



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
August 15, 2017 6:00 PM



1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
 - A. Capital Area District Library (CADL) Board Recognition-Quenda Story
 - B. East Lansing Wastewater Water Resource Recovery Facility (WRRF) Improvement Update-Scott House, East Lansing Director of Public Works
 - C. Shaping the Avenue
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS
 - A. Election Report-Clerk Dreyfus
8. APPROVAL OF AGENDA
9. CONSENT AGENDA (SALMON)
 - A. Communications
 - B. Minutes
 - (1) July 24, 2017 Joint Meeting
 - (2) August 1, 2017 Regular Meeting
 - C. Bills
 - D. 2018 Budget Public Hearing Date-September 5, 2017
 - E. Ratification of Part-Time Paramedic/Firefighter Appointments
 - F. Ratification of Police Officer Appointments
 - G. Grant Agreement-Michigan Department of Natural Resources (MDNR) for Ponderosa Land Preserve Acquisition
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS (CANARY)
 - A. Lake Lansing Watershed Management Special Assessment District (SAD)
12. ACTION ITEMS (PINK)
 - A. Grand River Avenue Water Main Extension-2017 Special Assessment District #49
13. BOARD DISCUSSION ITEMS (ORCHID)
 - A. Master Plan
 - B. Vacant and Abandoned Buildings
 - C. Lake Lansing Watershed Management SAD
14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. CLOSED SESSION-Discuss Pending Litigation
17. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor.
Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary.

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting:
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.
Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall

Providing a safe and welcoming, sustainable, prime community.



A PRIME COMMUNITY
meridian.mi.us

TOWNSHIP BOARD REGULAR MEETING COMMUNICATIONS, AUGUST 15, 2017

(1) Board Information (BI)

- BI-1 Capital Area Transportation Authority (CATA), 420 South Grand River Avenue, Lansing; RE: CATA's *Payroll Analysis* forensic audit performed by Plante & Moran
- BI-2 Capital Area Transportation Authority (CATA), 420 South Grand River Avenue, Lansing; RE: CATA's *Payroll Analysis-Unemployment Insurance Agency Findings* forensic audit performed by Plante & Moran
- BI-3 John P. Gardner, Director, External Affairs, Comcast, Heartland Region, 1401 E. Miller Road, Lansing; RE: Updates to its Comcast Agreement for Residential Services
- BI-4 John P. Gardner, Director, External Affairs, Comcast, Heartland Region, 1401 E. Miller Road, Lansing; RE: Changes to the channel lineup effective August 31, 2017
- BI-5 Todd G. Huhn, General Manager and Shawn Dunham, Specialty Leasing Manager, Meridian Mall, 1982 W. Grand River Avenue, Okemos; RE: Thank you for the increased mall business as a result of the Township's 175th Celebrate Meridian and Gus Macker Tournament events

9.A

**CLERK'S OFFICE
BOARD COMMUNICATIONS
AUGUST 15, 2017**

Board Information (BI)

Capital Area Transportation Authority

June 14, 2017

Payroll Analysis

ATTORNEY WORK PRODUCT –
PRIVILEGED AND CONFIDENTIAL



AUG 15 2017
BI-1
AUG 15 2017

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ATTACHMENTS

Attachment 1 – Email Review Results

Attachment 2 – IRS Deposit Timeliness

Attachment 3 – Summary of Federal and State Penalties, Interest, and Fees



ATTORNEY WORK PRODUCT – PRIVILEGED AND CONFIDENTIAL

June 14, 2017

Dan W. Chandler, Esq.
Chandler Bujold & Chandler, PLC
2855 Coolidge Hwy., Suite 109
Troy, MI 48084

Re: Capital Area Transportation Authority – Payroll Analysis

Dear Mr. Chandler:

As requested, we provided an analysis of payroll for Capital Area Transportation Authority ("CATA"). Our work included forensic investigative services in connection with payroll taxes during the calendar years of 2013 through 2016.

More specifically and as requested, we focused on the areas of:

- CATA's compliance with requirements to withhold payroll taxes and file payroll tax reports with the Internal Revenue Service ("IRS") and the State of Michigan (the "State").
- CATA's compliance with requirements to pay withheld taxes to the IRS and the State.
- CATA's payment of interest and penalties to the IRS and the State.

For this engagement, we performed the following:

- Review of email files for former CATA employees
- Analysis of the payroll entries in the general ledgers
- Analysis of payroll register reports
- Review of IRS and State tax filings and payment submissions

Our report is to provide you with the results of our analysis. It is not intended to express an opinion on the CATA's internal controls or financial statements in accordance with standards issued by the American Institute of Certified Public Accountants.

BACKGROUND

In April 2016, Sandy Draggoo, CATA's CEO, received notice from the State of Michigan regarding unpaid payroll taxes, penalties and interest. It has since been discovered that CATA has incurred over \$1 million in penalties and interest from the IRS and the State. Payroll was processed internally at CATA until payroll was transferred to ADP, a third-party payroll processor, in September 2016.

ANALYSIS

We were engaged to investigate CATA's compliance with payroll tax withholding, filing and payment requirements to better understand how the penalties and fees occurred.

A. Email Review

To better understand the knowledge of the payroll issues within the organization, we received the .pst files for the email accounts of the following former key CATA employees:

- 1) Erik Lindquist, former Director of Finance
- 2) J. Michael Rose, former Interim Director of Finance and Finance Manager
- 3) Lisa Ewart, former Accounting Clerk II, Grants-Accounts Receivable
- 4) Janice Kidd, former Director of Finance
- 5) Marilyn Wieschowski, former Director of Finance
- 6) Sharon Taggart, former Finance Manager

We used key word searches to identify emails relating to the payroll tax issues. We performed 39 unique searches with different combinations of key words. Some examples of the key words we utilized included payroll, tax, IRS, unpaid, delinquent, notice, fee, penalty, among others. We also identified the personal email accounts of select employees and searched for any emails sent to the personal accounts. We reviewed over 2,000 emails that contained the key words.

Email Findings

We identified emails relating to the payroll tax and other issues at CATA. These emails are summarized below by date, the individual's email account that held the email, and other individuals who were involved in the email chain.

Date	Description	Email Account	Other Individuals on Email	Reference
12/26/2014	Internal email noting no payroll tax payments made since October.	Mike Rose	Dana French, Erik Lindquist	See Attachment 1-1
6/11/2015	Email from National Transit Authority regarding report that needs to be filed or CATA will be reported delinquent	Erik Lindquist		See Attachment 1-2
9/17/2015	Internal email requesting additional payroll deposit	Mike Rose	Mark Murray, Erik Lindquist	See Attachment 1-3
3/15/2016	W-2 Resubmission Notice from Social Security Administration	Mike Rose		See Attachment 1-4
4/1/2016	W-2 Resubmission Notice from Social Security Administration	Mike Rose		See Attachment 1-5
4/18/2016	W-2 Resubmission Notice from Social Security Administration	Mike Rose		See Attachment 1-6

The last three emails on the list are notices to Mike Rose that CATA's 2016 W-2 file submission contained errors. While the three emails outline penalties that could be assessed for the erroneous and untimely correction submission, we do not have enough information to determine if those penalties were assessed, and ultimately paid by CATA, for this issue.

B. Analysis of IRS Compliance

IRS Deposit Timeliness

The IRS sets forth specific guidelines in Publication 15 regarding when withheld payroll taxes must be deposited with the IRS following an employer's pay period. If payroll is paid on Wednesday, Thursday, or Friday, the deposits are due to the IRS by the following Wednesday. If payroll is paid on Saturday, Sunday, Monday, or Tuesday, the deposits are due to the IRS by the following Friday.

We used the detail provided on Form 941 transcripts to analyze whether CATA's payments to the IRS were made by the required timeframe. As shown on **Attachment 2**, numerous payments were not made by the required date. Due to the late payments, CATA incurred penalties of \$772,737.13 and interest of \$40,899.08.

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Publication 15 (2017) outlines the penalty rates as follows:

2%	- Deposits made 1 to 5 days late.
5%	- Deposits made 6 to 15 days late.
10%	- Deposits made 16 or more days late, but before 10 days from the date of the first notice the IRS sent asking for the tax due.
10%	- Amounts that should have been deposited, but instead were paid directly to the IRS, or paid with your tax return. But see Payment with return , earlier in this section, for an exception.
15%	- Amounts still unpaid more than 10 days after the date of the first notice the IRS sent asking for the tax due or the day on which you received notice and demand for immediate payment, whichever is earlier.

Late deposit penalty amounts are determined using calendar days, starting from the due date of the liability.

Further, interest accrues from the due date of the tax on any unpaid balance and is compounded **daily**. The rate charged by the IRS is determined quarterly based on the federal short-term rate. As an example, below is an excerpt from the IRS News Release dated September 14, 2016, outlining the interest rates for over- and underpayments:

INTERNAL REVENUE SERVICE

IRS

News Release

Media Relations Office Washington, D.C. Media Contact: 202.317.4000
www.irs.gov/newsroom Public Contact: 800.829.1040

Interest Rates Remain the Same for the Fourth Quarter of 2016

IR-2016-121, Sept. 14, 2016

WASHINGTON — The Internal Revenue Service today announced that interest rates will remain the same for the calendar quarter beginning Oct. 1, 2016. The rates will be:

- four (4) percent for overpayments (three (3) percent in the case of a corporation);
- 1 and one-half (1.5) percent for the portion of a corporate overpayment exceeding \$10,000;
- four (4) percent for underpayments; and
- six (6) percent for large corporate underpayments.

Under the Internal Revenue Code, the rate of interest is determined on a quarterly basis. For taxpayers other than corporations, the overpayment and underpayment rate is the federal short-term rate plus 3 percentage points.

Generally, in the case of a corporation, the underpayment rate is the federal short-term rate plus 3 percentage points and the overpayment rate is the federal short-term rate plus 2 percentage points. The rate for large corporate underpayments is the federal short-term rate plus 5 percentage points. The rate on the portion of a corporate overpayment of tax exceeding \$10,000 for a taxable period is the federal short-term rate plus one-half (0.5) of a percentage point.

The interest rates announced today are computed from the federal short-term rate determined during July 2016 to take effect Aug. 1, 2016, based on daily compounding.

Despite these guidelines, we had difficulty recalculating the penalties and interest outlined in the transcripts, which will be described in more detail in the ensuing sections.

IRS Filing Timeliness

CATA is required to file Form 941's on a quarterly basis with the IRS to report total wages, federal taxes withheld and the employer portion of federal payroll taxes for the quarter. According to Publication 15 from the IRS, Form 941's are due to the IRS by the last day of the month that follows the quarter.

We were provided IRS transcripts for 2013 through 2016. From these transcripts, we analyzed the timing of when the forms were filed compared to the required filing dates. As shown below, starting in the third quarter of 2014, the Form 941's were not filed timely and, in some cases, filed many months following the due date.

Analysis of Form 941 Filing Timeliness						
Year	Quarter	Quarter End Date	Required Filing Date	Date Filed [a]	Days Filed Late	Penalty per 941
2013	Q1	3/31/2013	4/30/2013	4/30/2013	0	-
2013	Q2	6/30/2013	7/31/2013	7/31/2013	0	-
2013	Q3	9/30/2013	10/31/2013	10/31/2013	0	-
2013	Q4	12/31/2013	1/31/2014	1/31/2014	0	-
2014	Q1	3/31/2014	4/30/2014	4/30/2014	0	-
2014	Q2	6/30/2014	7/31/2014	7/31/2014	0	-
2014	Q3	9/30/2014	10/31/2014	3/23/2015	143	66,776.15
2014	Q4	12/31/2014	1/31/2015	3/3/2015	31	-
2015	Q1	3/31/2015	4/30/2015	10/14/2015	167	1,989.10
2015	Q2	6/30/2015	7/31/2015	10/14/2015	75	1,439.79
2015	Q3	9/30/2015	10/31/2015	10/31/2015	0	-
2015	Q4	12/31/2015	1/31/2016	9/14/2016	227	343,209.33
2016	Q1	3/31/2016	4/30/2016	9/14/2016	137	143.22
2016	Q2	6/30/2016	7/31/2016	9/14/2016	45	93,585.71
2016	Q3	9/30/2016	10/31/2016	10/31/2016	0	-
						<u>\$ 507,143.30</u>

Notes:

[a] The Form 941 transcripts list the return due date or return received date, whichever is later. The date listed may be the due date if the form was filed on time.

Because the returns were not filed by the required date, CATA incurred penalties of \$507,143.30. Generally, the late filing penalty is 5% of the tax owed for each month, or part of a month, that the return is late, up to five months. If the return is over 60 days late, the minimum penalty for late filing is the smaller of \$100 or 100% of the tax owed.

We do not have all of the information needed to specifically recalculate the IRS penalties. We have identified that there is often a substantial delay from the IRS in assessing penalties, and additional penalty amounts can be later assessed for the same time period. As shown below in the excerpt from the Quarter 2 of 2016 Form 941 transcript dated March 22, 2017, a late payment penalty was assessed for \$4,925.56 on October 31, 2016. An **additional** late payment penalty of \$98,559.29 was assessed on February 13, 2017.

276	Penalty for late payment of tax	201641	10-31-2016	\$4,925.56
196	Interest charged for late payment	201641	10-31-2016	\$1,923.86
971	Tax period blocked from automated levy program		12-12-2016	\$0.00
290	Disallowed claim 17154-748-98009-6	201650	01-02-2017	\$0.00
960	Appointed representative		01-03-2017	\$0.00
186	Federal tax deposit penalty	201704	02-13-2017	\$98,559.29

The return for Quarter 4 of 2014 was filed 31 days late and no penalty was assessed. We also identified that the penalty amounts were lower than the expected 5% per month for some quarters. For example, CATA incurred a penalty of \$143.22 for Quarter 1 of 2016 for filing the return over 100 days late. The penalty amount appears disproportionate compared to the late filing penalties in other quarters, as well as aforementioned Publication 15 guidelines, and could be an indicator that more penalties and interest will be assessed by the IRS at a later date. It is worth inquiry to the IRS to obtain the detailed components of the penalties and interest given that it is reasonable

that CATA should not incur interest from the time of the late filing or payments submission until the time the IRS eventually assessed the penalty.

CATA Payments

A large payment was made by CATA in December 2016 to pay, what was understood to be, the total delinquencies owed to the IRS. Subsequent to that payment, CATA recently learned that a delinquency balance remained. Based on the Form 941 transcript dated March 22, 2017, additional penalties and interest have been assessed to CATA's account since December for violations in prior quarters, like the late payment penalty in Quarter 2 of 2016 discussed in the prior section.

On April 17, 2017, CATA received two Notices from the IRS for amounts owed for Quarter 1 and Quarter 2 of 2016. Upon receipt of these Notices, CATA submitted a payment for the outstanding balances to the IRS in the amount of \$125,649.68 and \$108,413.16 for Quarter 1 and Quarter 2, respectively.

On April 28, 2017, CATA made a payment to the IRS in the amount of \$4,992.03, the balance owed for Quarter 3 of 2016 per the Form 941 transcript dated March 22, 2017.

It is our understanding that no further IRS Notices have been received by CATA as of the date of this report and all outstanding balances have been paid.

C. State of Michigan

The filings with the State of Michigan do not provide enough information to perform a detailed analysis on the timeliness of filings and deposits. However, the filings show late filing penalties; therefore, similarly to the IRS filings, CATA was not remitting withholdings and submitting the required forms to the State in a timely manner.

D. City of Lansing

It was confirmed in a letter dated June 14, 2017 from the City of Lansing that no past due balances, penalties or interest are due.

CITY OF LANSING/INCOME TAX DIVISION 124 W. Michigan Ave. First Floor, City Hall Lansing, Michigan 48933 (517) 483-4117	
	June 14, 2017
CAPITAL AREA TRANSPORTATION AUTHORITY 4615 TRANTER ST LANSING, MI 48910	DUE DATE: July 14, 2017 FEIN: 381969989W
Dear Employer:	
WITHHOLDING ACCOUNT STATUS	
<u>TAX YEAR(S)</u> 2000 - 2016	
All reconciliations for the above years have been received.	
All years are reconciled and have no past due balances, penalties or interest due.	
Please contact our office with any questions	
Thank you,	
Brenda Smith Income Tax Withholding Examiner City of Lansing Income Office: 517.483.4117 withholding@lansingmi.gov	

E. Analysis of Accounting Records

Comparison of Payroll Registers to Form 941's

We summarized the payroll registers by year and quarter in order to compare the Federal tax recorded in the registers to the amounts reported to the IRS on the Form 941's. We identified discrepancies between the registers and the Form 941's, as shown below. The total difference is \$42,774.57 for 2013 through Quarter 2 of 2016.

Year	Quarter	Date Filed/Paid	Per Form 941 Transcripts		Per PR Register		Difference in Tax
			Total Tax	Gross Earnings	Total Tax		
2013	Q1	7/8/2013	\$ 1,136,623.48	\$ 4,099,887.35	\$ 1,136,781.43		\$ (157.95)
2013	Q2	8/26/2013	1,049,046.01	3,774,084.67	1,049,047.57		(1.56)
2013	Q3	1/6/2014	1,024,207.33	3,612,371.83	1,024,207.33		-
2013	Q4	3/10/2014	1,333,887.61	4,659,347.97	1,326,618.98		7,268.63
2014	Q1	6/23/2014	1,176,144.00	4,279,776.61	1,176,143.70		0.30
2014	Q2	9/1/2014	1,115,248.54	4,127,911.30	1,114,378.29		870.25
2014	Q3	6/15/2015	1,120,843.52	4,132,946.70	1,120,845.12		(1.60)
2014	Q4	4/6/2015	1,512,100.80	5,327,668.21	1,512,102.69		(1.89)
2015	Q1	12/7/2015	1,171,460.06	4,199,682.87	1,164,422.42		7,037.64
2015	Q2	12/14/2015	1,195,619.89	4,341,168.27	1,187,666.02		7,953.87
2015	Q3	2/8/2016	1,215,363.11	4,528,141.65	1,205,860.96		9,502.15
2015	Q4	11/28/2016	1,525,374.81	5,464,689.35	1,515,582.58		9,792.23
2016	Q1	11/7/2016	1,292,278.92	4,654,583.82	1,291,763.61		515.31
2016	Q2	10/31/2016	1,189,277.79	4,394,437.60	1,189,280.60		(2.81)
Total			\$ 17,057,475.87		\$ 17,014,701.30		\$ 42,774.57

The Total Tax amount shown above includes federal withholding, Social Security, and Medicare taxes.

Upon further investigation, it appears that the Social Security tax was not calculated correctly by CATA's system. For the quarters which we had copies of the Form 941's¹, we were able to analyze the Social Security tax, as shown below.

Year	Quarter	Per Payroll Register		Per Form 941		Difference
		Gross Earnings	Social Security Tax	Social Security Earnings	Correct Social Security Amount	
2015	Q1	\$ 4,199,682.87	\$ 520,760.68	\$ 4,256,452.57	\$ 527,800.12	\$ (7,039.44)
2015	Q2	4,341,168.27	538,305.46	4,405,327.80	546,260.65	(7,955.19)
2015	Q3	4,528,141.65	560,123.34	4,581,151.50	568,062.79	(7,939.45)

It appears that the incorrect calculation of the Social Security tax causes the difference between the tax amount reported on the Form 941's and the tax recorded on the payroll registers.

Through a discussion with CATA employee, Marilyn Wiley, we identified that CATA is aware of the error in the system that has calculated the tax incorrectly.

¹ We received Form 941 transcripts for our entire scope period; however, the actual Form 941's were only available for select quarters. The forms contain additional information that is not provided within the transcripts.

Comparison of Payroll Registers to State of Michigan Filings

We also compared the state withholdings recorded in the payroll registers to the State of Michigan filings. This analysis did not identify any significant discrepancies between the State filings and the payroll registers; the payroll registers appear to have calculated the State tax correctly.

Analysis of General Ledgers

We analyzed the general ledgers to identify payroll entries. We compared the IRS payments as shown on the Form 941 transcripts to the payments recorded on the general ledger to ensure that there were not additional payments recorded in the general ledger. We did not identify any discrepancies between the Form 941's and the general ledger, or between the payroll registers and the general ledger.

CONCLUSION

Through analysis and review of supporting documentation, we were able to determine that CATA has incurred penalties, fees, and interest relating to federal and state payroll taxes of \$1,448,760.04 (see **Attachment 3** for additional detail), comprised as follows:

Federal	\$1,320,779.51
State of Michigan	127,980.53
Total Federal and State	\$1,448,760.04

These penalties, fees and interest were incurred due to: a) the failure to timely submit withheld employee payroll taxes as well as CATA's employer portion of these taxes; and b) the failure to timely submit payroll reports to governmental agencies. It is clear the funds were available in CATA's bank account to perform the submissions timely.

