township Manager's salary, the Employer shall make an annual contribution of 1.5% of the annual salary annually to the Township Manager's account.

C. Automobile. The Employer will provide the Township Manager an automobile for the Township Manager's unlimited use for official purposes and unlimited use for personal purposes. The personal use shall be reported as required by IRS regulations and the Township Manager shall pay any required taxes for such personal use. The Employer shall have the option of selecting the automobile to be provided to the Township Manager. The Employer shall be responsible to pay for or provide maintenance expenses, gas, oil and insurance coverage for the automobile. The Township Manager may choose to receive a monthly car allowance of \$800.00 in lieu of the automobile, maintenance, gas, oil and insurance expenses as compensation for all business miles driven within a 50 mile radius of the Township Municipal Building.

D. Professional Activities, Conferences, and Training. The Employer recognizes that the Township Manager's participation in municipal and professional activities, conferences, and training is mutually beneficial. The Employer will provide as budgeted, funds for the Township Manager to participate in a minimum of one professional conference per year. Such funds shall be available for the activities of the Township Manager only. This provision shall supersede Section 25 of the "Personnel Policy" of the Charter Township of Meridian adopted March 24, 1992, as revised.

E. Vacation. On January 2 of each year beginning 2015, the Township Manager shall receive twenty-five (25) days of vacation. The Township Manager shall not be paid for more than forty (40) vacation days upon separation of employment. The Township Manager shall use a minimum of fifteen (15) days per year, and is encouraged to use all vacation days each year.

F. Life Insurance. The Township shall reimburse the Township Manager for an annual life insurance policy with a maximum premium of \$1,000 per year.

G. The parties hereby adopt and incorporate by reference the following sections of the "Personnel Policy" of the Charter Township of Meridian as amended, or an adopted successor policy, which shall apply to the Township Manager.

- (1) Section 12 "Benefits."
- (2) Section 12.1 "Health and Hospitalization Insurance."
- (3) Section 12.3 "Life Insurance."
- (4) Section 12.4 "Accidental Death and Dismemberment."
- (5) Section 12.5 "Accident and Sickness Income."
- (6) Section 12.6 "Workers' Compensation."
- (7) Section 12.7 "Sick Leave."
- (8) Section 12.8 "Funeral Leave."
- (9) Section 12.9 "Personal Leave Days."
- (10) Section 12.11 "Family and Medical Leave Act."
- (11) Section 12.12 "Holiday Provisions."
- (12) Section 12.14 "Jury Duty."
- (13) Section 12.15 "Longevity."
- (14) Section 12.17 "Act of God Days."
- (15) Any other benefits to which the parties shall subsequently mutually agree in writing, and as approved by the Township Board at a Board Meeting.



For purposes of this Agreement, all applicable sections of the Township Personnel Policy shall be modified by inserting the term "Township Board" for the terms "Township Manager", "Department Head", or "Supervisor" as appropriate.

6. Nature of Employment. The Parties recognize that the Township Manager serves at the pleasure of the Township Board and that the Township Manager is an at-will employee. The Employer may terminate the appointment of the Township Manager for any reason, with or without cause, at any time, either by refusing to extend this Agreement or a successor Agreement, or at any time during the term of this or any successor Agreement, subject to the terms of Section 7, "Severance Settlement", set forth below.

7. Severance Settlement. In the event the Township Board exercises its sole and exclusive right to terminate the Township Manager's at-will appointment, the Employer shall pay to the Township Manager a lump-sum severance settlement, equal to ~~six (6)~~ **nine (9)** months' salary at the Township Manager's then-current salary (hereinafter the "Severance Settlement"), or within the Employer's discretion pay ~~six (6)~~ **nine (9)** month salary continuation, plus any payments then due and owing to the Township Manager for accumulated and unused sick leave pursuant to Section 12.7 of the Township Personnel Policy, and any accumulated but unused vacation leave pursuant to Section 12.13 of the Township Personnel Policy. All Severance Settlement sums shall be reduced by applicable taxes or withholdings as required by law. The Manager shall also receive ~~six (6)~~ **nine (9)** months continued health care coverage at the level he was receiving at the time of termination.