As described, the IRS may assess penalties and interest months after the quarter at issue, causing this total to increase for CATA in the coming months for certain previous periods. However, since CATA has outsourced its payroll processing to a third-party, there are significantly strengthened assurances that delinquencies will not be incurred for current and future periods.

We would be pleased to update these findings, upon request, should additional information become available.

Very truly yours,

Plante & Moran, PLLC

PLANTE & MORAN, PLLC

RE: Federal, State, and Local Tax Payments

From: Erik Lindquist <elindquist@cata.org>, Erik Lindquist </O=CAPITAL AREA TRANSPORTATION AUTHORITY/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=ERIC LINDQUISTDBA>
To: Mike Rose <MRose@cata.org>, Mike Rose </O=CAPITAL AREA TRANSPORTATION AUTHORITY/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=Mike Rosef31>
Sent: December 26, 2014 9:11:42 AM EST
Received: December 26, 2014 9:11:42 AM EST

Hmmmm...so Dana was right to be concerned?? Does that mean the cash hasn't been taken from the accounts since October??

Erik H. Lindquist, CFE
Director of Finance
517-394-1100
elindquist@cata.org



From: Mike Rose
Sent: Friday, December 26, 2014 8:41 AM
To: Dana French
Cc: Erik Lindquist
Subject: RE: Federal, State, and Local Tax Payments

That is my project for today – I need to figure out why they aren't being posted properly.

Mike

From: Dana French
Sent: Friday, December 26, 2014 8:41 AM
To: Mike Rose
Cc: Erik Lindquist; Dana French
Subject: Federal, State, and Local Tax Payments

Mike,

Based on the Comerica and Fifth Third Banks checking accounts worksheet, to the best of my knowledge, no federal, state, or local electronic tax payments have debited either of our checking accounts since October 23, 2014. As mentioned a week or so back, please let me know if there is anything I can do to assist in this matter.

Dana

RE: 50036 - Capital Area Transportation Authority- response 1 from agency.xlsx

From: john.lamphere.ctr@dot.gov
To: elindquist@cata.org, Erik Lindquist </O=CAPITAL AREA TRANSPORTATION AUTHORITY/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=Eric Lindquistdba>
Sent: June 11, 2015 12:24:40 PM EDT
Received: June 11, 2015 12:24:48 PM EDT

Hi Erik,

Thank you for the update. Unfortunately, if your report is not submitted by close of business tomorrow, I will have to inform FTA headquarters on Monday that your report is delinquent. If that is the case, they will issue an official failure to report warning letter by next Friday. If you have any questions for me, or if there is anything I can do to help you submit the report, please let me know.

Thank you,

--

John Lamphere
National Transit Database
(434) 878-2206 | john.lamphere.ctr@dot.gov

From: Erik Lindquist [mailto:elindquist@cata.org]
Sent: Wednesday, June 10, 2015 5:59 PM
To: Lamphere, John CTR (FTA)
Subject: RE: 50036 - Capital Area Transportation Authority- response 1 from agency.xlsx

Hey John,

Yes, and it will be a priority. Working on getting a FINAL budget done for my CEO before she leaves for a trip tomorrow. Now my time is mine and I have had many a sleepless night thinking about this very thing..

I touch base with you tomorrow or Thursday with hopes of wrapping this by the end of the week. My big hang-up right now is with my purchased transportation reports and I need to go to their offices to see what numbers they may have used last year.

Soon,

E

Erik H. Lindquist, CFE
Director of Finance
Capital Area Transportation Authority
517-394-1100 x239
elindquist@cata.org



From: john.lamphere.ctr@dot.gov [<mailto:john.lamphere.ctr@dot.gov>]
Sent: Wednesday, June 10, 2015 5:24 PM
To: Erik Lindquist
Subject: RE: 50036 - Capital Area Transportation Authority- response 1 from agency.xlsx

Hi Erik,

I wanted to remind you that the database closes at the end of the month, and we are still in the revision process. Please resubmit the report as soon as possible. We will need to make NTD a priority over the next couple of weeks so that we can get your report in the closeout stage before the database closes. Let me know if you have any questions.

Best,

--

John Lamphere
National Transit Database
(434) 878-2206 | john.lamphere.ctr@dot.gov

From: Erik Lindquist [<mailto:elindquist@cata.org>]
Sent: Wednesday, June 03, 2015 10:48 AM
To: Lamphere, John CTR (FTA)
Subject: RE: 50036 - Capital Area Transportation Authority- response 1 from agency.xlsx

Hey John,

You know about those best laid plans...I got pretty sick a couple of weeks ago and work really piled up here. Sorry I haven't kept you in the loop but I will be able to focus on this later today and make sure the T's are crossed etc.. I've been working on this piecemeal as I found time in the last week and I think it is mostly done. The spreadsheet is kind of a pain 😊 but I understand why you need it that way too.

BTW the last time I tried to add my phone number to that first screen it was still not available as an entry box...hmmm. I may give you a call this afternoon or tomorrow morning if I get stuck.

E

Erik H. Lindquist, CFE
Director of Finance
Capital Area Transportation Authority
517-394-1100 x239
elindquist@cata.org



From: john.lamphere.ctr@dot.gov [<mailto:john.lamphere.ctr@dot.gov>]
Sent: Tuesday, June 02, 2015 12:08 PM
To: Erik Lindquist
Subject: RE: 50036 - Capital Area Transportation Authority- response 1 from agency.xlsx

Hi Erik,

I am checking in to see how your revision is coming. At your earliest convenience, please return your updated Excel file and resubmit the report in the system, as the revision was due on May 11. If there is anything I can do to help, please feel free to contact me.

Thanks,

John Lamphere
National Transit Database
(434) 878-2206 | john.lamphere.ctr@dot.gov

From: Erik Lindquist [<mailto:elindquist@cata.org>]
Sent: Monday, May 11, 2015 4:47 PM
To: Lamphere, John CTR (FTA)
Subject: 50036 - Capital Area Transportation Authority- response 1 from agency.xlsx

Hello John,

I have been working diligently on this for you but I still have a couple of issues that remain open either because the fields are blocked in the Appian system or I just need to get with the department management to clarify the answer required.

I will keep you posted and I hope to have this wrapped by the end of the day tomorrow.

Erik
Erik H. Lindquist, CFE
Director of Finance
Capital Area Transportation Authority
517-394-1100 x239
elindquist@cata.org



RE: Pay adjustment

From: Mark Murray <MMurray@cata.org>, Mark Murray </O=CAPITAL AREA TRANSPORTATION AUTHORITY/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=MARK MURRAYFC6>
To: Mike Rose <MRose@cata.org>, Mike Rose </O=CAPITAL AREA TRANSPORTATION AUTHORITY/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=Mike Rosef31>
Sent: September 17, 2015 1:50:31 PM EDT
Received: September 17, 2015 1:50:33 PM EDT

Mama Bear said thanks!

From: Mike Rose
Sent: Thursday, September 17, 2015 1:14 PM
To: Mark Murray
Subject: RE: Pay adjustment

I just initiated the direct deposit. It will be in your account tomorrow morning.

Mike

From: Mark Murray
Sent: Thursday, September 17, 2015 12:27 PM
To: Mike Rose
Subject: RE: Pay adjustment

If it not too much trouble, this week would be better for me. It helps my financial planning (Ie WIFE) to get it now.

Thanks

From: Mike Rose
Sent: Thursday, September 17, 2015 12:24 PM
To: Mark Murray
Cc: Erik Lindquist
Subject: RE: Pay adjustment

I was going to include it on next week's check but I can do a separate one and get in this week if you would like.

Mike

From: Mark Murray
Sent: Thursday, September 17, 2015 12:24 PM
To: Mike Rose
Cc: Erik Lindquist
Subject: Pay adjustment

Mike,

I don't mean to be a pain, buttttt I am going to have my pay adjusted for the last pay period and an additional deposit made into my account asap? Right? RIGHT??? Let me know please.

Bear

NOTICE ID *0000831139* - W-2 Resubmission Notice

From: bso.resub@ssa.gov
To: mrose@cata.org, Mike Rose </O=CAPITAL AREA TRANSPORTATION AUTHORITY/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=Mike Rosef31>
Sent: March 15, 2016 8:53:54 PM EDT
Received: March 15, 2016 8:54:02 PM EDT

Date: March 16, 2016
Filing Method: Electronic WFID: FLQ153 - 01
Receipt Year: 2016 Notice ID: *0000831139*

We found errors in your W-2 file that we could not correct.

WHAT YOU NEED TO DO

STEP 1

Please visit the Business Services Online (BSO) website at <http://www.socialsecurity.gov/bso/bsowelcome.htm> to view your error information.

Then select "Log In." You will need an active User ID and password to log on to BSO.

If you do not have an active User ID and password, select "Register."

If you need help registering or viewing your errors, go to <http://www.socialsecurity.gov/employer/bsohbnew.htm> to view the BSO Electronic W-2/W-2c Filing Handbook.

STEP 2

Correct your file using your back-up copy of the file you originally sent us. See SSA Publication 42-007, Specifications for Filing Forms W-2c

Electronically (EFW2C). You can get it at <http://www.socialsecurity.gov/employer/pub.htm> on the Internet.

Make any necessary changes to your file. If you need help correcting your file, call us toll free at 1-800-772-6270 (TTY 1-800-325-0778).

STEP 3

Use BSO to resubmit your corrected file to us. Be sure to indicate that it is a resubmission when prompted for information about your file.

You must keep a back-up copy of the corrected file for your records or be able to reconstruct the data.

POSSIBLE PENALTIES

You must return your corrected file timely to receive credit for filing on the date we received your original submission. The due date is 45 days from the date we first notified you to correct your file. Otherwise, the Internal Revenue Service (IRS) may assess penalties.

The deadline for initial electronic filing is the last day in March. It is the next business day if this day falls on a Saturday, Sunday, or legal holiday.

The penalty depends on the date we credit you with filing a correct report:

- \$30 per W-2 for correct filing within 30 days after the due date

- \$60 per W-2 for correct filing more than 30 days after the due date but by August 1
- \$100 per W-2 for correct filing after August 1, or no report filed

WAGE REPORTING SERVICES ON THE INTERNET

- EMPLOYER FILING INFORMATION

Please visit our employer website at <http://www.socialsecurity.gov/employer> for many resources. It includes registration information, forms, publications, Frequently Asked Questions (FAQs), contact information, news, and much more.

- ACCUWAGE

AccuWage is free software that lets you check your W-2 (Wage and Tax Statement) and W-2c (Corrected Wage and Tax Statement) files for over 200 kinds of errors before you send them to us. Go to <http://www.socialsecurity.gov/employer/accuwage> to download the software.

- VERIFYING SOCIAL SECURITY NUMBERS

We offer a free service that lets you verify your employees' Social Security numbers. Please visit <http://www.socialsecurity.gov/employer/ssnv.htm> for more information.

IF YOU HAVE QUESTIONS

If you have questions about this email, you may:

- Visit our website at <http://www.socialsecurity.gov/employer>
- Send an email to employerinfo@ssa.gov
- Call us toll free at 1-800-772-6270 (TTY 1-800-325-0778) between 7:00 a.m. and 7:00 p.m., Eastern Time, Monday through Friday

Email transmissions are not secure. We do not send personal or sensitive information using email. Please do not send personal or sensitive information in your emails to us.

Suspect Social Security Fraud?

If you suspect Social Security fraud, please visit <http://oig.ssa.gov/r> or call the Inspector General's Fraud Hotline at 1-800-269-0271 (TTY 1-866-501-2101).

Social Security Administration

NOTICE ID *0000835728* - W-2 Resubmission Notice Follow-up

From: bso.resub@ssa.gov
To: mrose@cata.org, Mike Rose </O=CAPITAL AREA TRANSPORTATION AUTHORITY/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=Mike Rosef31>
Sent: April 1, 2016 9:10:32 PM EDT
Received: April 1, 2016 9:10:39 PM EDT

Date: April 02, 2016
Filing Method: Electronic WFID: FLQ153 - 01
Receipt Year: 2016 Notice ID: *0000835728*

We previously notified you that your W-2 file contained errors that prevented us from processing your file. We asked you to return the file to us with corrections within 45 days. To date, we have not received your corrected W-2 file. It is important that you return the file immediately so we may process the wage information for your employees.

WHAT YOU NEED TO DO

STEP 1

Please visit the Business Services Online (BSO) website at <http://www.socialsecurity.gov/bso/bsowelcome.htm> to view your error information.

Then select "Log In." You will need an active User ID and password to log on to BSO.

If you do not have an active User ID and password, select "Register."

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Make any necessary changes to your file. If you need help correcting your file, call us toll free at 1-800-772-6270 (TTY 1-800-325-0778).

STEP 3

Use BSO to resubmit your corrected file to us. Be sure to indicate that it is a resubmission when prompted for information about your file.

You must keep a back-up copy of the corrected file for your records or be able to reconstruct the data.

POSSIBLE PENALTIES

You must return your corrected file timely to receive credit for filing on the date we received your original submission. The due date is 45 days from the date we first notified you to correct your file. Otherwise, the Internal Revenue Service (IRS) may assess penalties.

The deadline for initial electronic filing is the last day in March. It is the next business day if this day falls on a Saturday, Sunday, or legal holiday.

The penalty depends on the date we credit you with filing a correct report:

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Social Security Administration

NOTICE ID *0000837736* - W-2 Resubmission Notice Second Follow-up

From: bso.resub@ssa.gov
To: mrose@cata.org, Mike Rose </O=CAPITAL AREA TRANSPORTATION AUTHORITY/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=Mike Rosef31>
Sent: April 18, 2016 8:26:11 PM EDT
Received: April 18, 2016 8:26:15 PM EDT

Date: April 19, 2016
Filing Method: Electronic WFID: FLQ153 - 01
Receipt Year: 2016 Notice ID: *0000837736*

We previously notified you that your W-2 file contained errors that prevented us from processing it. We asked you to return the file to us with corrections within 45 days. About 2 weeks ago, we sent you a reminder notice asking that you return your corrected W-2 file immediately so we could process the wage information for your employees. We still have not received the corrected W-2 file. This notice is your final reminder.

WHAT YOU NEED TO DO

STEP 1

Please visit the Business Services Online (BSO) website at <http://www.socialsecurity.gov/bso/bsowelcome.htm> to view your error information.

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STEP 2

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Electronically (EFW2C). You can get it at <http://www.socialsecurity.gov/employer/pub.htm> on the Internet.

Make any necessary changes to your file. If you need help correcting your file, call us toll free at 1-800-772-6270 (TTY 1-800-325-0778).

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Use BSO to resubmit your corrected file to us. Be sure to indicate that it is a resubmission when prompted for information about your file.

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Social Security Administration

Analysis of the Timeliness of IRS Deposits

<u>Year</u>	<u>Quarter</u>	<u>Pay Dates [a]</u>	<u>Pay Day of Week</u>	<u>Deposit Deadline [b]</u>	<u>Actual Deposit Dates</u>	<u>Days Deposited Late</u>	<u>Notes</u>
2013	Q1	1/3/2013	Thursday	1/9/2013	1/8/2013	0	
2013	Q1	1/10/2013	Thursday	1/16/2013	1/15/2013	0	
2013	Q1	1/17/2013	Thursday	1/23/2013	1/22/2013	0	
2013	Q1	1/24/2013	Thursday	1/30/2013	1/29/2013	0	
2013	Q1	1/31/2013	Thursday	2/6/2013	2/5/2013	0	
2013	Q1	2/7/2013	Thursday	2/13/2013	2/12/2013	0	
2013	Q1	2/14/2013	Thursday	2/20/2013	2/19/2013	0	
2013	Q1	2/21/2013	Thursday	2/27/2013	2/25/2013	0	
2013	Q1	2/28/2013	Thursday	3/6/2013	3/5/2013	0	
2013	Q1	3/7/2013	Thursday	3/13/2013	3/11/2013	0	
2013	Q1	3/14/2013	Thursday	3/20/2013	3/18/2013	0	
2013	Q1	3/21/2013	Thursday	3/27/2013	3/26/2013	0	
2013	Q1	3/28/2013	Thursday	4/3/2013	3/29/2013	0	
2013	Q2	4/4/2013	Thursday	4/10/2013	4/9/2013	0	
2013	Q2	4/11/2013	Thursday	4/17/2013	4/15/2013	0	
2013	Q2	4/18/2013	Thursday	4/24/2013	4/22/2013	0	
2013	Q2	4/25/2013	Thursday	5/1/2013	4/29/2013	0	
2013	Q2	5/2/2013	Thursday	5/8/2013	5/6/2013	0	
2013	Q2	5/9/2013	Thursday	5/15/2013	5/13/2013	0	
2013	Q2	5/16/2013	Thursday	5/22/2013	5/20/2013	0	
2013	Q2	5/23/2013	Thursday	5/29/2013	5/28/2013	0	
2013	Q2	5/30/2013	Thursday	6/5/2013	6/3/2013	0	
2013	Q2	6/6/2013	Thursday	6/12/2013	6/13/2013	1	
2013	Q2	6/13/2013	Thursday	6/19/2013	6/18/2013	0	
2013	Q2	6/20/2013	Thursday	6/26/2013	6/25/2013	0	
2013	Q2	6/27/2013	Thursday	7/3/2013	7/1/2013	0	
2013	Q3	7/3/2013	Wednesday	7/10/2013	7/5/2013	0	
2013	Q3	7/11/2013	Thursday	7/17/2013	7/15/2013	0	
2013	Q3	7/18/2013	Thursday	7/24/2013	7/22/2013	0	
2013	Q3	7/25/2013	Thursday	7/31/2013	7/29/2013	0	
2013	Q3	8/1/2013	Thursday	8/7/2013	8/5/2013	0	
2013	Q3	8/8/2013	Thursday	8/14/2013	8/12/2013	0	
2013	Q3	8/15/2013	Thursday	8/21/2013	8/19/2013	0	
2013	Q3	8/22/2013	Thursday	8/28/2013	8/26/2013	0	
2013	Q3	8/29/2013	Thursday	9/4/2013	9/5/2013	1	
2013	Q3	9/5/2013	Thursday	9/11/2013	9/9/2013	0	
2013	Q3	9/12/2013	Thursday	9/18/2013	9/16/2013	0	
2013	Q3	9/19/2013	Thursday	9/25/2013	9/20/2013	0	
2013	Q3	9/26/2013	Thursday	10/2/2013	9/30/2013	0	
2013	Q4	11/27/2013	Wednesday	12/4/2013	10/7/2013	0	
2013	Q4	10/3/2013	Thursday	10/9/2013	10/15/2013	6	
2013	Q4	10/10/2013	Thursday	10/16/2013	10/21/2013	5	
2013	Q4	10/17/2013	Thursday	10/23/2013	10/25/2013	2	
2013	Q4	10/24/2013	Thursday	10/30/2013	11/5/2013	6	
2013	Q4	10/31/2013	Thursday	11/6/2013	11/12/2013	6	
2013	Q4	11/7/2013	Thursday	11/13/2013	11/18/2013	5	
2013	Q4	11/14/2013	Thursday	11/20/2013	11/25/2013	5	
2013	Q4	11/21/2013	Thursday	11/27/2013	12/3/2013	6	
2013	Q4	12/5/2013	Thursday	12/11/2013	12/10/2013	0	
2013	Q4	12/12/2013	Thursday	12/18/2013	12/16/2013	0	
2013	Q4	12/19/2013	Thursday	12/25/2013	12/23/2013	0	
2013	Q4	12/26/2013	Thursday	1/1/2014	12/30/2013	0	
2014	Q1	1/2/2014	Thursday	1/8/2014	1/7/2014	0	
2014	Q1	1/9/2014	Thursday	1/15/2014	1/14/2014	0	
2014	Q1	1/16/2014	Thursday	1/22/2014	1/21/2014	0	
2014	Q1	1/23/2014	Thursday	1/29/2014	1/24/2014	0	
2014	Q1	1/30/2014	Thursday	2/5/2014	2/3/2014	0	
2014	Q1	2/6/2014	Thursday	2/12/2014	2/10/2014	0	
2014	Q1	2/13/2014	Thursday	2/19/2014	2/18/2014	0	
2014	Q1	2/20/2014	Thursday	2/26/2014	2/24/2014	0	
2014	Q1	2/27/2014	Thursday	3/5/2014	3/3/2014	0	
2014	Q1	3/6/2014	Thursday	3/12/2014	3/10/2014	0	
2014	Q1	3/13/2014	Thursday	3/19/2014	3/17/2014	0	
2014	Q1	3/20/2014	Thursday	3/26/2014	3/25/2014	0	
2014	Q1	3/27/2014	Thursday	4/2/2014	3/31/2014	0	
2014	Q2	4/3/2014	Thursday	4/9/2014	4/10/2014	1	
2014	Q2	4/10/2014	Thursday	4/16/2014	4/14/2014	0	
2014	Q2	4/17/2014	Thursday	4/23/2014	4/21/2014	0	
2014	Q2	4/24/2014	Thursday	4/30/2014	4/28/2014	0	
2014	Q2	5/1/2014	Thursday	5/7/2014	5/5/2014	0	
2014	Q2	5/8/2014	Thursday	5/14/2014	5/12/2014	0	
2014	Q2	5/15/2014	Thursday	5/21/2014	5/19/2014	0	
2014	Q2	5/22/2014	Thursday	5/28/2014	5/23/2014	0	
2014	Q2	5/29/2014	Thursday	6/4/2014	6/2/2014	0	

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<u>Year</u>	<u>Quarter</u>	<u>Pay Dates [a]</u>	<u>Pay Day of Week</u>	<u>Deposit Deadline [b]</u>	<u>Actual Deposit Dates</u>	<u>Days Deposited Late</u>	<u>Notes</u>
2014	Q2	6/5/2014	Thursday	6/11/2014	6/9/2014	0	
2014	Q2	6/12/2014	Thursday	6/18/2014	6/16/2014	0	
2014	Q2	6/19/2014	Thursday	6/25/2014	6/23/2014	0	
2014	Q2	6/26/2014	Thursday	7/2/2014	6/30/2014	0	
2014	Q3	7/3/2014	Thursday	7/9/2014	7/7/2014	0	
2014	Q3	7/3/2014	Thursday	7/9/2014	7/14/2014	5	
2014	Q3	7/10/2014	Thursday	7/16/2014	7/21/2014	5	
2014	Q3	7/17/2014	Thursday	7/23/2014	7/28/2014	5	
2014	Q3	7/24/2014	Thursday	7/30/2014	8/18/2014	19	
2014	Q3	7/31/2014	Thursday	8/6/2014	8/18/2014	12	
2014	Q3	8/7/2014	Thursday	8/13/2014	8/18/2014	5	
2014	Q3	8/14/2014	Thursday	8/20/2014	9/8/2014	19	
2014	Q3	8/21/2014	Thursday	8/27/2014	9/8/2014	12	
2014	Q3	8/28/2014	Thursday	9/3/2014	9/8/2014	5	
2014	Q4	9/4/2014	Thursday	9/10/2014	10/15/2014	35	
2014	Q4	9/11/2014	Thursday	9/17/2014	10/15/2014	28	
2014	Q4	9/18/2014	Thursday	9/24/2014	10/15/2014	21	
2014	Q4	9/25/2014	Thursday	10/1/2014	10/15/2014	14	
2014	Q4	10/2/2014	Thursday	10/8/2014	10/20/2014	12	
2014	Q4	10/9/2014	Thursday	10/15/2014	1/5/2015	82	
2014	Q4	10/16/2014	Thursday	10/22/2014	1/5/2015	75	
2014	Q4	10/22/2014	Wednesday	10/29/2014	1/5/2015	68	
2014	Q4	10/23/2014	Thursday	10/29/2014	1/5/2015	66	
2014	Q4	10/30/2014	Thursday	11/5/2014	1/5/2015	61	
2014	Q4	11/6/2014	Thursday	11/12/2014	1/5/2015	54	
2014	Q4	11/13/2014	Thursday	11/19/2014	2/3/2015	76	
2014	Q4	11/20/2014	Thursday	11/26/2014	2/3/2015	69	
2014	Q4	11/26/2014	Wednesday	12/3/2014	2/3/2015	62	
2014	Q4	12/4/2014	Thursday	12/10/2014	2/3/2015	55	
2014	Q4	12/11/2014	Thursday	12/17/2014	2/3/2015	48	
2014	Q4	12/18/2014	Thursday	12/24/2014	2/3/2015	41	
2014	Q4	12/24/2014	Wednesday	12/31/2014	2/3/2015	34	
2014	Q4	12/31/2014	Wednesday	1/7/2015	2/3/2015	27	
2015	Q1	1/8/2015	Thursday	1/14/2015	2/3/2015	20	
2015	Q1	1/15/2015	Thursday	1/21/2015	2/3/2015	13	
2015	Q1	1/22/2015	Thursday	1/28/2015	2/3/2015	6	
2015	Q1	1/29/2015	Thursday	2/4/2015	2/3/2015	0	
2015	Q1	2/5/2015	Thursday	2/11/2015	2/9/2015	0	
2015	Q1	2/12/2015	Thursday	2/18/2015	2/17/2015	0	
2015	Q1	2/19/2015	Thursday	2/25/2015	2/24/2015	0	
2015	Q1	2/26/2015	Thursday	3/4/2015	3/3/2015	0	
2015	Q1	3/5/2015	Thursday	3/11/2015	3/9/2015	0	
2015	Q1	3/12/2015	Thursday	3/18/2015	3/16/2015	0	
2015	Q1	3/19/2015	Thursday	3/25/2015	3/24/2015	0	
2015	Q1	3/26/2015	Thursday	4/1/2015	3/31/2015	0	
2015	Q2	4/2/2015	Thursday	4/8/2015	4/6/2015	0	
2015	Q2	4/9/2015	Thursday	4/15/2015	4/13/2015	0	
2015	Q2	4/16/2015	Thursday	4/22/2015	4/17/2015	0	
2015	Q2	4/23/2015	Thursday	4/29/2015	4/24/2015	0	
2015	Q2	4/30/2015	Thursday	5/6/2015	5/4/2015	0	
2015	Q2	5/7/2015	Thursday	5/13/2015	5/12/2015	0	
2015	Q2	5/14/2015	Thursday	5/20/2015	5/18/2015	0	
2015	Q2	5/21/2015	Thursday	5/27/2015	5/26/2015	0	
2015	Q2	5/28/2015	Thursday	6/3/2015	6/1/2015	0	
2015	Q2	6/4/2015	Thursday	6/10/2015	6/8/2015	0	
2015	Q2	6/11/2015	Thursday	6/17/2015	6/16/2015	0	
2015	Q2	6/18/2015	Thursday	6/24/2015	6/22/2015	0	
2015	Q2	6/25/2015	Thursday	7/1/2015	6/30/2015	0	
2015	Q3	7/2/2015	Thursday	7/8/2015	7/7/2015	0	
2015	Q3	7/9/2015	Thursday	7/15/2015	7/15/2015	0	
2015	Q3	7/16/2015	Thursday	7/22/2015	10/16/2015	86	
2015	Q3	7/23/2015	Thursday	7/29/2015	10/16/2015	79	
2015	Q3	7/30/2015	Thursday	8/5/2015	10/16/2015	72	
2015	Q3	8/6/2015	Thursday	8/12/2015	10/16/2015	65	
2015	Q3	8/13/2015	Thursday	8/19/2015	10/16/2015	58	
2015	Q3	8/20/2015	Thursday	8/26/2015	10/16/2015	51	
2015	Q3	8/27/2015	Thursday	9/2/2015	10/16/2015	44	
2015	Q3	9/3/2015	Thursday	9/9/2015	10/16/2015	37	
2015	Q3	9/10/2015	Thursday	9/16/2015	10/16/2015	30	
2015	Q3	9/17/2015	Thursday	9/23/2015	10/16/2015	23	
2015	Q3	9/24/2015	Thursday	9/30/2015	10/16/2015	16	
2015	Q3	10/1/2015	Thursday	10/7/2015	10/16/2015	9	
2015	Q4	10/8/2015	Thursday	10/14/2015	4/11/2016	180	
2015	Q4	10/15/2015	Thursday	10/21/2015	4/11/2016	173	

[c]
[c]
[c]

Analysis of the Timeliness of IRS Deposits

Year	Quarter	Pay Dates [a]	Pay Day of Week	Deposit Deadline [b]	Actual Deposit Dates	Days Deposited Late	Notes
2015	Q4	10/22/2015	Thursday	10/28/2015	4/11/2016	166	
2015	Q4	10/29/2015	Thursday	11/4/2015	4/11/2016	159	
2015	Q4	11/5/2015	Thursday	11/11/2015	4/11/2016	152	
2015	Q4	11/12/2015	Thursday	11/18/2015	4/11/2016	145	
2015	Q4	11/19/2015	Thursday	11/25/2015	4/11/2016	138	
2015	Q4	11/26/2015	Thursday	12/2/2015	4/11/2016	131	
2015	Q4	12/3/2015	Thursday	12/9/2015	4/11/2016	124	
2015	Q4	12/10/2015	Thursday	12/16/2015	4/11/2016	117	
2015	Q4	12/17/2015	Thursday	12/23/2015	4/11/2016	110	
2015	Q4	12/24/2015	Thursday	12/30/2015	4/11/2016	103	
2015	Q4	12/31/2015	Thursday	1/6/2016	4/11/2016	96	
2016	Q1	1/7/2016	Thursday	1/13/2016	4/11/2016	89	
2016	Q1	1/14/2016	Thursday	1/20/2016	4/11/2016	82	
2016	Q1	1/21/2016	Thursday	1/27/2016	4/11/2016	75	
2016	Q1	1/28/2016	Thursday	2/3/2016	4/11/2016	68	
2016	Q1	2/4/2016	Thursday	2/10/2016	4/11/2016	61	
2016	Q1	2/11/2016	Thursday	2/17/2016	4/11/2016	54	
2016	Q1	2/18/2016	Thursday	2/24/2016	4/11/2016	47	
2016	Q1	2/25/2016	Thursday	3/2/2016	4/11/2016	40	
2016	Q1	3/3/2016	Thursday	3/9/2016	4/11/2016	33	
2016	Q1	3/10/2016	Thursday	3/16/2016	4/11/2016	26	
2016	Q1	3/17/2016	Thursday	3/23/2016	4/11/2016	19	
2016	Q1	3/24/2016	Thursday	3/30/2016	4/11/2016	12	
2016	Q1	3/31/2016	Thursday	4/6/2016	4/11/2016	5	
2016	Q2	4/7/2016	Thursday	4/13/2016	4/11/2016	0	
2016	Q2	4/14/2016	Thursday	4/20/2016	4/18/2016	0	
2016	Q2	4/21/2016	Thursday	4/27/2016	8/9/2016	104	
2016	Q2	4/28/2016	Thursday	5/4/2016	8/9/2016	97	
2016	Q2	5/5/2016	Thursday	5/11/2016	8/9/2016	90	
2016	Q2	5/12/2016	Thursday	5/18/2016	8/9/2016	83	
2016	Q2	5/19/2016	Thursday	5/25/2016	8/9/2016	76	
2016	Q2	5/26/2016	Thursday	6/1/2016	8/9/2016	69	
2016	Q2	6/2/2016	Thursday	6/8/2016	8/9/2016	62	
2016	Q2	6/9/2016	Thursday	6/15/2016	8/9/2016	55	
2016	Q2	6/16/2016	Thursday	6/22/2016	8/9/2016	48	
2016	Q2	6/23/2016	Thursday	6/29/2016	8/9/2016	41	
2016	Q2	6/30/2016	Thursday	7/6/2016	8/9/2016	34	
2016	Q3	7/7/2016	Thursday	7/13/2016	8/9/2016	27	
2016	Q3	7/14/2016	Thursday	7/20/2016	8/9/2016	20	
2016	Q3	7/21/2016	Thursday	7/27/2016	8/9/2016	13	
2016	Q3	7/28/2016	Thursday	8/3/2016	8/9/2016	6	
2016	Q3	8/4/2016	Thursday	8/10/2016	8/9/2016	0	
2016	Q3	8/11/2016	Thursday	8/17/2016	8/31/2016	14	
2016	Q3	8/18/2016	Thursday	8/24/2016	9/8/2016	15	
2016	Q3	8/25/2016	Thursday	8/31/2016	9/9/2016	9	
2016	Q3	9/1/2016	Thursday	9/7/2016	9/9/2016	2	
2016	Q3	9/8/2016	Thursday	9/14/2016	9/16/2016	2	
2016	Q3	9/15/2016	Thursday	9/21/2016	9/23/2016	2	
2016	Q3	9/22/2016	Thursday	9/28/2016	9/30/2016	2	
2016	Q3	9/29/2016	Thursday	10/5/2016	10/14/2016	9	
2016	Q4	10/6/2016	Thursday	10/12/2016	10/7/2016	0	
2016	Q4	10/13/2016	Thursday	10/19/2016	10/14/2016	0	
2016	Q4	10/20/2016	Thursday	10/26/2016	10/21/2016	0	
2016	Q4	10/27/2016	Thursday	11/2/2016	10/28/2016	0	
2016	Q4	11/3/2016	Thursday	11/9/2016	11/4/2016	0	
2016	Q4	11/10/2016	Thursday	11/16/2016	11/14/2016	0	
2016	Q4	11/17/2016	Thursday	11/23/2016	11/18/2016	0	
2016	Q4	11/24/2016	Thursday	11/30/2016	11/25/2016	0	
2016	Q4	12/1/2016	Thursday	12/7/2016	12/7/2016	0	
2016	Q4	12/8/2016	Thursday	12/14/2016	12/9/2016	0	
2016	Q4	12/15/2016	Thursday	12/21/2016	12/9/2016	0	
2016	Q4	12/22/2016	Thursday	12/28/2016	12/16/2016	0	
2016	Q4	12/29/2016	Thursday	1/4/2017	12/23/2016	0	
2016	Q4	1/5/2017	Thursday	1/11/2017	1/5/2017	0	
2016	Q4	1/12/2017	Thursday	1/18/2017	1/13/2017	0	

Source: Form 941 Transcripts, payroll register reports

Notes:

[a] Check date per payroll registers.

[b] Per Publication 15 from the IRS, if payroll checks are paid on Wednesday, Thursday, or Friday, the deposits are due to the IRS by the following Wednesday. If payroll checks are paid on Saturday, Sunday, Monday, or Tuesday, the deposits are due to the IRS by the following Friday.

Analysis of the Timeliness of IRS Deposits

<u>Year</u>	<u>Quarter</u>	<u>Pay Dates [a]</u>	<u>Pay Day of Week</u>	<u>Deposit Deadline [b]</u>	<u>Actual Deposit Dates</u>	<u>Days Deposited Late</u>	<u>Notes</u>
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[c] Per the Form 941 transcript, it appears the deposit made on 2/3/2015 was for more than one pay period. There were less deposits on the Form 941 than pay periods, so we assume the 2/3/2015 payment covers the additional pay periods.

Summary of IRS and State Penalties, Interest, and Fees

<u>Source</u>	<u>Year</u>	<u>Quarter</u>	<u>Late Payment Penalty</u>	<u>Late File Penalty</u>	<u>Interest</u>	<u>Total Penalties and Interest</u>
IRS	2013	Quarter 1	\$ -	\$ -	\$ -	\$ -
IRS	2013	Quarter 2	1,675.69	-	-	1,675.69
IRS	2013	Quarter 3	-	-	-	-
IRS	2013	Quarter 4	37,833.97	-	823.53	38,657.50
IRS	2014	Quarter 1	2,015.91	-	-	2,015.91
IRS	2014	Quarter 2	1,726.59	-	0.51	1,727.10
IRS	2014	Quarter 3	56,120.25	66,776.15	8,560.19	131,456.59
IRS	2014	Quarter 4	94,132.13	-	-	94,132.13
IRS	2015	Quarter 1	20,882.52	1,989.10	531.71	23,403.33
IRS	2015	Quarter 2	1,474.49	1,439.79	213.64	3,127.92
IRS	2015	Quarter 3	110,636.51	-	285.55	110,922.06
IRS	2015	Quarter 4	178,638.72	343,209.33	21,812.35	543,660.40
IRS	2016	Quarter 1	124,059.55	143.22	794.47	124,997.24
IRS	2016	Quarter 2	95,745.58	93,585.71	2,885.10	192,216.39
IRS	2016	Quarter 3	44,975.69	-	4,992.03	49,967.72
IRS	2016	Quarter 4	2,819.53	-	-	2,819.53
		Total IRS	\$ 772,737.13	\$ 507,143.30	\$ 40,899.08	\$ 1,320,779.51
State	2015	Quarter 1	\$ -	\$ -	\$ -	\$ -
State	2015	Quarter 2	-	25,105.64	3,201.52	28,307.16
State	2015	Quarter 3	-	43,747.35	3,812.10	47,559.45
State	2015	Quarter 4	-	31,225.37	2,562.61	33,787.98
State	2016	Quarter 1	-	5,551.15	382.48	5,933.63
State	2016	Quarter 2	-	11,389.01	1,003.30	12,392.31
State	2016	Quarter 3	-	-	-	-
		Total MI	\$ -	\$ 117,018.52	\$ 10,962.01	\$ 127,980.53
		Total IRS and MI	\$ 772,737.13	\$ 624,161.82	\$ 51,861.09	\$ 1,448,760.04

Capital Area Transportation Authority

May 3, 2017

**Payroll Analysis – Unemployment Insurance
Agency Findings**

ATTORNEY WORK PRODUCT –
PRIVILEGED AND CONFIDENTIAL

plante moran

audit • tax • consulting • wealth management

AUG 15 2017

BI-2

AUG 15 2017

ATTACHMENTS

Attachment 1 – Unemployment Insurance Agency Email Review Results

Attachment 2 – Unemployment Insurance Agency Analysis



ATTORNEY WORK PRODUCT – PRIVILEGED AND CONFIDENTIAL

May 3, 2017

Dan W. Chandler, Esq.
Chandler Bujold & Chandler, PLC
2855 Coolidge Hwy., Suite 109
Troy, MI 48084

Re: Capital Area Transportation Authority – Payroll Analysis – UIA Findings

Dear Mr. Chandler:

As requested, we provided an analysis of payroll for Capital Area Transportation Authority (“CATA”). Our work included forensic investigative services in connection with payroll taxes during the calendar years of 2013 through 2016.

We were requested to analyze the federal and state taxes. In addition to that analysis, which is summarized in a separate report, we identified tax penalties and interest paid to the Michigan Unemployment Insurance Agency (“UIA”). This report summarizes the UIA findings.

Our report is to provide you with the **preliminary** results of our analysis. It is not intended to express an opinion on the CATA’s internal controls or financial statements in accordance with standards issued by the American Institute of Certified Public Accountants.

ANALYSIS

We were engaged to investigate CATA’s compliance with payroll tax withholding, filing and payment requirements to better understand how the penalties and fees occurred.

To better understand the knowledge of the payroll issues within the organization, we received the .pst files for the email accounts of the following former key CATA employees:

- 1) Erik Lindquist, former Director of Finance
- 2) J. Michael Rose, former Interim Director of Finance and Finance Manager
- 3) Lisa Ewart, former Accounting Clerk II, Grants-Accounts Receivable
- 4) Janice Kidd, former Director of Finance
- 5) Marilyn Wieschowski, former Director of Finance
- 6) Sharon Taggart, former Finance Manager

We used key word searches to identify emails relating to the payroll tax issues. We performed 39 unique searches with different combinations of key words. Some examples of the key words we utilized included payroll, tax, IRS, unpaid, delinquent, notice, fee, penalty, among others. We also identified the personal email accounts of select employees and searched for any emails sent to the personal accounts. We reviewed over 2,000 emails that contained the key words.

We identified emails from the UIA with notice of unpaid or erroneous tax filings. CATA is required to submit Form UIA 1028 to the UIA on a quarterly basis. Below is a list of the UIA notices that we identified in the email accounts, summarized by date, the individual's email account that held the email, and other individuals who were involved in the email chain.

Date	Description	Email Account	Other Individuals on Email	Reference
1/22/2014	Notice of Error in Reported Wages/Taxes for Q4 2013	Sharon Taggart		See Attachment 1-1
4/4/2014	Collection Notice for Q4 2013	Sharon Taggart		See Attachment 1-2
5/19/2015	Notice of Delinquent Wage/Tax Report for Q1 2015	Erik Lindquist		See Attachment 1-3
5/29/2015	Determination of Willful Neglect for Q1 2015	Erik Lindquist	Mike Rose, Kris Feagan	See Attachment 1-4
1/8/2016	Determination of Assessment for Q3 2015	Mike Rose		See Attachment 1-5
2/18/2016	Lien Collection Notice for Q3 2015	Mike Rose		See Attachment 1-6
2/19/2016	Notice of Delinquent Wage/Tax Report for Q4 2015	Mike Rose		See Attachment 1-7
3/1/2016	Determination of Willful Neglect for Q4 2015	Mike Rose	Erik Lindquist, Kris Feagan	See Attachment 1-8
5/17/2016	Notice of Delinquent Wage/Tax Report for Q1 2016	Mike Rose	Debra Pratt	See Attachment 1-9
6/1/2016	Determination of Assessment for Q1 2016	Mike Rose		See Attachment 1-10

7/8/2016	Letter noting missing information on Form 1028 for Q2 2016	Mike Rose		See Attachment 1-11
10/24/2016	Notice of Error in Reported Wages/Taxes for Q3 2016	Mike Rose		See Attachment 1-12

We discussed these findings with Joe St. Angelo, Director of Finance, and found that CATA was not aware of penalties and/or interest paid to the UIA. Because the findings from the email review indicate that penalties and/or interest were likely paid, we requested documentation regarding the amount of unemployment tax owed, and the amount paid, in order to identify penalties and/or interest.