8. Termination of Appointment for Gross Misconduct or Disability. The Township Manager's appointment may be terminated immediately and without Section 7 severance pay requirements by the Employer for "gross misconduct" as defined herein and shall terminate on the date of occurrence in the event of "disability" of the Township Manager, as defined herein. Written notice of alleged gross misconduct shall be provided to the Township Manager and he shall be given an opportunity to respond to such charges.

A. Termination for Gross Misconduct. In the event of a termination of the Township Manager's appointment pursuant to this Section, no Severance Settlement payment shall be due to the Township Manager, but the Township Manager shall be entitled to receive only accrued but unused sick and vacation leave as specified in Section 7.

In the event the Township Manager's appointment is terminated by the Employer for gross misconduct, the Township Manager shall be paid his salary until the date of termination. Upon termination, all payments including the Township Manager's salary and all other benefits (except as may be required by law) shall thereupon cease.

B. Definition of Gross Misconduct. As used in this Agreement, the term "gross misconduct" includes but is not limited to: (i) theft, dishonesty or fraud; (ii) an illegal act reflecting negatively on the Employer or relating to or affecting the Township Manager's duties or responsibilities to the Employer; (iii) grossly negligent failure to perform duties; (iv) intentional and material misrepresentation to the Employer; or (v) grossly deficient performance or gross failure to perform duties following written notice to the Township Manager that his performance has been deficient or that he had failed to perform his duties as specified.

C. Definition of Disability. As used in this Agreement, "disability" shall mean a physical or mental illness, injury, incompetency or incapacity, including alcoholism or drug addiction, which renders the Township Manager incapable of performing the services required of the Township Manager. Such definition shall include the definition as defined in the Township's insurance policy. Determination of disability and the date upon which it is deemed to have occurred shall be made by a physician who is acceptable to both the Employer and Township Manager. Such determination shall be binding on all parties to this Agreement. In the event the Employer and Township Manager do not agree upon a physician they shall each name a physician and the two



physicians shall name a third physician who shall conduct the examination and make the determination as to whether the Township Manager is suffering a disability.

9. Resignation/Salary Reduction. In the event the Township Manager terminates his appointment pursuant to this Agreement by voluntary resignation in writing, the Township Manager shall not be entitled to any Severance Settlement as provided in Section 7 of this Agreement, except that a resignation submitted at the written request of a majority of the Township Board shall entitle the Township Manager to receive a Severance Settlement pursuant to Section 7 of this Agreement. The Township Manager shall give the Employer at least sixty (60) days prior written notice of his intent to voluntarily resign from his appointment, unless the parties agree otherwise in writing. If the Township Manager provides such notice, the Township Manager shall be eligible to receive pay for all accrued and unused sick leave and vacation leave pursuant to the applicable provisions of the Township Personnel Policy. If the Township Manager fails to provide written notice as required herein, the Township Manager shall forfeit any right or claim to any accrued sick or vacation leave or other benefits. Any reduction in the Township Manager's salary by a percentage greater than any average across-the-board reduction for other employees may be considered a termination by the Township Manager and the Township Manager shall, upon submission of his written resignation giving notice as required in this Section, then be entitled to a Severance Settlement as specified in Section 7 of this Agreement.

10. Evaluations. The Employer shall conduct an annual evaluation of the Township Manager in a manner satisfactory to the Employer. The Township Manager shall assist in developing goal-based evaluation forms and an evaluation process subject to the sole approval of the Employer. The evaluation shall be completed and furnished to the Township Manager prior to November 1 of each year. The Township Manager shall have the right to file a written response to any written evaluation provided by the Employer. Such evaluation shall not alter or affect the nature of the Township Manager's at-will appointment status or any other term of this Agreement, including but not limited to, the Employer's rights under the "Term" or "Termination"

provisions of this Agreement, shall not cause or require the Employer to extend or renew this Agreement or any extension of this Agreement, and shall not give rise to any right of the Township Manager to rely upon or enforce the terms of such evaluation with respect to job tenure, salary, benefits or any other reason or purpose.