We received reports from CATA's accounting system for 2014 – 2016 that detail the amount of SUTA¹ per employee each quarter. We also received information from Mr. St. Angelo regarding payments made by CATA to the UIA. It is our understanding that this information was gathered from the bank statements and the accounting system. We compared the SUTA reports to the payments to identify payments that exceeded the amount due, i.e. penalties and interest payments.

For reference, SUTA is assessed as a percentage of gross wages, up to a threshold, each calendar year. For example, for 2016, the gross wage threshold was \$9,500. Therefore, many, if not most, employees meet the gross wage threshold in the first quarter. This results in a large SUTA payment by CATA for the first quarter and smaller payments in subsequent quarters for a) employees who didn't meet the wage threshold during the previous quarter and b) new employees.

During our analysis, we noted that in Quarter 3 of 2014 through Quarter 4 of 2015, no payments appear to have been submitted to the UIA. On March 7, 2016, a large payment was made that exceeded the amount of SUTA tax payable for the past year and a half. Another large payment was made on May 25, 2016. By matching the payments to the corresponding time period, we identified that CATA likely incurred penalties and/or interest from the UIA. Based on the information we have, we prepared an estimate to confirm the variances between the amounts owed per the payroll journals and the actual payments made to the State are likely for penalties

¹ A form of payroll tax that all state require employers to pay for their employees under the State Unemployment Tax Act (SUTA).

and/or interest. Based on these calculations, CATA has paid up to \$67,961.85 in interest and penalties, as shown on **Attachment 2**, the amount of which appears to correlate with the variances. Additional research and information is needed to identify the actual amount of penalties and/or interest assessed by the UIA.

CONCLUSION

Through analysis and review of supporting documentation, we were able to determine that CATA paid penalties, fees, and interest relating to UIA tax penalties and/or interest up to \$67,961.85. This is an estimate only; additional information from the UIA is needed to identify the actual amount.

We would be pleased to update these findings, upon request, should additional information become available.

Very truly yours,

PLANTE & MORAN, PLLC



Michelle D. McHale-Adams, CPA/CFF, CFE

UIA 1107
(Rev. 08-12)
Rick Snyder
GOVERNOR



State of Michigan
Department of Licensing and Regulatory Affairs
Unemployment Insurance Agency
3024 W Grand Blvd, Detroit, MI 48202
www.michigan.gov/uia



Authorized By
MCL 421.1 et seq.
Shaun Thomas
DIRECTOR

██
CAPITAL AREA TRANSPORTATION AUTHORIT
4615 TRANTER ST
LANSING MI 48910-3661

Mail Date: January 22, 2014
Letter ID: L0007254189
Account #: 0601620 000
Employer: CAPITAL AREA

Notice of Error in Reported Wages/Taxes

Error(s) in Reported Wages:

Information you submitted on Form UIA 1028 for the quarter ending 31-Dec-2013 provides incomplete and/or incorrect data for the individuals shown on this form. You must submit an amended Form UIA 1028 within 14 days of the mail date of this Notice to resolve the errors indicated. See instructions below on submitting an amended Form UIA 1028.

Your quarterly wage report contains the following error(s):

LAST NAME	FIRST NAME	MI INITIAL	SSN	REASON
██				Duplicate SSN
██				Duplicate SSN

You must resubmit a complete and error-free amended Form UIA 1028.

SUBMITTING AN AMENDED FORM UIA 1028: Log into Michigan Web Account Manager (MiWAM) located at www.michigan.gov/uia to file this report on-line. To obtain a paper copy of this form go to www.michigan.gov/uia and select the "Forms" link on the left-hand side of the page.

PENALTY CHARGES: As provided in Section 54(c)(2) of the Michigan Employment Security Act, a \$50.00 penalty is assessed for each untimely, incomplete, or erroneous report filed within 30 days of the due date. A \$250.00 penalty will be assessed for any report not received or still containing errors more than one calendar quarter after the due date. An additional \$250.00 will be charged for each succeeding quarter that the report remains unfiled or still contains errors.

Failure to submit an amended report within 14 days of the mail date of this Notice will result in the assessment of a \$50.00 penalty for this quarter. No penalty will be assessed if an amended report is filed within 14 days after the mail date of this Notice. In cases of intentional failure to comply or fraud, Section 54 provides for more severe penalties.

QUESTIONS: If you have any questions, please contact the Office of Employer Ombudsman (OEO) at 1-855-4UIAOEO (855-484-2636) or by e-mail at OEO@michigan.gov



LARA is an Equal Opportunity Employer/Program.

UIA 1494
(Rev. 06-13)
Rick Snyder
GOVERNOR



State of Michigan
Department of Licensing and Regulatory Affairs
Unemployment Insurance Agency
3024 W Grand Blvd, Detroit, MI 48202
www.michigan.gov/uia



Authorized By
MCL 421.1 et seq.
Shaun Thomas
DIRECTOR

|||
CAPITAL AREA TRANSPORTATION AUTHORIT
4615 TRANTER ST
LANSING MI 48910-3661

Mail Date: April 4, 2014
Letter ID: L0009330830
Account #: 0601620 000

Collection Notice

Quarter:	31-Dec-2013
Principal Due*:	\$50.00
Penalty Due:	\$0.00
Interest To**:	5/5/2014 \$9.67
Total Balance Due:	\$59.67

*Principal Due includes tax, non-reporting penalties, solvency tax, and obligation assessment due amounts.

**Interest will be charged on any unpaid principal balance at a rate of 12% per year calculated daily.

Dear Employer:

Our records indicate that you have not made a payment on your delinquent unemployment account as a result of the Notice of Assessment recently mailed to you. Therefore, the Unemployment Insurance Agency must take additional collection action as authorized by Section 15 of the Michigan Employment Security Act (MCL 421.15).

Please submit your payment through your MiWAM account at www.michigan.gov/uia. If paying by check or money order, please remit to: **State of Michigan**. Write your UIA account number on your remittance for proper identification and mail it to:

Unemployment Insurance Agency
PO Box 33598
Detroit, MI 48232-5598

Prompt payment will avoid action to enforce the lien and/or warrant provisions of Section 15 of the Michigan Employment Security Act. If you are unable to pay in full at this time, payment plans are available through your MiWAM account or by contacting the Collection Unit at (313) 456-2090.

If the total balance due has been paid, please disregard this notice.

Sincerely,

Collections Unit
(313) 456-2090



LARA is an Equal Opportunity Employer/Program.

Page 1 of 2 0000257

UIA 1430
(Rev. 07-12)
Rick Snyder
GOVERNOR



State of Michigan
Talent Investment Agency
Unemployment Insurance Agency
3024 W Grand Blvd, Detroit, MI 48202
www.michigan.gov/uia



Attachment 1-3

Authorized By
MCL 421.1 et seq.
Sharon Moffett-Massey
DIRECTOR

██
CAPITAL AREA TRANSPORTATION AUTHORIT
4615 TRANTER ST
LANSING MI 48910-3661

Mail Date: May 19, 2015
Letter ID: L0020225777
Account #: 0601620 000
Employer: CAPITAL AREA

NOTICE OF DELINQUENT WAGE/TAX REPORT

Dear Employer:

You are receiving this notice as the Unemployment Insurance Agency's (UIA's) records indicate that we have not received your Form UIA 1028, *Employer's Quarterly Wage/Tax Report*, for the first quarter of 2015.

If you have not filed your quarterly tax report, please complete and submit Form UIA 1028 immediately. If you recently mailed Form UIA 1028 to us, please disregard this notice.

However, if you mailed your Form UIA 1028 to us by the due date or within 15 days thereafter, please submit a copy of your Form UIA 1028 and your cancelled check (both sides). Please attach the copies to this notice and ensure that your ten-digit UIA Employer Number is listed on the copy of your Form UIA 1028.

BASIS FOR REQUIRING REPORT: All liable employers are required by Section 13 of the *Michigan Employment Security Act (MES Act)* and UIA Administrative Rule 121 to disclose their tax and wage liability by filing quarterly wage/tax reports. If you have not filed Form UIA 1028 for all quarters for which you are liable, you must submit these delinquent wage/tax reports for all past due quarters. Past due quarterly wage/tax reports are subject to interest and penalties as provided by law and will increase your annual tax rate.

BUSINESS OPERATING WITHOUT EMPLOYEES: You must file Form UIA 1028 for each calendar quarter even if you have no employees. To file a "no payroll" report, place a zero for total gross wages on Form UIA 1028. Sign and date the Form UIA 1028, and return it to the UIA by the due date.

If you do not plan to resume employment, you must file Form UIA 1772, *Discontinuance or Transfer of Payroll or Assets in Whole or Part*. You may obtain this Form from our website www.michigan.gov/uia or submit it through your MiWAM account. To order this Form, check the "To Request Form UIA 1772" box on the Form UIA 1025, *Employer Request for Address/Name Change*, or by calling (313) 456-2180. Upon receipt of Form UIA 1772, please check the box marked "No Employees," and complete any other relevant sections of the Form and return the signed Form to the UIA at the address indicated at the top of this Form.

When the UIA receives the completed Form UIA 1772, your employer account will be inactivated, and you will no longer receive or be obligated to file a quarterly Form UIA 1028. However, if you resume employment, it is your responsibility to notify the UIA immediately to reactivate your account.

If you do not have employees during 12 consecutive quarters following the inactivation of your account, your UIA employer account will be terminated.

PENALTY CHARGES: Notwithstanding subdivision (1), any employer or an owner, director, officer, or agent of an employer or any other person failing to submit, when due, any quarterly wage detail report required by section 13(2), or submitting an incomplete or erroneous report, is subject to an administrative fine of \$50.00 for each untimely report, incomplete report, or erroneous report if the report is filed not later than 30 days after the date the report is due, \$250.00 if the report is filed more than 1 calendar quarter after the date the report is due, and an additional \$250.00 for each additional calendar quarter that the report is late, except that no penalty shall apply if the employer files a corrected report within 14 days after notification of an error by the agency.

QUESTIONS: If you have any questions, please contact the Office of Employer Ombudsman (OEO) at 1-855-4UIAOEO (855-484-2636) or by e-mail at OEO@michigan.gov



TIA is an Equal Opportunity Employer/Program.

Page 1 of 2 0001695

RE: Attached Image / UIA Employer's Quarterly Wage/Tax Report Delinquent

From: Mike Rose <MRose@cata.org>, Mike Rose </O=CAPITAL AREA TRANSPORTATION AUTHORITY/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=MIKE ROSEF31>
To: Kris Feagan <KFeagan@cata.org>, Erik Lindquist <elindquist@cata.org>, Kris Feagan </O=CAPITAL AREA TRANSPORTATION AUTHORITY/OU=First Administrative Group/cn=Recipients/cn=K Feagan>, Erik Lindquist </O=CAPITAL AREA TRANSPORTATION AUTHORITY/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=Eric Lindquistdba>
Sent: June 4, 2015 9:16:27 AM EDT
Received: June 4, 2015 9:16:28 AM EDT

Unbeknownst to me, they changed the form. I will re-file this on the updated form and will let you know when it goes out.

Mike

From: Kris Feagan
Sent: Wednesday, June 03, 2015 5:09 PM
To: Erik Lindquist; Mike Rose
Subject: FW: Attached Image / UIA Employer's Quarterly Wage/Tax Report Delinquent
Importance: High

Erik and Mike,

Please see the attached letter of 'Determination of Willful Neglect' from the Unemployment Insurance Agency. It seems we are delinquent on filing a quarterly report. Can we get this taken care of as soon as possible? It is important that this is handled as soon as possible.

Please advise as to the status. Thank you.

Kris

Kristine Feagan
Human Resources Manager
CAPITAL AREA TRANSPORTATION AUTHORITY
4615 Tranter Street
Lansing, MI 48910
kfeagan@cata.org
517.394.1100 ext 222
517.367.7275 (fax)

From: copier@cata.org [mailto:copier@cata.org]
Sent: Wednesday, June 03, 2015 6:05 PM
To: Kris Feagan
Subject: Attached Image

UIA 1093
(Rev. 06-11)
Rick Snyder
GOVERNOR



State of Michigan
Talent Investment Agency
Unemployment Insurance Agency
3024 W Grand Blvd, Detroit, MI 48202
www.michigan.gov/uia



Authorized By
MCL 421.1 et seq.
Sharon Moffett-Massey
DIRECTOR

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CAPITAL AREA TRANSPORTATION AUTHORIT
4615 TRANTER ST
LANSING MI 48910-3661

Mail Date: May 29, 2015
Letter ID: L0020721280
Account #: 0601620 000
Employer: CAPITAL AREA

DETERMINATION OF WILLFUL NEGLIGENCE

According to the Unemployment Insurance Agency's (UIA's) records, you have not submitted Form UIA 1028, *Employer's Quarterly Wage/Tax Report*, for the chargeable location(s), reporting period and due date indicated below:

UIA Account Number	Quarter Ending	Due Date
0601620 000	03/31/2015	04/27/2015

The Agency's records also show that despite requests made upon you to file said report(s), you have failed to do so. Therefore, it is determined that your default, with respect to filing the report(s) is willful. Consequently, pursuant to Section 15(i) of the Michigan Employment Security Act, the Agency may estimate your liability for taxes for the above period(s) from any information it may obtain. When this determination becomes final, an assessment will be issued of your estimated liability for the delinquent quarter(s), as well as the penalties and interest due.

The missing Form(s) UIA 1028 can be filed through your MiWAM account or by obtaining a paper copy of the report from the Agency website at www.michigan.gov/uia and mailing it to:

UNEMPLOYMENT INSURANCE AGENCY
Tax Office
PO Box 33598
Detroit, MI 48232-5598

RIGHT OF PROTEST: This determination shall become final unless the Agency receives a written request for a redetermination within 30 days after the date of mailing of this notification, as shown above. If the 30th day falls on a Saturday, Sunday, or legal holiday, the protest must be received by the end of the next day which is not a Saturday, Sunday, or legal holiday.

INSTRUCTIONS FOR FILING PROTEST: If you elect to protest this notice, please use your MiWAM account or direct your protest to the address shown below. Please ensure you reference the Letter ID shown at the top of this form.

Unemployment Insurance Agency
PO Box 8068
Royal Oak Michigan 48068-8068

QUESTIONS: If you have any questions, please contact the Office of Employer Ombudsman (OEO) at 1-855-4UIAOEO (855-484-2636) or by e-mail at OEO@michigan.gov



TIA is an Equal Opportunity Employer/Program.

UIA 1448
(Rev. 11-15)
Rick Snyder
GOVERNOR



State of Michigan
Talent Investment Agency
Unemployment Insurance Agency
3024 W Grand Blvd, Detroit, MI 48202
www.michigan.gov/uia



Authorized By
MCL 421.1 et seq.
Sharon Moffett-Massey
DIRECTOR

CAPITAL AREA TRANSPORTATION AUTHORIT
4615 TRANTER ST
LANSING MI 48910-3661

Mail Date: January 8, 2016
Letter ID: L0026240476
Account #: 0601620 000
Employer: CAPITAL AREA

Determination of Assessment

The Following Debits And/Or Credits Have Been Applied To Your Account

Quarter	New Debits*	Interest As of Mail Date	Payments/ Credits	Current Amount Assessed
30-Sep-2015	\$1,631.16	\$36.62	\$0.00	\$1,667.73
New Report Posted				

Account Summary

Total Account Balance \$2,266.25
Total Interest ** Included in Total Account Balance as of: 02/08/2016 \$78.48

*New Debits includes: tax principal, penalties, solvency tax, and obligation assessment amounts due.

**Interest will be charged on any unpaid principal balance at a rate of 12% per year calculated daily.

Please submit your payment through your MiWAM account at www.michigan.gov/uia. Use your UIA 4101, Payment Coupon, if paying by check or money order. Make it payable to: State of Michigan. Write your UIA employer account number on your remittance for proper identification and mail to:

Unemployment Insurance Agency
PO Box 33598
Detroit, MI 48232-5598

Prompt payment will avoid action to enforce the tax lien and/or warrant provisions of Section 15 of the Michigan Employment Security (MES) Act. If you are unable to pay in full at this time, payment plans are available through MiWAM or by contacting Collections at 313-456-2090.

If you have any questions, contact the Office of Employer Ombudsman (OEO) by e-mail at OEO@michigan.gov or at 1-855-4UIAOEO (855-484-2636). TTY customers call 1-866-366-0004.

RIGHT OF PROTEST: This determination shall become final unless the Agency receives a written request for a redetermination within 30 days after the date of mailing of this notification, as shown above. If the 30th day falls on a Saturday, Sunday, or legal holiday, the protest must be received by the end of the next day which is not a Saturday, Sunday, or legal holiday.

If you elect to protest this notice, please use your MiWAM account or direct your protest to the address shown below. Please ensure you reference the Letter ID shown at the top of this form.

Unemployment Insurance Agency
Tax Office
PO Box 8068
Royal Oak, Michigan 48068-8068

Read the important information on reverse side of this form.



TIA is an Equal Opportunity Employer/Program.

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Item ID: 159505
Type: TIFF Image

Image

UIA 1494
(Rev. 06-13)
Rick Snyder
GOVERNOR



State of Michigan
Talent Investment Agency
Unemployment Insurance Agency
3024 W Grand Blvd, Detroit, MI 48202
www.michigan.gov/uia



Authorized By
MCL 421.1 et seq.
Sharon Moffett-Massey
DIRECTOR

— 
CAPITAL AREA TRANSPORTATION AUTHORIT
4615 TRANTER ST
LANSING MI 48910-3661

Mail Date: February 18, 2016
Letter ID: L0027719012
Account #: 0601620 000

Lien Collection Notice

Quarter: 30-Sep-2015
Principal Due*: \$1,504.66
Penalty Due: \$376.50
Interest To:** 3/21/2016 \$72.71
Total Balance Due: \$1,953.87

*Principal Due includes tax, non-reporting penalties, solvency tax, and obligation assessment due amounts.
**Interest will be charged on any unpaid principal balance at a rate of 12% per year calculated daily.

Dear Employer:

Our records indicate that you have not made a payment on your delinquent unemployment account as a result of the Notice of Assessment recently mailed to you. Therefore, the Unemployment Insurance Agency must take additional collection action as authorized by Section 15 of the Michigan Employment Security Act (MCL 421.15).

Failure to pay the Total Balance Due, or to arrange for payment within 10 calendar days of the date of this Notice, will result in a lien being filed on all your company's assets, real and personal, in all counties where such assets are located. Additional liens may be enacted for subsequent quarters without further warning.

Please submit your payment through your MiWAM account at www.michigan.gov/uia. If paying by check or money order, please remit to: **State of Michigan**. Write your UIA account number on your remittance for proper identification and mail it to:

Unemployment Insurance Agency
PO Box 33598
Detroit, MI 48232-5598

Prompt payment will avoid action to enforce the lien and/or warrant provisions of Section 15 of the Michigan Employment Security Act. If you are unable to pay in full at this time, payment plans are available through your MiWAM account or by contacting the Collection Unit at (313) 456-2090.

If the total balance due has been paid, please disregard this notice.

Sincerely,

Collections Unit
(313) 456-2090



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UIA 1430
(Rev. 07-12)
Rick Snyder
GOVERNOR



State of Michigan
Talent Investment Agency
Unemployment Insurance Agency
3024 W Grand Blvd, Detroit, MI 48202
www.michigan.gov/uia



Authorized By
MCL 421.1 et seq.
Sharon Moffett-Massey
DIRECTOR



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CAPITAL AREA TRANSPORTATION AUTHORITY
4615 TRANTER ST
LANSING MI 48910-3661

Mail Date: February 19, 2016
Letter ID: L0027658456
EAN: 0601620 000
Name: CAPITAL AREA
TRANSPORTATION
AUTHORITY

NOTICE OF DELINQUENT WAGE/TAX REPORT

Dear Employer:

The Unemployment Insurance Agency's records indicate that we have not received your online *Quarterly Wage/Tax Report*, for the fourth quarter of 2015.

If you have not electronically filed your quarterly tax report, go online to your Michigan Web Account Manager (MiWAM) immediately. If you have already submitted your Quarterly Wage/Tax Report to us through your MiWAM account, please disregard this notice. All employers are required to file online via MiWAM. Submission of a paper Form 1028 will not be accepted.

BASIS FOR REQUIRING REPORT: All liable employers are required by Section 13 of the *Michigan Employment Security Act (MES) Act* and Administrative Rule 421.121 to disclose their tax and wage liability by filing quarterly wage/tax reports. If you have not filed yours online for all quarters for which you are liable, you must submit these delinquent wage/tax reports through your MiWAM account for all past due quarters. Past due quarterly wage/tax reports are subject to interest and penalties as provided by law and will increase your annual tax rate.

BUSINESS OPERATING WITHOUT EMPLOYEES: You must file your Quarterly Wage/Tax Report online for each calendar quarter even if you have no employees. To file a "no payroll" report, either place a zero for total gross wages for each employee reported or remove all employees reported and submit the completed report online by the due date.

If you do not plan to resume payroll, you must file Form UIA 1772, *Discontinuance or Transfer of Payroll or Assets in Whole or Part*. You may submit this form through your MiWAM account or you may obtain it from our website at michigan.gov/uia. In completing the Form UIA 1772, check the box marked "No Employees," complete any other relevant sections and return the signed form to the Agency at the address indicated below.

Unemployment Insurance Agency
Tax Office
PO Box 8068
Royal Oak, Michigan 48068-8068

When the Agency receives the completed Form UIA 1772, your employer account will be inactivated, and you will no longer be obligated to file a Quarterly Wage/Tax Report. However, if you resume payroll, it is your responsibility to notify the Agency immediately to reactivate your account. If you do not have employees during 12 consecutive quarters following the inactivation of your account, your employer account will be terminated.

PENALTY CHARGES: Any employer or an owner, director, officer, or agent of an employer or any other person failing to submit, when due, any quarterly wage detail report required by section 13(2) of the MES Act or submitting an incompleted or erroneous report, is subject to an administrative fine of \$50.00 for each untimely report, incomplete report, or erroneous report if the report is filed not later than 30 days after the date the report is due and if the report is filed more than 1 calendar quarter after the date the report is due the penalty will be \$25.00. The fine is \$250.00 for each additional calendar quarter that the report is late. No penalty shall apply if the employer files a corrected report within 14 calendar days after notification of an error by the Agency. For Contributing Employers, a penalty of 10% of the tax due for the quarter, minimum charge of \$5 and a maximum charge of \$25, is assessed for each quarter that the tax information is received by UIA after the due date. For Reimbursing Employers, a penalty of \$10.00 is assessed for each quarter that tax information is received by UIA after the due date.

If you have any questions, contact the Office of Employer Ombudsman (OEO) by e-mail at OEO@michigan.gov or at 1-855-4UIAOEO (855-484-2636). TTY customers call 1-866-366-0004.



TIA is an Equal Opportunity Employer/Program.

RE: Attached Image / Unemployment Taxes - Delinquent Notices

From: Mike Rose </O=CAPITAL AREA TRANSPORTATION AUTHORITY/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=MIKE ROSEF31>
To: Kris Feagan </O=CAPITAL AREA TRANSPORTATION AUTHORITY/OU=First Administrative Group/cn=Recipients/cn=K Feagan>, Erik Lindquist </O=CAPITAL AREA TRANSPORTATION AUTHORITY/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=Eric Lindquistdba>
Sent: March 3, 2016 9:56:51 AM EST
Received: March 3, 2016 9:56:00 AM EST

Correct. I will do that today.

Mike

From: Kris Feagan
Sent: Thursday, March 03, 2016 9:56 AM
To: Mike Rose; Erik Lindquist
Subject: RE: Attached Image / Unemployment Taxes - Delinquent Notices

So, the report for quarter ending 2015 hasn't been filed yet?

From: Mike Rose
Sent: Thursday, March 03, 2016 9:53 AM
To: Kris Feagan; Erik Lindquist
Subject: RE: Attached Image / Unemployment Taxes - Delinquent Notices

It is in process. I keep getting kicked out of the system so I will attempt it once again.

Mike

From: Kris Feagan
Sent: Thursday, March 03, 2016 9:52 AM
To: Mike Rose; Erik Lindquist

Subject: FW: Attached Image / Unemployment Taxes - Delinquent Notices
Importance: High

Mike and/or Erik,

I saw the attached copies of delinquent notices which have been sent to CATA upon logging on to the MiWAM account this morning.

Has this situation been rectified?

Please advise. Thank you.

Kris

From: copier@cata.org <mailto:copier@cata.org> [mailto:copier@cata.org <mailto:copier@cata.org>]
Sent: Thursday, March 03, 2016 10:48 AM
To: Kris Feagan
Subject: Attached Image

untitled

Item ID: 159503
Type: TIFF Image

Image

UIA 1093
(Rev. 06-11)
Rick Snyder
GOVERNOR



State of Michigan
Talent Investment Agency
Unemployment Insurance Agency
3024 W Grand Blvd, Detroit, MI 48202
www.michigan.gov/uia



Authorized By
MCL 421.1 et seq.
Sharon Moffett-Massey
DIRECTOR

— CAPITAL AREA TRANSPORTATION AUTHORIT
4615 TRANTER ST
LANSING MI 48910-3661

Mail Date: March 1, 2016
Letter ID: L0028080865
EAN: 0601620 000
Name: CAPITAL AREA
TRANSPORTATION
AUTHORITY

DETERMINATION OF WILLFUL NEGLIGENCE

According to the Unemployment Insurance Agency's records, you have not electronically filed your Quarterly Wage/Tax Report, for the following chargeable location, for the reporting period(s) indicated below:

UIA Account Number	Quarter Ending	Due Date
0601620 000	12/31/2015	01/25/2016

Because you have failed to file the report(s) online, it is determined that your failure to file is willful. In accordance with Section 15(i) of the Michigan Employment Security (MES) Act, the Agency may estimate your tax liability for the above period(s). An assessment of your estimated tax liability for the delinquent quarter(s), in addition to applicable interest and penalties, will be issued when this Determination becomes final.

The missing online Quarterly Wage/Tax Reports must be filed through your MiWAM account at www.michigan.gov/uia.

RIGHT OF PROTEST: This determination shall become final unless the Agency receives a written request for a redetermination within 30 days after the date of mailing of this notification, as shown above. If the 30th day falls on a Saturday, Sunday, or legal holiday, the protest must be received by the end of the next day which is not a Saturday, Sunday, or legal holiday.

INSTRUCTIONS FOR FILING PROTEST: If you elect to protest this notice, please use your MiWAM account or direct your protest to the address shown below. Please ensure you reference the Letter ID shown at the top of this form.

Unemployment Insurance Agency
Tax Office
PO Box 8068
Royal Oak, Michigan 48068-8068

If you have any questions, contact the Office of Employer Ombudsman (OEO) by e-mail at OEO@michigan.gov or at 1-855-4UIAOEO (855-484-2636). TTY customers call 1-866-366-0004.



TIA is an Equal Opportunity Employer/Program.

RE: UIA Notice of Delinquent Wage/Tax Report

From: Mike Rose </O=CAPITAL AREA TRANSPORTATION AUTHORITY/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=MIKE ROSEF31>
To: Debra Pratt </O=CAPITAL AREA TRANSPORTATION AUTHORITY/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=Debra Prattb7c>
Sent: May 23, 2016 8:59:09 AM EDT
Received: May 23, 2016 8:59:00 AM EDT

That is correct. The report must have crossed in the system with the letter.

Mike

From: Debra Pratt
Sent: Monday, May 23, 2016 8:58 AM
To: Mike Rose
Subject: UIA Notice of Delinquent Wage/Tax Report

Good morning, Mike.

Please see the attached which we received this morning. I understand from Maribeth that CATA reports wage/tax information online and that there have been issues with the system that may have caused this to spit out. Please confirm that this is correct and that CATA will not incur any fines.

Thanks much, in advance,

Deb

UIA 1430
(Rev. 07-12)
Rick Snyder
GOVERNOR



State of Michigan
Talent Investment Agency
Unemployment Insurance Agency
3024 W Grand Blvd, Detroit, MI 48202
www.michigan.gov/uia



Authorized By
MCL 421.1 et seq.
Sharon Moffett-Massey
DIRECTOR

— CAPITAL AREA TRANSPORTATION AUTHORIT
4615 TRANTER ST
LANSING MI 48910-3661

Mail Date: May 17, 2016
Letter ID: L0029554601
EAN: 0601620 000
Name: CAPITAL AREA
TRANSPORTATION
AUTHORITY

NOTICE OF DELINQUENT WAGE/TAX REPORT

Dear Employer:

The Unemployment Insurance Agency's records indicate that we have not received your online *Quarterly Wage/Tax Report*, for the first quarter of 2016.

If you have not electronically filed your quarterly tax report, go online to your Michigan Web Account Manager (MiWAM) immediately. If you have already submitted your Quarterly Wage/Tax Report to us through your MiWAM account, please disregard this notice. All employers are required to file online via MiWAM. Submission of a paper Form 1028 will not be accepted.

BASIS FOR REQUIRING REPORT: All liable employers are required by Section 13 of the *Michigan Employment Security Act (MES) Act* and Administrative Rule 421.121 to disclose their tax and wage liability by filing quarterly wage/tax reports. If you have not filed yours online for all quarters for which you are liable, you must submit these delinquent wage/tax reports through your MiWAM account for all past due quarters. Past due quarterly wage/tax reports are subject to interest and penalties as provided by law and will increase your annual tax rate.

BUSINESS OPERATING WITHOUT EMPLOYEES: You must file your Quarterly Wage/Tax Report online for each calendar quarter even if you have no employees. To file a "no payroll" report, either place a zero for total gross wages for each employee reported or remove all employees reported and submit the completed report online by the due date.

If you do not plan to resume payroll, you must file Form UIA 1772, *Discontinuance or Transfer of Payroll or Assets in Whole or Part*. You may submit this form through your MiWAM account or you may obtain it from our website at michigan.gov/uia. In completing the Form UIA 1772, check the box marked "No Employees," complete any other relevant sections and return the signed form to the Agency at the address indicated below:

Unemployment Insurance Agency
Tax Office
PO Box 8068
Royal Oak, Michigan 48068-8068

When the Agency receives the completed Form UIA 1772, your employer account will be inactivated, and you will no longer be obligated to file a Quarterly Wage/Tax Report. However, if you resume payroll, it is your responsibility to notify the Agency immediately to reactivate your account. If you do not have employees during 12 consecutive quarters following the inactivation of your account, your employer account will be terminated.

PENALTY CHARGES: Any employer or an owner, director, officer, or agent of an employer or any other person failing to submit, when due, any quarterly wage detail report required by section 13(2) of the MES Act or submitting an incomplete or erroneous report, is subject to an administrative fine of \$50.00 for each untimely report, incomplete report, or erroneous report if the report is filed not later than 30 days after the date the report is due and if the report is filed more than 1 calendar quarter after the date the report is due the penalty will be \$25.00. The fine is \$250.00 for each additional calendar quarter that the report is late. No penalty shall apply if the employer files a corrected report within 14 calendar days after notification of an error by the Agency. For Contributing Employers, a penalty of 10% of the tax due for the quarter, minimum charge of \$5 and a maximum charge of \$25, is assessed for each quarter that the tax information is received by UIA after the due date. For Reimbursing Employers, a penalty of \$10.00 is assessed for each quarter that tax information is received by UIA after the due date.

If you have any questions, contact the Office of Employer Ombudsman (OEO) by e-mail at OEO@michigan.gov or at 1-855-4UIAEO (855-484-2636). TTY customers call 1-866-366-0004.



TIA is an Equal Opportunity Employer/Program.

INSTRUCTIONS

REPORTING REQUIREMENTS.

All liable employers are required by Section 13 of the Michigan Employment Security (MES) Act, (MCL 421.13) and Administrative Rule 421.121 of the Unemployment Insurance Agency (UIA), to disclose their tax liability by filing a quarterly tax report. Check out how easily this report is to file online through MiWAM.

PENALTY/INTEREST CHARGES FOR LATE FILING OF THIS REPORT.

For All Employers: A penalty of \$50 is assessed for the first quarter that the information in Section 2 is received by the Unemployment Insurance Agency (UIA) after the due date. A penalty of \$250 is charged for each subsequent quarter that the information remains un-submitted. These penalties may be included in the Prior Account Balance shown on this report. Interest accrues at the rate of 1% per month (computed on a daily basis) on all taxes or reimbursements remaining unpaid after the due date as provided by Section 15(a) of the MES Act.

For Contributing Employers: A penalty of 10% of the tax due for the quarter, minimum charge of \$5 and a maximum charge of \$25, is assessed for each quarter that the information in Section 3 is received by UIA after the due date.

For Reimbursing Employers: A penalty of \$10.00 is assessed for each quarter that the information in Section 3 is received by UIA after the due date.

SECTION 1: Completed By All Employers.

Employer Type: Indicate if you are a Contributing or Reimbursing employer by checking the appropriate box.

This Report is this Quarter's: Indicate "Amended" if this report is being filed to correct a previously filed report and select the appropriate check box for the reason for amending the report.

UIA Account Number: Enter your 10-digit UIA account number with no spaces. If you recently filed Form 518, *Registration for Michigan Business Taxes*, and have not yet received, or don't know your UIA Account Number, call the Office of Employer Ombudsman (OEO) at 1-855-4UIAEO (855-484-2636) to request your account number.

FEIN: Enter your 9-digit Federal Employer Identification Number (FEIN).

Quarter Ending Date: Quarter ending dates are 03/31, 06/30, 09/30 and 12/31, plus the appropriate year.

Number of full-time or part-time employees for 1st, 2nd, and 3rd month of the quarter being reported: Include in the count all employees (full-time or part-time) who worked, or received pay (subject to Unemployment Insurance wages) during the payroll

period that includes the 12th of the month. Do this for each month of the quarter for which you are filing. Include those employees who are on leave without pay. Include employees who earned wages in excess of the taxable wage limit.

SECTION 2: Completed By All Employers.

Family Owned Enter "F": Does the employee, alone or in combination with his/her child or spouse, own the business? OR, does the parent(s) of the employee who is under the age of 18 own the business? If the answer to this question is "Yes", enter F. If "No", leave blank. For more information on family employment, see Section 43(g) of the MES Act.

Delete "X": Place an X for any employee who had zero wages and no longer works for you.

Social Security Number (SSN), Employee Last Name, Employee First Name, Employee Middle Initial: Enter all the information requested. If amending or correcting previously submitted employee or wage information, enter the information in Section 2 the way it should have been reported originally. Include information for employees that you are not correcting as well. This corrected report will replace the report originally filed for the quarter/year. If reporting information for multiple quarters, file one complete form for each quarter that you are correcting.

Gross Wages Paid This Quarter:

Report These Wages	Do <u>NOT</u> Report These Wages
Wages paid in cash	Wages that were earned but not actually paid during the calendar quarter
As wages, any medium other than cash, such as the cash equivalent of meals furnished on the employer's premises or lodging provided by the employer as a condition of employment	Sick pay paid under an employer plan, if paid on account of sickness
Commissions and bonuses, awards, and prizes	Profit-sharing
Vacation, severance, and holiday pay	The employer's pre-tax contributions to a retirement plan
Sick pay when it is paid to liquidate an employee's balances at the time of separation from employment	Wages of an employee whose services are excluded from coverage under Section 43 of the MES Act
The cash value of a cafeteria plan, if the employee has the option under the plan to choose cash	Reimbursements to employees of expenses incurred on behalf of the employer
An employee's pre-tax wages to a retirement plan	Premiums for life insurance, pre-paid legal services, health insurances
Tips actually reported by the employee to the employer	Wages of elected official or voluntary firefighters
Discounts on purchases from the employer	

For more information regarding wage reporting, refer to Section 44 of the MES Act or Employer Handbook Chapter B.

Total of Gross Wages from Pages 1 and 2: Enter the total of "Gross Wages Paid This Quarter" (Page 1) and "Gross Wages Paid This Quarter" (Page 2).

SECTION 3: Completed By Contributing Employers Only.

Excess Wages: Determine how much of each employee's wages reported under "Gross Wages Paid This Quarter" is in excess of the taxable wage limit of \$9,500. Wages paid to an individual by a single employing unit which exceed the taxable wage limit for that year are not taxable. For example: An employee is paid \$3,250 per quarter, and the taxable wage limit for that year is \$9,500. Quarterly wages are reported as follows:

Wages	1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	TOTAL
Gross	\$3,250	\$3,250	\$3,250	\$3,250	\$13,000
Excess	0	0	\$250	\$3,250	\$3,500
Taxable	\$3,250	\$3,250	\$3,000	0	\$9,500

NOTE FOR SUCCESSOR EMPLOYERS. Include the employee's wages previously reported by a predecessor employer when determining excess wages within the same calendar year.

MULTI-STATE EMPLOYERS whose employees work in two or more states in one year should include all of an individual's wages previously reported in another state when determining excess wages reportable to UIA in the calendar year.

Taxable Wages: Total Gross Quarterly Wages minus Excess Wages, equals Taxable Wages. This is the current amount of each employee's wages that is taxable for unemployment tax purposes.

Calculated Tax Rate: The tax rate will be indicated on pre-printed reports. If you do not know your tax rate, see the CONTACT US section of these instructions.

Rounded Tax Due: Multiply "Taxable Wages" by "Calculated Tax Rate." For example, if your tax rate is 3%, multiply your Taxable Wages by .03. Add that amount to any "Prior Balance" to calculate the total Tax Due. Please refer to Fact Sheet 152, available at www.michigan.gov/uia, for information on rounding of tax due.

Calculated Tax Rate: The OA and Other Rate Factors will be indicated on pre-printed reports.

Non-Rounded Tax Due: Multiply "Taxable Wages" by "OA and Other Rate Factors." The calculation of the OA takes into consideration the employer's current tax rate, the OA ratio, a base assessment, and the taxable wage base. (Tax rate x OA ratio) + (base assessment ÷ taxable wage base)

Total Tax Due: This figure is the sum of the Rounded Tax Due and Non-Rounded Tax Due figures.

Prior Balance: Indicates any prior balance for which you are responsible. Specific details can be viewed on your MiWAM account or by calling the telephone numbers prior in the Contact Us section.

Amount Enclosed: Enter amount of the payment being submitted. If no tax is due or no remittance is being submitted, enter 0.

Taxable Wage Limit: The current taxable wage limit is \$9,500. Wages paid to an individual by a single employing unit which exceed the taxable wage limit for the year are not taxable.

Due Date: This report is due on the 25th of the month following the end of the calendar quarter.

Is this the Final Report for this business?:

Selecting 'YES,' indicates there will no longer be any employment reported for this UIA account and will require the submission of a completed Form UIA 1772, *Discontinuance or Transfer of Payroll or Assets in Whole or Part*. This report can be found and filed through your MiWAM account.

I meet the requirements to apportion my payments and elect this option: Effective in 2013 if you had 25 or fewer employees on January 12th of the prior year and 50% or more of your total previous year's contributions were payable with your first quarter report, you can elect to distribute your tax due for first quarter in four equal payments (25% due with each quarterly report). See Section 13(3) of the MES Act for more information.

SECTION 4: Must Be Completed By All Employers.

Complete all requested information.

PAYMENT INSTRUCTIONS:

Make checks payable to: STATE OF MICHIGAN-UNEMPLOYMENT INSURANCE AGENCY and write your UIA ACCOUNT NUMBER on the face of your check.

MAIL COMPLETED REPORTS AND PAYMENTS

TO: Unemployment Insurance Agency
Tax Office
PO Box 33598
Detroit, Michigan 48232-5598

CONTACT US:

UIA forms are available on our website at www.michigan.gov/uia. Your questions can be directed to the Office of Employer Ombudsman (OEO) at 1-855-4UIAOEO (855-484-2636). Outside of Michigan, please call 1-313-456-2300. Questions may also be emailed to OEO@michigan.gov.

UIA 1448
(Rev. 11-15)
Rick Snyder
GOVERNOR



State of Michigan
Talent Investment Agency
Unemployment Insurance Agency
3024 W Grand Blvd, Detroit, MI 48202
www.michigan.gov/uia



Authorized By
MCL 421.1 et seq.
Sharon Moffett-Massey
DIRECTOR

██
CAPITAL AREA TRANSPORTATION AUTHORITY
4615 TRANTER ST
LANSING MI 48910-3661

Mail Date: June 1, 2016
Letter ID: L0029904348
Account #: 0601620 000
Employer: CAPITAL AREA

Determination of Assessment

The Following Debits And/Or Credits Have Been Applied To Your Account

Quarter	New Debits*	Interest As of Mail Date	Payments/ Credits	Current Amount Assessed
31-Mar-2016	\$91,931.57	\$848.31	(\$91,856.57)	\$923.31

New Report Posted

Account Summary

Total Account Balance \$932.39
Total Interest ** Included in Total Account Balance as of: 07/01/2016 \$11.80

**New Debits includes: tax principal, penalties, solvency tax, and obligation assessment amounts due.
**Interest will be charged on any unpaid principal balance at a rate of 12% per year calculated daily.*

Please submit your payment through your MiWAM account at www.michigan.gov/uia. Use your UIA 4101, Payment Coupon, if paying by check or money order. Make it payable to: **State of Michigan**. Write your UIA employer account number on your remittance for proper identification and mail to:

**Unemployment Insurance Agency
PO Box 33598
Detroit, MI 48232-5598**

Prompt payment will avoid action to enforce the tax lien and/or warrant provisions of Section 15 of the Michigan Employment Security (MES) Act. If you are unable to pay in full at this time, payment plans are available through MiWAM or by contacting Collections at 313-456-2090.