11. Residency. The Township Manager shall maintain residency in the Township throughout his term of appointment.

12. Township Manager's Obligations under Township Personnel Policy. The parties hereby adopt and incorporate by reference the following sections of the Township Personnel Policy with respect to the Township Manager's obligations to the Employer. For the purposes of this Agreement, all sections of the Township Personnel Policy adopted by reference shall be modified by inserting the term "Township Board" for the terms "Superintendent", "Department Head", or "Supervisor" as appropriate. Adoption of these provisions shall be in addition to all other duties and obligations of the Township Manager to the Employer as set forth in this Agreement and as imposed by the Employer:

- A. Section 4.6 "Physical Examination."
- B. Section 20 "Care and Control of Property."
- C. Section 21 "Ethics."
- D. Section 3 "Policy on Non-Discrimination and Harassment."
- E. Section 22 "Smoking Policy."
- F. Section 23 "Conferences and Workshops."
- G. Section 25 "Political Activities."
- H. Section 24 "Substance Abuse."

13. Other Terms and Conditions of Employment. The Township shall fix any other terms and conditions of the Township Manager appointment, as it may determine from time to time, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement.

14. Assignment. The Township Manager acknowledges that the services to be rendered by him are unique and personal. The Township Manager shall temporarily appoint one Department Director as Acting Township Manager during periods of vacation, sick leave, or other short term leave periods. The Township Board may, at its discretion, choose an alternative person to perform the duties of Acting Township Manager.

15. Arbitration. Any controversy or claim arising out of, or relating to Section 8 of this Agreement, shall be settled by final and binding arbitration in the County of Ingham, State of Michigan, in accordance with the then applicable rules of the American Arbitration Association, and judgment upon the award rendered by the arbitrator may be entered and enforced in any court having jurisdiction.

The arbitrator, if he/she should determine that termination of the Township Manager was not for gross misconduct, shall be limited, by way of remedy, to issuing a monetary award not to exceed the Township Manager's Severance Settlement, and shall have no power of reinstatement. In the event the arbitrator determines that termination of the Township Manager was for gross misconduct, the arbitrator shall have no power to modify the termination or otherwise substitute his/her judgment for that of the Employer.

16. Waiver of Breach. The waiver by the Employer or any of its agents of a breach of any provision of this Agreement by the Township Manager shall not operate or be construed as a waiver of any subsequent breach by the Employer. No waiver shall be valid unless it is in writing and signed by the Township Board.

17. Situs. This Agreement shall be governed by and construed according to the laws of the State of Michigan.

18. Severability. The invalidity or unenforceability of any provision, or a portion thereof, of this Agreement, shall not affect the validity or enforceability of any other provision or portion thereof. Should a provision, or portion thereof, be deemed invalid or unenforceable and later be deemed valid or enforceable, the parties hereto agree that such provision shall be deemed revived and in full force and effect in this Agreement.

19. Section Headings. Section and other headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

20. Entire Agreement. This Agreement constitutes the entire agreement between the parties respecting the appointment of the Township Manager, and there are no representations, warranties, or commitments between the parties, except as set forth herein. The terms of this Agreement shall prevail over any conflicting document, except the Meridian Township Employee's Pension Plan and in that case the Plan document shall control over any conflicting language in this Agreement.

21. Modification. Except where the Employer has reserved the right of unilateral amendment, this Agreement may be amended or modified only by written instrument intended as such executed by the parties.

IN WITNESS WHEREOF, the Charter Township of Meridian, through its Township Board, has caused this Agreement to be signed and executed in its behalf by its Supervisor and Clerk, and the Township Manager has signed and executed this Agreement on the \_\_\_\_\_ day of January 2017.

**WITNESSES:**

\_\_\_\_\_

\_\_\_\_\_

**EMPLOYER  
CHARTER TOWNSHIP OF MERIDIAN**

By: \_\_\_\_\_  
Ronald J. Styka, Supervisor


By: \_\_\_\_\_  
Brett Dreyfus, Clerk

**FRANK L. WALSH  
TOWNSHIP MANAGER**

By: \_\_\_\_\_  
Frank L. Walsh, Township Manager

**MEMORANDUM**

**TO:** Township Board

**FROM:**   
Frank L. Walsh, Township Manager

**DATE:** January 12, 2017

**RE:** **2017 Action Plan**

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After several hours of vetting, the Township Board, in conjunction with the Township Manager, have drafted their 2017 Action Plan noting 10 projects that will be in forefront this calendar year. The list is attached for your review. **As noted the list is in no priority order.**

On or before December 31, 2017, we strongly desire to have approved the 2017 Master Plan, memorialized new employment agreements with our collective bargaining groups , implemented a comprehensive plan to address significant pension debt, where appropriate reduce our operating costs, spruce up/develop our core commercial areas, implement a new brand image and introduce an improved web site, engage our residents in the actual cost/revenue for offering top-notch police/fire departments, study our options for creating our own brownfield authority, encourage our community to be the most welcoming Michigan community, wade through the most recent medical marijuana legislation and overhaul our Mixed-Use Planned Unit Development Ordinance.

Our TEAM is more than prepared to meet the challenges ahead of us. We look forward to the opportunity to continuing to serve Meridian's residents in an exemplary manner.

The following motion is proposed for Board consideration:

**MOVE TO ADOPT THE 2017 ACTION PLAN AS DEVELOPED BY THE TOWNSHIP BOARD**

**Attachment:**

1. 2017 Action Plan

# CHARTER TOWNSHIP OF MERIDIAN

Ronald J. Styka  
Brett Dreyfus  
Julie Brixie  
Frank L. Walsh

Supervisor  
Clerk  
Treasurer  
Manager



Phil Deschaine  
Patricia Herring Jackson  
Dan Opsommer  
Kathy Ann Sundland

Trustee  
Trustee  
Trustee  
Trustee

## 2017 Action Plan Manager's Draft 2017 Goals

(These are not in any order of priority)

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- A. Finalize adoption of the 2017 Master Plan.
- B. Implement a results-oriented strategy to redevelop Downtown Okemos, Downtown Haslett, Carriage Hills Commercial Area, and the Grand River Corridor.
- C. Continue our efforts to ratify five unresolved collective bargaining agreements and implement a decisive global strategy to eliminate our pension debt as outlined in the 2015 Municipal Employees' Retirement System (MERS) actuarial study.
- D. Implement a comprehensive Township wide branding strategy and website implementation at such a pace that doesn't place a major burden on our annual operating budget.
- E. Continue our collective efforts to foster an environment that is welcoming, diverse and inclusive.
- F. Develop a plan that affords the community an opportunity to fund our exemplary police and fire departments at an appropriate level.
- G. Provide the requisite information to the Township Board for final consideration of adopting the Meridian Township Brownfield Redevelopment Plan & Authority.
- H. Review and update the Township's Mixed Use Planned Unit Development (MUPUD) Ordinance.
- I. Continue to seek opportunities to reduce overall operating costs.
- J. Draft and implement requirements for the licensing process associated with medical marijuana.

**MEMORANDUM**

**TO:** Township Board

**FROM:**   
Frank L. Walsh, Township Manager

**DATE:** January 12, 2017

**RE:** **Contract Negotiations**

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On Tuesday night, the Board will enter into closed session to further discuss the status of contract negotiations.

The following motion is proposed for Board consideration:

**MOVE TO ENTER INTO CLOSED SESSION TO DISCUSS NEGOTIATIONS IN CONNECTION WITH OUR COLLECTIVE BARGAINING AGREEMENTS AS PERMITTED BY SECTIONS 8(C) AND (E) OF THE OPEN MEETINGS ACT.**