If you have any questions, contact the Office of Employer Ombudsman (OEO) by e-mail at OEO@michigan.gov or at 1-855-4UIA/OEO (855-484-2636). TTY customers call 1-866-366-0004.

RIGHT OF PROTEST: This determination shall become final unless the Agency receives a written request for a redetermination within 30 days after the date of mailing of this notification, as shown above. If the 30th day falls on a Saturday, Sunday, or legal holiday, the protest must be received by the end of the next day which is not a Saturday, Sunday, or legal holiday.

If you elect to protest this notice, please use your MiWAM account or direct your protest to the address shown below. Please ensure you reference the Letter ID shown at the top of this form.

Unemployment Insurance Agency
Tax Office
PO Box 8068
Royal Oak, Michigan 48068-8068

Read the important information on reverse side of this form.



TIA is an Equal Opportunity Employer/Program.

UIA 1448
(Rev. 11-15)

Letter ID: L0029904348

IMPORTANT INFORMATION

The Unemployment Insurance Agency (UIA), under the provisions of Section 15(b) of the *Michigan Employment Security (MES) Act* hereby determines that the tax, forfeitures and/or penalties indicated in this notice are due and payable.

Interest and penalty provisions for late filing and nonpayment of taxes due are contained in Sections 15 and 54 of the MES Act. Interest due accrues at the rate of 1% per month on outstanding tax. The penalty for filing tax reports late is 10% of tax due, minimum \$5.00 or maximum \$25.00. Late wage reports will result in a \$50.00 penalty. Any report filed more than one calendar quarter after the date the report is due will be assessed \$250.00 and an additional \$250.00 for each quarter the report is late. All payments are applied first to penalty charges, then to the interest charges and lastly to the tax due. Payments not designated to a specific quarter made on delinquent accounts are applied to the oldest delinquent quarter.

UIA 1050
(Rev. 06-12)
Rick Snyder
GOVERNOR



State of Michigan
Talent Investment Agency
Unemployment Insurance Agency
3024 W Grand Blvd, Detroit, MI 48202
www.michigan.gov/uia



Authorized By
MCL 421.1 et seq.
Sharon Moffett-Massey
DIRECTOR

|||...|||
CAPITAL AREA TRANSPORTATION AUTHORIT
4615 TRANTER ST
LANSING MI 48910-3661

Mail Date: July 8, 2016
Letter ID: L0030463644
EAN: 0601620 000
Name: CAPITAL AREA
TRANSPORTATION
AUTHORITY

Dear Employer,

Your Form UIA 1028 *Employer's Quarterly Wage/Tax Report* for the quarter ending 30-Jun-2016 was missing some essential employment data or included data that did not accurately reflect the number of employees whose wages were submitted on your report.

The instructions state: For each month in the reporting period, provide the number of all full or part-time workers who worked during, or received pay (subject to Unemployment Insurance wages) in the payroll period that includes the 12th of the month. Include those workers who are on leave without pay, and workers even if they earned wages in excess of the taxable wage limit.

Please provide the requested information in the boxes below and return to the address below.

Attn: QCEW Section
Bureau of Labor Market Information And Strategic Initiatives
Cadillac Place -- Suite 9-100
3032 W Grand Blvd
Detroit, MI 48202

Number of Full or Part-Time Workers*: Month 1 Month 2 Month 3

*Numeric values only . Do not enter wages in these fields.

Also, please provide a contact person for any questions regarding this report:

Contact Name (print): Phone Number:

If you have any questions, contact the Office of Employer Ombudsman (OEO) by e-mail at OEO@michigan.gov or at 1-855-4UIAOEO (855-484-2636). TTY customers call 1-866-366-0004.

Thank you for your assistance.

For UIA Use Only. Do Not Write Below This Line



TIA is an Equal Opportunity Employer/Program.

untitled

Item ID: 163818
 Type: JPEG Image

Image

UIA 1107
 (Rev. 08-12)
 Rick Snyder
 GOVERNOR



State of Michigan
 Talent Investment Agency
 Unemployment Insurance Agency
 3024 W Grand Blvd, Detroit, MI 48202
 www.michigan.gov/uia



Authorized By
 MCL 421.1 et seq.
 Sharon Moffett-Massey
 DIRECTOR


 CAPITAL AREA TRANSPORTATION AUTHORITY
 4615 TRANTER ST
 LANSING MI 48910-3661

Mail Date: October 24, 2016
 Letter ID: L0032544172
 EAN: 0601620 000
 Name: CAPITAL AREA
 TRANSPORTATION
 AUTHORITY

Notice of Error in Reported Wages/Taxes

Dear Employer,

Information you submitted through your MiWAM account on your Quarterly Wage/Tax Report, received on 21-Oct-2016 for the quarter ending 30-Sep-2016, indicates a mathematical error in reported taxable wages. See Column 1 below.

Quarterly Wages	Column 1: You Reported	Column 2: Adjusted by UIA
Gross Wages	\$4,610,096.88	\$4,610,096.88
Excess Wages	\$4,499,253.91	\$4,485,956.77

Taxable Wages:	\$124,140.11
Total Tax Rate:	3.20%
Tax Due:	\$3,972.54

Reason for Adjustment: Gross quarterly wages minus excess wages does not equal taxable wages. Your taxable wages have been adjusted as indicated in Column 2 above. **If you disagree with the adjustments shown in Column 2, you must submit an amended Quarterly Wage/Tax report through your MiWAM account for this quarter within 14 calendar days of the mail date of this Notice. See the instructions on the back of this Notice for information on submitting an amended UIA 1028.** Failure to provide correct wage figures may result in you being assessed additional tax due plus interest when applicable. The adjusted wage amounts will be used in the calculation of future tax rates.



TIA is an Equal Opportunity Employer/Program

Page 1 of 2 0000859

Analysis of State Unemployment Tax Payments

Date	Type	Amount	Estimated Balance	Filing and Payment Deadline [a]	Days between Deadline and Payment
2014 Q1					
3/31/2014	Quarterly SUTA Amount per Payroll Reports	93,016.26	(2,256.76)		
3/31/2014	Payment	(95,273.02)	(95,273.02)	4/25/2014	
	PM Calculated Possible Penalties & Interest [b]	2,256.76	-		
2014 Q2					
6/30/2014	Quarterly SUTA Amount per Payroll Reports	9,042.51	9,042.51		
7/25/2014	Payment	(9,736.88)	(694.37)	7/25/2014	
	PM Calculated Possible Penalties & Interest [b]	694.37	-		
2014 Q3					
9/30/2014	Quarterly SUTA Amount per Payroll Reports	4,120.24	4,120.24		
	PM Calculated Possible Interest on Unpaid SUTA [c]	734.42	4,854.66	10/25/2014	499
2014 Q4					
12/31/2014	Quarterly SUTA Amount per Payroll Reports	7,309.24	12,163.90		
	PM Calculated Possible Interest on Unpaid SUTA [c]	1,046.31	13,210.21	1/25/2015	407
2015 Q1					
3/31/2015	Quarterly SUTA Amount per Payroll Reports	95,321.79	108,532.00		
	PM Calculated Possible Interest on Unpaid SUTA [c]	10,468.68	119,000.68	4/25/2015	317
2015 Q2					
6/30/2015	Quarterly SUTA Amount per Payroll Reports	9,136.72	128,137.40		
	PM Calculated Possible Interest on Unpaid SUTA [c]	704.61	128,842.01	7/25/2015	226
2015 Q3					
9/30/2015	Quarterly SUTA Amount per Payroll Reports	4,006.96	132,848.97		
	PM Calculated Possible Interest on Unpaid SUTA [c]	180.44	133,029.41	10/25/2015	134
2015 Q4					
12/31/2015	Quarterly SUTA Amount per Payroll Reports	3,140.21	136,169.62		
	PM Calculated Possible Interest on Unpaid SUTA [c]	43.65	136,213.27	1/25/2016	42
2016 Q1					
→ 3/7/2016	Payment	(183,660.31)	(47,447.04)		
3/7/2016	Payment	(4,364.30)	(51,811.34)		
3/17/2016	Payment	(1,796.23)	(53,607.57)		
3/31/2016	Quarterly SUTA Amount per Payroll Reports	96,449.00	42,841.43		
	PM Calculated Possible Interest on Unpaid SUTA [c]	955.83	43,797.26	4/25/2016	30
2016 Q2					
4/6/2016	Payment	(1,808.60)	41,988.66		
4/20/2016	Payment	(1.77)	41,986.89		
5/25/2016	Payment	(0.01)	41,986.88		
5/25/2016	Payment	(91,856.57)	(49,869.69)		
	PM Calculated Additional Possible Penalties & Interest [d]	49,869.69	-		
6/30/2016	Quarterly SUTA Amount per Payroll Reports	9,059.04	9,059.04	7/25/2016	
2016 Q3					
7/8/2016	Payment	(932.39)	8,126.65		
7/11/2016	Payment	(9,132.22)	(1,005.57)		
8/1/2016	Payment	(1.52)	(1,007.09)		
	PM Calculated Additional Possible Penalties & Interest [d]	1,007.09	-		
9/30/2016	Quarterly SUTA Amount per Payroll Reports	2,228.89		10/25/2016	
	Total SUTA Amount per Payroll Reports	\$ 330,601.97			
	Total Payments	\$ (398,563.82)			
	Estimated Penalties & Interest	\$ 67,961.85			

Notes:

[a] - Completed forms and payment are due to the UIA by the 25th day of the month following the end of the calendar quarter.

[b] - Calculated as the difference between the SUTA amount owed and the payment amount.

[c] - Interests accrues on unpaid tax at a rate of 1% per month, compounding daily, limited to 50% of the tax owed for the quarter. We estimated the interest amount based on the date of the next payment.

[d] - The UIA assesses additional penalties for failing to file and negligence. Because we do not have information regarding when CATA's filings were submitted to the UIA, we cannot specifically calculate the amount of the penalties for these quarters. However, based on the payments made by CATA, it is likely that penalties were incurred.



July 26, 2017

Ms. Deborah Guthrie, Cable Coordinator
Meridian Township
5151 Marsh Road
Okemos, MI 48864

Dear Ms. Guthrie,

As part of our ongoing commitment to keep you updated on issues that concern our customers in Meridian, we would like to let you know that in the coming days we will be notifying our customers of updates to our Comcast Agreement for Residential Services as well as providing a copy of the updated agreement with their August bill.

The Comcast Agreement for Residential Services provides the terms and conditions for our Xfinity TV, Internet and Voice services and can be viewed at:

www.xfinity.com/Corporate/Customers/Policies/SubscriberAgreement.html. Key updates include the following.

- We've identified additional ways for us to notify customers of changes to our services, including by email and online on our website.
- We've moved some material related to our Internet and Voice services to our website.
- We require customers to notify us of changes to their telephone number and other contact information so we can ensure that we are contacting the correct person in accordance with applicable laws.
- We've updated portions of our arbitration provision to make its terms more clear.

A sample customer notification is attached for your reference.

If I can be of any further assistance, please contact me at 517-334-5686.

Sincerely,

John P. Gardner
Director, External Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911

Attachment: Customer Notice Sample

AUG 15 2017

BI-3

AUG 15 2017



July 27, 2017

Ms. Deborah Guthrie, Cable Coordinator
Meridian Township
5151 Marsh Road
Okemos, MI 48864



Dear Ms. Guthrie:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community. I am writing to notify some changes to the channel lineup. Customers are being notified of these changes via bill message.

Effective August 31, 2017, WHTV and WHTV HD (channels 18, 235 and 1008) will cease operations and will no longer be available.

Also, OWN Network SD (channel 178) and OWN Network HD (channel 382) are now available on the Digital Starter tier.

As always, feel free to contact me directly at 517-334-5686 with any questions you may have.

Sincerely,

John P. Gardner
Director, External Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911

AUG 15 2017

BI-4

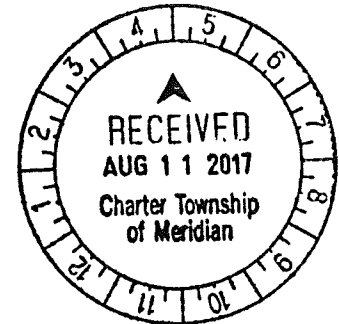
AUG 15 2017



MERIDIAN MALL

August 10, 2017

Meridian Township
Attn: Deborah Guthrie
5151 Marsh Road
Okemos, MI 48864



Deborah,

On behalf of the staff and tenants of Meridian Mall, we would like to thank you and your team for coordinating the events to commemorate the Townships 175th anniversary. In particular, the Food Truck Rally in conjunction with the Celebrate Meridian event and the Gus Macker 3 on 3 Tournament. These events undoubtedly drove traffic and sales to the mall as well as the surrounding businesses. It brought in many people from outside the Township and exposed them not only to the Meridian Mall but to the rest of Meridian Township.

Many of our tenants had double digit sales increases over the Gus Macker weekend. The quotes below are a sampling of the feedback that we received.

"... the tournament benefited our business greatly and increased sales..." Brent from Sbarro

"... did a good job of making sure that stores understood what was going to take place. Because of this we were able to staff the business appropriately and had a great day. We would love to see this again!" Bernita from Old Navy

"... the Gus Macker Tournament helped bring in sales for us. Our staff believes that hosting the tournament in this wing drove lots of traffic where shoppers usually don't come. Many comments such as "we didn't know your store was in this mall" happened. ... It's bringing in people that normally do not shop here, and we have loved the new traffic!!!" Rachel from Justice

We anticipate sponsoring this event again next year.

Regards,

Todd G. Huhn
General Manager

Shawn Dunham
Specialty Leasing Manager

AUG 15 2017

BI-5

AUG 15 2017

9.B (1)

PROPOSED BOARD MINUTES

PROPOSED MOTION:

Move to approve and ratify the minutes of the July 24, 2017 Special Meeting as submitted.

ALTERNATE MOTION:

Move to approve and ratify the minutes of the July 24, 2017 Special Meeting with the following amendment(s): [insert amendments].

**AUGUST 15, 2017
REGULAR MEETING**

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD SPECIAL JOINT MEETING - **DRAFT** -
5151 Marsh Road, Okemos, MI 48864-1198
853-4000, Town Hall Room
MONDAY, JULY 24, 2017 **6:00 P.M.**

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Brixie, Trustees Jackson, Opsommer, Sundland
ABSENT: Trustee Deschaine

PRESENT: Planning Commission Chair Ianni, Commissioners Cordill, Lane, Premoe, Richards, Scott-Craig, Tenaglia
ABSENT: Commissioner Baruah, DeGroff

STAFF: Township Manager Frank Walsh, Assistant Township Manager/Director of Public Works and Engineering Derek Perry, Director of Community Planning & Development Mark Kieselbach, Senior Planner Menser

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 6:00 P.M.

2. PLEDGE OF ALLEGIANCE

Supervisor Styka led the Pledge of Allegiance.

3. ROLL CALL

The secretary called the roll of the Board and Senior Planner Menser called the roll of the Planning Commission.

4. APPROVAL OF THE AGENDA

Treasurer Brixie moved to approve the agenda. Seconded by Trustee Opsommer.

VOICE VOTE: Motion carried 6-0.

5. BOARD DISCUSSION ITEMS

A. Draft 2017 Master Plan

Director Kieselbach summarized the draft Master Plan as outlined in staff memorandum dated July 20, 2017.

Board and Planning Commission discussion:

- Definition of complete streets
- Sustainability tool kit as a measurement of the development process within the Township
- Existing Land Use Map (Map 10) - Service Center parcel should be designated institutional
- Future Land Use Map (Map 1) – belief the post office and central fire station parcels should be designated institutional, not mixed use core to be consistent with the Existing Land Use Map
- Mixed use core designation does not yet exist so the post office and central fire station would not be shown as such on the Existing Land Use Map (Map 10)
- Belief the concept is the mixed use core will encompass all possible Future Land Use categories
- Originally, the mixed use core did not extend to Central Park Drive between Okemos and Marsh Roads, but was promoted after a meeting with various developers and other stakeholders with land use interest in the community
- Concept of the mixed use core will permit every use within the community
- Existing Land Use Map (Map 10) and the Future Land Use Map (Map 1) should not show previously abandoned Methodist Street as going all the way through

- Idea behind Potential Intensity Change Areas (PICAs) is increased intensity and walkability; all PICAs show future additional road networks and parking along major streets
- The current concept of PICA zones involve greatly increased density in targeted areas around the Township, but without protection of greenspace and natural areas
- Concern with exclusion of the Downtown Okemos PICA zone
- Belief a lack of connection to the greenspace plan continues to exist in the Master Plan
- Continued concern with elimination of a contiguous eastern third of the Township
- Concern with “developer based” vision for future Township population
- Future Land Use Map (Map 1) changes the status of the non-parks parcels at and near the intersection of Lake Lansing and Marsh Roads which should remain commercial
- Current Future Land Use Map shows the parcels at or near the intersection of Lake Lansing and Marsh Roads as residential
- Current commercial uses at or near the intersection of Lake Lansing and Marsh Roads should be changed to commercial use; Watershed, Cone Zone, Quality Dairy, Mayfair, Mayfair parking lot (further east), Blue Gill Grill
- For the eastern portion of Marsh Road going north towards Lake Lansing past Haslett Road, suggestion to change the parcels which currently house older existing apartment complexes to MR (5-14 dwelling units/acre)
- Concern with the size and depth of lots in question (.2 acre)
- Subject area is known as Nemoke Village and has special RN zoning – possibility of extending the mixed core to have flexibility in order to find the best uses along that portion of Marsh Road
- Concern with implementing “ad hoc” planning and zoning at this meeting
- Preference to allow the subject area to move toward the “tiny little” house concept
- R3 designation on the Future Land use Map (Map 1) for the subject area would limit it to single family homes
- Single family homes, duplexes and multi-family are permitted uses in the underlying RN zoning
- PICA zones were established by the Planning Commission to deter urban sprawl, save on infrastructure and preserve green space
- Planning Commission attempted to provide housing options for the “missing middle” (walkable urbanism)
- Adopted Master Plan becomes the “road map” for future development and sets the framework for implementing zoning changes
- Belief the Future Land Use Map (FLUM) has previously been used as a tool “against” the Township
- Adoption of the FLUM does not change the underlying zoning
- Objective A of the previous Master Plan was to emphasize single family owner occupied homes
- Concern the draft Master Plan does not advance the goal of single family home ownership in the Township and encourages apartment complexes to achieve density
- Explanation of the Master Plan process and its intent to create different types of neighborhoods which do not yet exist
- Belief the Master Plan will draw infill development into designated PICA zones
- Belief the mixed use core concept covers three targeted areas which deters urban sprawl and protects green space

5. COMMENTS FROM THE PUBLIC

Supervisor Styka opened Public Remarks.

Lucy Maillette, Four Corners Alliance (Okemos/Hamilton Corridor), 2418 Indian Hills Drive, Okemos, stated Meridian Township needs to not be so heavily influenced by developers. She believed more residents should be involved in the revitalization process.

Doris Schwartz, 2209 Kent Street, Okemos, noted one Township goal is to preserve and protect existing residential neighborhoods. She addressed the proposed roadway (Methodist Street) which would intersect her home as shown in the Okemos PICA. Ms. Schwartz indicated the consensus of the Board is to abandon Methodist Street and she would like to see it converted to a pathway.

Neil Bowlby, 6020 Beechwood Drive, Haslett, requested the Urban Services Boundary (USB) map show the extent of the Georgetown Sewer payback district.

Trustee Opsommer suggested the Planning Commission discuss and deliberate on the abandonment of Methodist Street.

Supervisor Styka closed Public Remarks.

6. ADJOURNMENT

Treasurer Brixie moved to adjourn. Seconded by Clerk Dreyfus.

VOICE VOTE: Motion carried 6-0.

Supervisor Styka adjourned the meeting at 7:26 P.M.

RONALD J. STYKA
TOWNSHIP SUPERVISOR

BRETT DREYFUS, CMMC
TOWNSHIP CLERK

Sandra K. Otto, Secretary

9.B (2)

PROPOSED BOARD MINUTES

PROPOSED MOTION:

Move to approve and ratify the minutes of the August 1, 2017 Regular Meeting as submitted.

ALTERNATE MOTION:

Move to approve and ratify the minutes of the August 1, 2017 Regular Meeting with the following amendment(s): [insert amendments].

**AUGUST 15, 2017
REGULAR MEETING**

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING - **DRAFT** -
5151 Marsh Road, Okemos, MI 48864-1198
853-4000, Town Hall Room
TUESDAY, AUGUST 1, 2017 **6:00 P.M.**

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Brixie, Trustees Deschaine, Jackson, Opsommer, Sundland
ABSENT: None
STAFF: Township Manager Frank Walsh, Assistant Township Manager/Director of Public Works and Engineering Derek Perry, Director of Community Planning & Development Mark Kieselbach, Fire Chief Fred Cowper, Finance Director Miriam Mattison, Director of Information and Technology Stephen Gebes

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 6:01 P.M.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLL CALL

The secretary called the roll of the Board.

4. PRESENTATION

A. 2017 Police and Fire Millage Presentation

Township Manager Walsh and Fire Chief Cowper provided a visual presentation which summarized the data behind the 2017 Police and Fire millage request.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka opened Public Remarks.

Steve Carpenter, 6397 W. Reynolds Road, Haslett; Ali Damsaz, 743 W. Grand River Avenue, Okemos, and Mike Duffy, 734 Grand River Avenue, Okemos spoke in support of the Grand River Avenue Water Main Extension Special Assessment District (SAD).

Supervisor Styka closed Public Remarks.

6. TOWNSHIP MANAGER REPORT (None)

7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Trustee Sundland reported the following:

- Her attendance last week at the East Lansing Meridian Water Sewer Authority Annual Board Meeting and participation in a tour of the plant

Trustee Brixie reported the following:

- Quilt Display will be coming to Meridian Mall on September 8-11, 2017
- Her attendance at the Tri County Regional Planning Commission's (TCRPC) Transportation Review Committee last week
- Her attendance, along with a quorum of Board members, at the July 24th Joint Meeting with the Planning Commission to discuss the draft 2017 Master Plan

Clerk Dreyfus reported the following:

- Clerk's office produced a new training manual for the new election equipment
- Clerk's office conducted three (3) election inspector trainings last week and specialized trainings this week for precinct chairs and vice-chairs as well as inspectors for the Absentee Voter Counting Board (AVCB)
- Open House held on July 26th for residents to view and try the new voting equipment

- 2,127 absentee voter (AV) ballots returned to date
- Last day to request absentee voter ballots to be mailed is Saturday, August 5th
- Clerk’s office will be open Saturday, August 5th from 8:00 AM until 2:00 PM
- Voters may request an AV ballot on Monday, August 7th until 4:00 PM and the ballot must be voted in the Municipal Building
- Polls will be open from 7:00 AM until 8:00 PM on election day, August 8th, to vote on the police and fire millage proposal
- A resident’s polling location information can be found at www.meridian.mi.us or by calling the Clerk’s office at (517) 853-4300

Trustee Opsommer reported the following:

- Capital Area Transportation Authority (CATA) held its listening session last evening at the Hannah Center to gather community input on a national search for a new CEO
- Search committee will meet with the CATA consultant to establish a profile based on community input and then begin the national search
- He met with the consultant to offer guidance and advice
- Supervisor Styka and Manager Walsh also met with the consultant to provide input
- His attendance at the Joint Meeting with the Planning Commission on the draft 2017 Master Plan

Trustee Deschaine reported the following:

- Economic Development Corporation (EDC) Meeting will be held Thursday morning where the health of Meridian Mall will be an agenda item
- Central Meridian Regional Trail Connector Project on tonight’s agenda is a grant which could not be applied for by the Township before the park millage was approved by voters

Supervisor Styka reported the following:

- August 12th event at Carriage Hills titled Rock the Block! as part of Meridian’s 175th Anniversary

8. APPROVAL OF AGENDA

Treasurer Brixie moved to approve the agenda as revised. Seconded by Trustee Deschaine.

VOICE VOTE: Motion carried 6-1. (Clerk Dreyfus)

9. CONSENT AGENDA (SALMON)

Supervisor Styka reviewed the consent agenda.

Treasurer Brixie moved to adopt the Consent Agenda. Seconded by Trustee Opsommer.

VOICE VOTE: Motion carried unanimously.

A. Communications

(1) Board Information (BI)

BI-1 Bill and Chris Collette, 2373 Barnsbury Road, East Lansing; RE: Opposition to CATA being named as the sole Redi-Ride Transportation Provider

BI-2 Katina Baryames, 5955 Summerfield Lane, Haslett; RE: Deer

(2) On File in the Clerk’s Office (OF)

Material handed out at the July 18, 2017 Board Meeting

Judith Andre, 2457 Wild Blossom Court, East Lansing; RE: Enbridge Line 5

Material submitted at the July 18, 2017 Board Meeting

Anna Fisher, 1657 Snyder Road, East Lansing; RE: List of Cities, Counties, Townships and Villages in Michigan which have passed a resolution in support of shutting down Enbridge Line 5 Pipeline in the Straits of Mackinac

Material received for the July 24, 2017 Special Meeting

David Pierson, McClelland & Anderson, LLP, 1305 S. Washington Avenue, Suite 102, Lansing; RE: Opposition to Proposed Urban Service Boundary

Treasurer Brixie moved that the communications be received and placed on file, and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Opsommer.

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

B. Minutes

Treasurer Brixie moved to approve and ratify the minutes of the July 18, 2017 Regular Meeting as amended. Seconded by Trustee Opsommer.

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

C. Bills

Treasurer Brixie moved that the Township Board approve the Manager’s Bills as follows:

Common Cash	\$	280,790.46
Public Works	\$	252,517.88
Trust & Agency	\$	1,169,393.58
Total Checks	\$	1,702,701.92
Credit Card Transactions (July 13 to July 26, 2017)	\$	12,224.47
Total Purchases	\$	<u>1,714,926.39</u>
ACH Payments	\$	<u>601,043.41</u>

Seconded by Trustee Opsommer.

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

[Bill list in Official Minute Book]

D. Outdoor Gathering Permit Application - Rock the Block! Carriage Hills

Treasurer Brixie moved to approve the Outdoor Assembly License for the Meridian Township Rock the Block! Carriage Hills event to be held on August 12 2017 as part of Meridian Township's 175th Anniversary Celebration. Seconded by Trustee Opsommer.

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

- E. MNRTF Grant Agreement – Central Meridian Regional Trail Connector Project
Treasurer Brixie moved to approve the resolution authorizing acceptance of a Michigan Natural Resources Trust Fund Grant in the amount of \$272,500 (69%) with a local match of \$122,500 (31%) to be paid by the Park Millage Fund for development of the Central Meridian Regional Trail Connector Project in Central Park. Seconded by Trustee Opsommer.

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

10. QUESTIONS FOR THE ATTORNEY (None)

11. HEARINGS (None)

12. ACTION ITEMS

- A. Sierra Ridge Estates No. 3- Final Plat Reapproval
Director Kieselbach summarized the final plat reapproval as outlined in staff memorandum dated July 25, 2017.

Trustee Opsommer moved to adopt the resolution to reapprove Final Plat #03012 (Sierra Ridge Estates No. 3), a single family subdivision consisting of 20 lots located north of Lake Lansing Road and east of Newton Road. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

- B. 2017 Order to Maintain Sidewalk SAD #17 - **Resolution #3**
Director Perry summarized the proposed 2017 Order to Maintain Sidewalk SAD #17 as outlined in staff memorandum dated July 27, 2017.

Trustee Deschaine moved to approve the 2017 Order to Maintain Sidewalk Special Assessment District #17, Resolution #3, which approves repair and maintenance of sidewalk in portions of the following areas: Briarwood #4; Crestwood #3; Cornell Woods #1, 2, 4, 6, North & South; Country Place #2 & 3; Heritage Hills & Heritage Hills #3 & #4; Whispering Oaks; Whitehills Lakes & Whitehills Lakes #2, 3, 4, & 6; Whitehills Woods #2, 3, & 5; Wilkshire #2; Wood Ridge; Wood Valley; and 4507 Cornell Road, which are located in Sections: 3, 4, 5, 8, 12, 23, and 26, and to defray the cost by special assessment; approves the cost estimate of \$15,578.01; determines the

special assessment district; directs the making of an assessment roll; and directs notices be sent to the property owners indicating they have 20 days to replace or make safe the defective sidewalk.

Seconded by Treasurer Brixie.

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

C. Georgetown #3 Streetlighting SAD #425 - **Resolution #3**

Director Perry summarized the proposed Georgetown #3 Streetlighting SAD #425 as outlined in staff memorandum dated July 27, 2017.

Trustee Jackson moved to approve Georgetown #3 Public Streetlighting Improvement Special Assessment District #425- Resolution #3, which approves the construction of the public improvement, the estimate of cost, and defraying the cost by special assessment; determines the special assessment district and directs the making of an assessment roll. Seconded by Treasurer Brixie.

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

D. 2nd Quarter Budget Amendments

Finance Director Miriam Mattison summarized the proposed 2nd quarter budget amendment as outlined in staff memorandum dated July 27, 2017.

Clerk Dreyfus moved to approve the June, 2017 budget amendments with a decrease in budgeted fund balance for the General Fund in the amount of \$159,487 which projects a use of fund balance of \$546,880. Based on audited 2016 results, the projected fund balance at December 31, 2017 will be \$6,878,823. Seconded by Trustee Jackson.

Board discussion:

- Previous request by the Treasurer for staff to provide the history of overtime costs for elections and the Clerk's office for the last decade
- Anticipated overtime costs for the May and August election
- 2017 Clerk's budget did not contain any money for overtime costs as there were no anticipated elections when the budget was being prepared
- Review of overtime costs for the three (3) presidential cycles and two (2) gubernatorial cycles contained in the provided spreadsheet
- Question about the source and accuracy of data provided
- Concern the numbers presented at this meeting may be inaccurate and misleading similar to the previous overtime report given to Board members in January, 2017 where combined overtime costs from other departments and accounts were inappropriately assigned only to the Clerk's office

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

- E. Transportation Commission Appointment
Supervisor Styka summarized the proposed appointment as outlined in staff memorandum dated July 27, 2017.

Clerk Dreyfus moved to approve the Supervisor's appointment of Christine Beavers to fill a vacancy on the Transportation Commission for a term ending December 31, 2018. Seconded by Treasurer Brixie.

Board discussion:

- Applicant is an active member of the Wardcliff Homeowners Association, and a previous user of public transportation

VOICE VOTE: Motion carried unanimously.

- F. 2015 International Fire Code - **Final Adoption**
Fire Chief Cowper summarized the adoption process for the 2015 International Fire Code as outlined in staff memorandum dated July 26, 2017.

Trustee Jackson moved [and read into the record] NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, that the Township Board hereby FINALLY ADOPTS Ordinance No. 2017-05, entitled "Ordinance Amending the Code of the Charter Township of Meridian, Chapter 26, Article II, Sections 26-26 and 26-27, to Adopt and Incorporate by Reference the 2015 International Fire Code with Meridian Amendments."

BE IT FURTHER RESOLVED, that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is adopted at least once prior to the next regular meeting of the Township Board.

Seconded by Trustee Deschaine.

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

- G. Land Preservation Boundary Correction Sale
Treasurer Brixie summarized the correction sale for the Land Preservation Boundary of the Tank Revocable Trust as outlined in staff memorandum dated July 28, 2017.

Trustee Opsommer moved that the Meridian Township Board approve the sale of a portion (0.05 acre) of the 2.51 acres, parcel #33-02-02-11-177-008 to the buyer of 1351 Hickory Island identified by HUD (current owner of 1351 Hickory Island) for the sum of \$500. Furthermore, the sale is contingent upon reimbursement of costs (\$2200 for survey), splitting a portion of parcel #33-02-02-11-177-008 as depicted in the attached survey, combining the portion to parcel #33-02-02-11-177-004, and recording the new deed. Furthermore, the Township attorney will review/draft language for the closing of the property for the boundary correction. Seconded by Treasurer Brixie.

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus

NAYS: None
Motion carried unanimously.

H. Add a Copy of the CATA Forensic Audit to the Packet of the August 15, 2017 Regular Board Meeting

Supervisor Styka summarized the request for the forensic audits to be included in the Township Board packet and the rationale for non-inclusion.

Trustee Deschaine moved that this Board include a copy of the CATA forensic audits into the packet of the August 15, 2017 Regular Board meeting packet.

Seconded by Trustee Opsommer.

Treasurer Brixie called the question.

VOICE VOTE: Motion carried 6-1. (Clerk Dreyfus)

Board discussion:

- Request that the Supervisor explain to the public the meaning of calling the question
- Supervisor's explanation that calling the question means there will be no further debate on the issue

VOICE VOTE ON THE MAIN MOTION: 6-1 (Clerk Dreyfus).

13. BOARD DISCUSSION ITEMS

A. Grand River Avenue Water Main Extension SAD

Director Perry summarized the 2017 Grand River Avenue Water Main Extension Special Assessment District #49 as outlined in staff memorandum dated July 26, 2017.

Board discussion:

- Fire hydrants were included as part of the special assessment
- Proposed water main will run approximately 1,600 feet to the east of the existing main
- Fire engines typically carry a total of 1,500 feet of hose which are various lengths and si
- Previous fire at the Winslow Mobile Home Park relied on tankers from various fire departments filled with water, which was a labor intensive process
- Water main extension will enhance the quality of life for affected residents

It was the consensus of the Board to place this item on for action at its August 15, 2017 Board meeting.

14. COMMENTS FROM THE PUBLIC

Supervisor Styka opened and closed Public Remarks.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

Clerk Dreyfus addressed lack of Board civility and lack of Board respect by the inappropriate use of calling the question. His position is that proper parliamentary procedure regarding calling the question is to use it to end long protracted debate and should never be used to silence a dissenting or opposing position. Clerk Dreyfus explained the rationale used by him regarding content of items placed in Board packets. He noted Township residents pay more taxes into the school systems than are paid to Capital Area Transportation Authority (CATA), yet the Board does not include those audits into the Board packet. Clerk Dreyfus stated he believed that Board packet items are there to be used solely for Board deliberations and not as a supposed information and news resource for citizens.

Supervisor Styka explained his position on adding the CATA audits in the next Board packet, as Meridian Township citizens send “substantial taxes” to CATA and had expressed concerns about CATA’s services for several years. He stated his opinion this was not like including an audit from a school district, because this was a forensic audit and was part of an ongoing concern by the Board, which has two representatives on the CATA Board. He believed the Clerk had time to express his concerns on inclusion of the CATA audits in the Board packet at the last meeting and that redundancy is unnecessary.

Trustee Sundland expressed her concern that items “pop up” as amendments the same night as they are to be acted upon, and it is difficult to form a conclusion with little time for review.

Trustee Opsommer reminded citizens that CATA’s forensic audits were not the “traditional” annual audits, but performed to report on their findings regarding payment of payroll taxes and make those findings and reports available. He responded to public comment over the last several meetings that Meridian Township has the third highest tax rate among all Michigan Townships by clarifying our Township has the 40th highest tax burden of all townships in Michigan according to data extrapolated from the Michigan Department of Treasury.

Treasurer Brixie spoke to increased transparency by Board action to place the CATA forensic audits into the next Meridian Township Board packet.

Clerk Dreyfus noted Meridian residents pay more taxes to the school systems, Ingham County, etc. than to CATA and reiterated financial statements of those organizations are not included. He emphasized the Board packet is for Board deliberations, not to be used as a “citizen tool.” Clerk Dreyfus believed the appropriate time to present oppositional viewpoints is when Board members are going to vote on an issue, not just when an item was previously discussed.

Manager Walsh voiced appreciation for Supervisor Styka’s involvement in the meeting with the consultant for CATA’s search committee.

16. ADJOURNMENT

Treasurer Brixie moved to adjourn. Seconded by Trustee Deschaine.

VOICE VOTE: Motion carried unanimously.

Supervisor Styka adjourned the meeting at 7:36 P.M.

RONALD J. STYKA
TOWNSHIP SUPERVISOR

BRETT DREYFUS, CMMC
TOWNSHIP CLERK

Sandra K. Otto, Secretary



To: Board Members
From: Miriam Mattison
Miriam Mattison, Finance Director
Date: August 15, 2017
Re: Board Bills

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:

COMMON CASH	\$	431,768.69
PUBLIC WORKS	\$	591,867.27
TRUST & AGENCY	\$	675,146.58
	TOTAL CHECKS:	\$ 1,698,782.54
CREDIT CARD TRANSACTIONS	\$	11,443.86
July 27 to Aug 10, 2017		
	TOTAL PURCHASES:	\$ <u>1,710,226.40</u>
ACH PAYMENTS	\$	<u>625,743.04</u>

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DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 08/15/2017 - 08/15/2017
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GF

Vendor Name	Description	Amount	Check #
1. ADREANNA SHAW	ELECTION INSPECTOR	157.50	
2. AFFORDABLE TIRE	STATE CONTRACT TIRES 2017 AND DISPOSAL	247.32	
	STATE CONTRACT TIRES 2017 AND DISPOSAL	1,131.99	
	TOTAL	1,379.31	
3. AMY SHAPIRO	ELECTION INSPECTOR	102.50	
4. ANN HARVEY	ELECTION INSPECTOR	180.00	
5. ANN M BECK	ELECTION INSPECTOR	150.00	
6. ANNE CRUCE	ELECTION INSPECTOR	200.00	
7. ANTOINETTE MARY SANTONE	ELECTION INSPECTOR	85.00	
8. ASAP PRINTING	FORMS AND PAMPHLET PRINTING	170.84	
9. AT&T	MONTHLY SERVICE	138.97	
	MONTHLY SERVICE	222.67	
	MONTHLY SERVICE	383.48	
	MONTHLY SERVICE	2,595.39	
	MONTHLY SERVICE	2,844.77	
	MONTHLY SERVICE	91.90	
	MONTHLY SERVICE	91.90	
	MONTHLY SERVICE	121.95	
	TOTAL	6,491.03	
10. AUTO VALUE OF EAST LANSING	FLEET REPAIR PARTS 2017	134.99	
11. B RAY HORN	ELECTION INSPECTOR	160.00	
12. BALWINDER SANDHU	ELECTION INSPECTOR	85.00	
13. BARBARA GARRARD	ELECTION INSPECTOR	195.00	
14. BEE'S PREP & ASPHALT	2017 CONCRETE REPAIRS	61,403.10	
15. BERTICE L ELLIS	ELECTION INSPECTOR	200.00	
16. BETH HUBBELL	ELECTION INSPECTOR	145.00	
17. BOARD OF WATER & LIGHT	STREET LIGHTING SERVICE	503.90	
18. BURGDORF'S WINERY, LLC	GARDEN CLUB BENEFIT NIGHT-175TH ANNIVERSARY	149.00	
	WINE FOR TURTLE TOAST	223.25	
	TOTAL	372.25	
19. CAROL ANN GIACIN	ELECTION INSPECTOR	95.00	
20. CARRIE L OWENS	ELECTION INSPECTOR	205.00	
21. CARRIE YOUNG	ELECTION INSPECTOR	162.50	
22. CATHERINE EDGAR	ELECTION INSPECTOR	212.50	
23. CATHERINE L RYNBRANDT	ELECTION INSPECTOR	180.00	
24. CECIL RYALS	ELECTION INSPECTOR	205.00	
25. CHERYL DAVIO	ELECTION INSPECTOR	162.50	

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Vendor Name	Description	Amount	Check #
26. CHRISTINE HAMPTON	ELECTION INSPECTOR	187.50	
27. CHRISTINE MARIE DU VAL	ELECTION INSPECTOR	180.00	
28. CINTAS CORPORATION #725	UNIFORM RENTAL 2017	34.37	
29. CINZORIE FARMS LLC	FARM MARKET VENDOR	194.00	
30. CITY PULSE	TWP NOTICES-FARMERS MARKET	358.20	
	TWP NOTICES	369.71	
	TWP NOTICES	150.90	
	TOTAL	878.81	
31. CJ BUCK CONSULTING	PROFESSIONAL SERVICES & EXPENSE	3,872.35	
32. CONSUMERS ENERGY	CRC EMERG PAYM'T TO AVOID SHUTOFF	148.98	95835
	EMERG CRC PAYM'T TO AVOID SHUTOFF	200.00	95836
	TOTAL	348.98	
33. CONSUMERS ENERGY	MONTHLY SERVICE	7.90	
	LAND RENTS/LEASE - ELECTRIC	585.83	
	TOTAL	593.73	
34. CONTRACT CUSTOMIZING	T-SHIRTS FOR GUS MACKER EVENT	5,660.14	
35. CORY CHVALA	REFUND-VARIANCE WAS NOT NEEDED	200.00	
36. COURTESY FORD	A/C REPAIRS UNIT 412 ESTIMATE	1,028.60	
37. CULLIGAN WATER CONDITIONING	SALT FOR WATER SOFTENER @ HNC	17.00	
38. DAMON COOPER	ELECTION INSPECTOR	145.00	
39. DANIELLE HUGHES	REIMB FOR MILEAGE-JULY	19.80	
40. DAVID HALL	REIMB FOR CONFERENCE EXPENSE	43.45	
41. DBI	BINDERS	31.20	
	OFFICE SUPPLIES	14.10	
	TOTAL	45.30	
42. DIANE L WILSON	ELECTION INSPECTOR	192.50	
43. DIETZ JANITORIAL SERVICE INC	JANITORIAL SERVICE PSB, MUN BUILD, HARRIS CENTER 2	2,001.90	
	JANITORIAL SERVICE PSB, MUN BUILD, HARRIS CENTER 2	343.00	
	TOTAL	2,344.90	
44. DONNA WILSON	ELECTION INSPECTOR	185.00	
45. DUANE RASCH	FARM MRKT VENDOR	177.00	
46. EDWARD SYMANZIK	ELECTION INSPECTOR	205.00	
47. ELIZABETH EVANGELISTA	ELECTION INSPECTOR	150.00	
48. ELIZABETH WHISTON	ELECTION INSPECTOR	160.00	
49. ELLEN K PASSAGE	ELECTION INSPECTOR	195.00	

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Vendor Name	Description	Amount	Check #
50. EMMA REARDON			
	ELECTION INSPECTOR	215.00	
51. EVELYN DAVIS			
	ELECTION INSPECTOR	160.00	
52. FANTASTIC ALTERATIONS			
	ALTERATION OF DRESS UNIFORM SHIRTS	260.00	
53. FIRST COMMUNICATIONS			
	MONTHLY SERVICE	904.89	
54. FRIENDS OF HISTORIC MERIDIAN			
	REIMB FOR HERITAGE FESTIVAL	670.00	
55. FRONT LINE APPRAISAL INC			
	COMMERCIAL APPRAISAL-KROGER	5,500.00	
56. GCC ORGANICS			
	FARM MARKET VENDOR	21.00	
57. GINGER PETTY			
	ELECTION INSPECTOR	145.00	
58. GRAINGER			
	EAR MUFFS	78.66	
	EAR MUFFS	52.44	
	TOTAL	131.10	
59. GRANGER			
	ACCT #1106100	111.00	
	ACCT #1106200	128.51	
	ACCT #1106300	67.40	
	ACCT #2509750	76.00	
	ACCT #17349880	17.50	
	ACCT #17334070	87.00	
	ACCT #15896200	262.11	
	TOTAL	749.52	
60. GRAYBAR ELECTRIC			
	N FIRE STATION LIGHTING STRIKE REPAIR	408.10	
61. GREATER LANSING CONVENTION &			
	ANNUAL VISITOR GUIDE	3,550.00	
62. GREGORY WADE			
	ELECTION INSPECTOR	197.50	
63. HANNEWALD LAMB FARM			
	FARM MARKET VENDOR	15.00	
64. HAROLD ARTIS			
	OVERNIGHT SECURITY-GUS MACKER	168.00	
65. INGHAM COUNTY 911			
	ANNUAL COST SHARE FOR 911 SYSTEM	6,493.90	
66. INGHAM COUNTY ROAD DEPARTMENT			
	ROAD CLOSURE	400.00	
67. IRMA JEAN LILLROSE			
	ELECTION INSPECTOR	165.00	
68. ISABEL COX			
	ELECTION INSPECTOR	175.00	
69. JAGJIT KHANUJA			
	ELECTION INSPECTOR	172.50	
70. JAMES A CIOLEK			
	ELECTION INSPECTOR	165.00	
71. JAMES BRAZIER			
	ELECTION INSPECTOR	205.00	
72. JANE GREENWAY			
	REIMB FOR MILEAGE-JULY	16.59	
73. JANET M SWISS			
	ELECTION INSPECTOR	107.50	
74. JANET THOMAS			
	ELECTION INSPECTOR	75.00	
75. JAYNE HARRIS			
	ELECTION INSPECTOR	200.00	
76. JEAN KAUFMANN			
	ELECTION INSPECTOR	75.00	

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Vendor Name	Description	Amount	Check #
77. JEANNETTE HUGHES	ELECTION INSPECTION	135.00	
78. JEFFORY BROUGHTON	RADIO REPAIR	97.00	
79. JEROME HULL JR	ELECTION INSPECTOR	180.00	
80. JEROME J GALLAGHER PH.D.	PROFESSIONAL SERVICES	400.00	
81. JERRE CORY	ELECTION INSPECTOR	150.00	
82. JERRY HALM	ELECTION INSPECTOR	85.00	
83. JILL YARBROUGH	ELECTION INSPECTOR	145.00	
84. JOAN RATLIFF	ELECTION INSPECTOR	90.00	
85. JOHN GARRISON	ELECTION INSPECTOR	142.50	
86. JOHN SCOTTCRAIG	ELECTION INSPECTOR	185.00	
87. JOHNSON CONTROLS	N. FIRE STATION EMERGENCY REPAIR	5,423.00	
88. JOSHUA SYMANZIK	ELECTION INSPECTOR	150.00	
89. JOYCE A MARX	REIMB MILEAGE-MERS MEETING	69.55	
90. JOYCE SMITH	ELECTION INSPECTOR	167.50	
91. JUANITA WORD	ELECTION INSPECTOR	140.00	
92. JUDY SCHUSTER	ELECTION INSPECTOR	80.00	
93. JUDY WENZEL	ELECTION INSPECTOR	150.00	
94. JUSTIN ADAIR	EMS LICENSE RENEWAL	25.00	
95. KAREN R WHITMYER	ELECTION INSPECTOR	185.00	
96. KATHERINE NINA LINCOLN	ELECTION INSPECTOR	162.50	
97. KATHRYN GILLISON	ELECTION INSPECTOR	195.00	
98. KELSEY DILLON	REIMB MILEAGE-JULY	47.08	
99. KEYSTONE PRINTING GROUP	BUSINESS CARDS & ENVELOPES	443.03	
100 KINCAID HENRY	REFUND PERF GUAR-1984 DOGGY DAY CARE	500.00	
101 KIRK SCHALAU	REIMBURSEMENT-BLUE CARE NETWORK CONTRIBUTION	1,185.44	95833
102 KIT RICH	REIMB MILEAGE-JULY	93.09	
103 LANSING UNIFORM COMPANY	STANDARD POLICE UNIFORM PURCHASE	52.50	
	STANDARD POLICE UNIFORM PURCHASE	110.05	
	STANDARD POLICE UNIFORM PURCHASE	54.95	
	STANDING PO - UNIFORMS	150.00	
	STANDING PO - UNIFORMS	50.00	
	TOTAL	417.50	
104 LAUX CONSTRUCTION LLC	TOWNER ROAD PARK DEVELOPMENT PROJECT	124,667.90	
105 LEROY HARVEY	REIMB FOR MILEAGE-JULY	9.10	
106 LORETTA A HALM	ELECTION INSPECTOR	85.00	

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Vendor Name	Description	Amount	Check #
107 LUKE LANDSCAPE CO	MOWING SERVICES-3203 BIRCHROW	70.00	
	MOWING SERVICES-2703 GRAND RIVER	135.00	
	MOWING SERVICES-980 HASLETT RD	125.00	
	MOWING SERVICES-2418 HOUNT HOPE RD	100.00	
	MOWING SERVICES-1720 CHIEF OKEMOS CIRCLE	85.00	
	MOWING SERVICES-4675 OKEMOS RD	115.00	
	TOTAL	630.00	
108 MANNIK AND SMITH	PROFESSIONAL SERVICES AGREEMENT FOR MSU TO LAKE LA	8,425.00	
109 MARILYN BOWKER	ELECTION INSPECTOR	10.00	
110 MARILYN BRITTEN	ELECTION INSPECTOR	192.50	
111 MARLENE HARVITH	ELECTION INSPECTOR	150.00	
112 MARY ANN PETERSON	ELECTION INSPECTOR	195.00	
113 MARY B PIFER	ELECTION INSPECTOR	80.00	
114 MARY EDGAR	ELECTION INSPECTOR	202.50	
115 MARY ELLEN CROMWELL	ELECTION INSPECTOR	205.00	
116 MARY TREBILCOCK	ELECTION INSPECTOR	205.00	
117 MARY TURNER	ELECTION INSPECTOR	132.50	
118 MATT MORFORD	ELECTION INSPECTOR	217.50	
119 MAURICE NIELAND	ELECTION INSPECTOR	160.00	
120 MEDICAL MANAGEMENT SYSTEMS OF	COLLECTION FEE'S - JULY	6,164.55	
121 MERIDIAN MALL	USE OF MERIDIAN MALL PROPERTY - OUTSIDE LEASE AGREEMENT FOR WTC QUILT DISPLAY	1,500.00 1,500.00	
	TOTAL	3,000.00	
122 MERIDIAN TOWNSHIP	TRANSFER FOR FLEX SPENDING 7/21/17 PAYROLL	1,201.89	95834
	TRANSFER FOR FLEX CHECKING P/R 8/4/17	1,201.89	
	TOTAL	2,403.78	
123 MERIDIAN TOWNSHIP PETTY CASH	PARKING-K. RICH	2.00	
	PARKING-K. RICH	2.00	
	PARKING-K. RICH	2.00	
	PLAYGROUND BOOK-M. FOREMAN	25.00	
	PARKING-K. RICH	2.00	
	BALLOONS SENOR FITNESS DAY	6.00	
	PARKING-K. RICH	1.00	
	PARKING-K. RICH	2.00	
	REC ON MOVER ITEMS/DOLLAR TREE	4.00	
	FLOWERS-FITNESS OVER 50	18.43	
	PARKING-K. RICH	2.00	
	TOTAL	66.43	
124 MERIDIAN TOWNSHIP RETAINAGE	TOWNER ROAD PARK DEVELOPMENT PROJECT	13,853.10	
125 MICHAEL HANSEN	REIMB FOR CDL TESTING	200.00	

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Vendor Name	Description	Amount	Check #
126 MICHIGAN.COM	LEGAL NOTICES	426.56	
	LEGAL NOTICES	468.68	
	LEGAL NOTICES	272.12	
	TOWNSHIP NOTICES	346.74	
	LEGAL NOTICES	857.80	
	ADV FOR MERIDIAN FARM MARKET	897.00	
	TOTAL	3,268.90	
127 MICRO SOURCE INC	TONER AND INK FOR TOWNSHIP PRINTERS	2,616.17	
	TONER AND INK FOR TOWNSHIP PRINTERS	1,269.10	
	INK AND TONER FOR PRINTERS	4,022.17	
	TOTAL	7,907.44	
128 MIKE MARKS PRO SHOP & AWARDS	24 DIVISIONS OF TROPHIES-GUS MACKER	7,176.00	
129 MIRACLE RECREATION EQUIPMENT CO	VOLLEYBALL NETS FOR N MERIDIAN RD PARK	207.86	
130 MOORE MEDICAL LLC	STANDING PO FOR EMS SUPPLIES/EQUIPMENT	(483.00)	
	STANDING PO FOR EMS SUPPLIES/EQUIPMENT	2,059.96	
	TOTAL	1,576.96	
131 NANCY G KANISTANAUX	ELECTION INSPECTOR	215.00	
132 NANCY MARIE KELLY	ELECTION INSPECTOR	162.50	
133 NETWORKFLEET, INC	VERIZON NETWORKFLEET MONTHLY SERVICES MAY THROUGH	56.85	
134 OFILIA DIAZ	FARM MARKET VENDOR	29.00	
135 ONE WAY ASPHALT PAVING	SEALED DRIVEWAYS @ 2251 & 2261 MT HOPE RD	595.00	
136 OVERHEAD DOOR OF LANSING	N FIRE DOOR REPAIR	468.75	
137 PARAMOUNT COFFEE CO.	COFFEE SUPPLIES	122.20	
138 PATRICIA KANE	ELECTION INSPECTOR	155.00	
139 PAULA BJORNSTAD	ELECTION INSPECTOR	145.00	
140 PAULA BLADEN	ELECTION INSPECTOR	92.50	
141 PEOPLEFACTS LLC	PROFESSIONAL SERVICE-JULY	29.55	
142 PHIL SCARBOROUGH	ELECTION INSPECTOR	95.00	
143 PRINT MAKERS SERVICE INC	MONTHLY SERVICE	183.10	
144 PROFESSIONAL SERVICES INDUSTRIES	SOIL TESTING FOR TOWNER ROAD PARK PROJECT	1,538.00	
145 PURE GREEN	FIELD WEED AND FEED 2017	1,350.00	
146 QUALITY TIRE INC	STATE CONTRACT TIRES	47.00	
147 RACHEL SYMANZIK	ELECTION INSPECTION	150.00	
148 REBECCA MAY LEEFERS	ELECTION INSPECTOR	200.00	
149 REBEKAH LEMLEY	REIMBURSEMENT FOR MILEAGE JUNE & JULY	26.75	
150 REDWOOD LANDSCAPING	PATHWAY MOWING AND TRIMMING 2017	7,630.00	

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Vendor Name	Description	Amount	Check #
151 RESERVE ACCOUNT	TWP MONTHLY POSTAGE	3,000.00	
152 RICHARD BEADERSTADT	ELECTION INSPECTOR	167.50	
153 RICHARD D WEINGARTNER	ELECTION INSPECTOR	192.50	
154 RICHARD RADWAY	ELECTION INSPECTOR	157.50	
155 ROBIN FAUST	REIMB MILEAGE-JULY	34.24	
156 ROBIN MATTESON	ELECTION INSPECTOR	92.50	
157 ROGER HALLEY	ELECTION INSPECTOR	192.50	
158 ROSE MARIE BAUMANN	ELECTION INSPECTOR	205.00	
159 ROSLYN COVEY	ELECTION INSPECTOR	160.00	
160 ROXANNE ANDREWS	FARM MARKET VENDOR	14.00	
161 RUTH ALLEN	ELECTION INSPECTOR	170.00	
162 RUTH BECKER	ELECTION INSPECTOR	202.50	
163 SAFETY SYSTEMS INC	N. FIRE STATION EMERGENCY REPAIR	402.00	
	N. FIRE STATION EMERGENCY REPAIR	961.00	
	TOTAL	1,363.00	
164 SALLY CONLEY	ELECTION INSPECTOR	132.50	
165 SAMIA'S MEDITERRANEAN GOURMET LLC	FARM MARKET VENDOR	95.00	
166 SANDRA KARNES	ELECTION INSPECTOR	192.50	
167 SHAWN DIEMER	FARM MARKET VENDOR	601.00	
168 SHIRLEY RUMMINGER	ELECTION INSPECTOR	175.00	
169 SME	CONCRETE TESTING-VARIOUS LOCATIONS	296.70	
170 SOLDAN'S FEED & PET SUPPLIES	BARK	209.60	
171 SOUTHWEST MICHIGAN MANAGERS ASSOC	ANNUAL MEMBERSHIP DUES - FRANK WALSH	100.00	
172 SPARROW OCCUPATIONAL	PROFESSIONAL SERVICES	280.00	95832
	PROFESSIONAL SERVICES	506.00	
	PROFESSIONAL SERVICES	1,025.94	
	PROFESSIONAL SERVICES	15.00	
	TOTAL	1,826.94	
173 SPARTAN PRINTING INC	BANNERS -CELEBRATE MERIDIAN & FOOD TRUCK RALLY	115.00	
	BANNERS-CELEBRATE MERIDIAN & FOOD TRUCK RALLY	260.00	
	STICKERS FOR GUS MACKER BASKETBALL HOOPS	3,101.00	
	SPONSOR BANNER FOR BASKETBALL HOOPS-GUS MACKER	1,955.00	
	BANNERS-GUS MACKER	165.00	
	TOTAL	5,596.00	
174 SPEEDWAY WEX	ESTIMATE FLEET FUEL MAY 2017- AUGUST 2017	10,851.67	
175 SPORT SYSTEM	HILLBROOK PARK TENNIS BACKBOARD	4,916.00	

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Vendor Name	Description	Amount	Check #
176 SPRINT			
	CELLULAR PHONE SERVICE FOR SGT'S VEHICLES	97.05	
177 STACI DAVIS			
	REFUND FOR CANCELED MY CUB & I CAMP	28.00	
178 STANDARD ELECTRIC CO			
	LIGHT BULBS AND ELECTRIC REPAIR PARTS	40.24	
179 STARRE JURNEY			
	ELECTION INSPECTOR	170.00	
180 STEPHAN J PATOPRSTY			
	ELECTION INSPECTOR	90.00	
	ELECTION INSPECTOR	80.00	
	TOTAL	170.00	
181 STEVENS ASSOCIATES			
	PERMIT PB17-0473 (2720 MOUNT HOPE RD) CANCELED	13,124.00	
182 SUE CAROL STRAIT			
	ELECTION INSPECTOR	190.00	
183 SUE HOSBACH			
	ELECTION INSPECTOR	70.00	
184 SUE MCMASTER			
	FARM MARKET VENDOR	283.00	
185 SUZANNE H BROUSE			
	ELECTION INSPECTOR	175.00	
186 TALA ABOLIBDEH			
	ELECTION INSPECTOR	140.00	
187 TDS			
	MONTHLY SERVICE	1,322.23	
188 THE BANK OF NEW YORK MELLON			
	MERIDIAN TWP 2013 UTGO BONDS	27,796.25	
189 THE ISABELLA CORP.			
	MT HOPE ROAD PATHWAY 2017	10,265.00	
190 TMP ARCHITECTURE INC			
	HASLETT LIBRARY REMODELING	752.22	
191 TOM MARSHALL			
	ELECTION INSPECTOR	205.00	
192 TRI-CONTY OFFICE ON AGING			
	ANNUAL CONTRIBUTION-MEALS ON WHEELS PROGRAM	4,000.00	
193 TRINA TAYLOR			
	ELECTION INSPECTOR	150.00	
194 TVU NETWORKS			
	SERVICES FOR JULY	500.00	
195 UPS FREIGHT			
	DELIVER PARTICIPANT T-SHIRTS-GUS MACKER	95.00	
196 VERONICA ESTRELLA			
	ELECTION INSPECTOR	170.00	
197 VIRGINIA DAWSON			
	ELECTION INSPECTOR	172.50	
198 VIRIDIS DESIGN GROUP			
	BIDDING AND CONSTRUCTION ADMINISTRATIVE SERVICES -	3,880.00	
199 WASHTENAW COMMUNITY COLLEGE			
	MEMB FEES-HECKAMAN, BOLEK, WALL, 2017-18	285.00	
200 WEST MI AQUATIC WEED REMOVAL			
	STARRY STONEWORT WEED REMOVAL-LAKE LANSING	17,808.00	
201 WEST SHORE FIRE			
	STANDING PO - ALERT SIREN MAINTENANCE	663.69	
202 WILBUR HOCHSTETLER			
	FARM MARKET VENDOR	249.00	
203 WILLIAMSTOWN TOWNSHIP			
	2016 FIELD USE RENTAL FEE BASEBALL/SOFTBALL	555.00	
TOTAL - ALL VENDORS		431,768.69	
FUND TOTALS:			
Fund 101 - GENERAL FUND		126,681.57	
Fund 203 - LOCAL ROADS		52,467.85	
Fund 204 - PEDESTRIAN BIKEPATH MILLAGE		36,633.88	

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Vendor Name	Description	Amount	Check #
Fund 208 -	PARK MILLAGE	150,846.78	
Fund 209 -	Land Preservation Millage	47.08	
Fund 211 -	PARK RESTRICTED/DESIGNATED	3,137.20	
Fund 230 -	CABLE TV	500.00	
Fund 246 -	TIRF	19,833.16	
Fund 250 -	COMMUNITY NEEDS FUND	348.98	
Fund 370 -	FIRE STATION DEBT SERVICE	27,796.25	
Fund 661 -	MOTOR POOL	13,475.94	

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Vendor Name	Description	Amount	Check #
1. BLACKBURN MFG CO	BLUE MARKING PAINT	248.12	
2. CINNAIRE TITLE SERVICE	REIMB OVERPM'T FINAL #CROO-003887-0000-00	25.00	
3. CITY OF EAST LANSING	SEWER OPERATIONS BILLING	195,420.42	
	BWL JOLLY RD INTERCONNECT-OPERATING COST	233,510.84	
	TOTAL	428,931.26	
4. FERGUSON WATERWORKS #3386	MOBILE DATA COLLECTORS	500.00	
	5/8X3/4 MTR DIR READ USG	4,880.00	
	WATER REPAIR PARTS	25.81	
	WATER REPAIR PARTS	414.00	
	WATER REPAIR PARTS	1,177.00	
	R900 V 4 PIT MIU W/WIRE	3,652.47	
	TOTAL	10,649.28	
5. FISHBECK, THOMPSON, CARR & HUBER	PROFESSIONAL SERVICES-SAW GRANT	119,164.23	
6. GRAINGER	EAR MUFFS	104.88	
7. GREGG'S WOOD PRODUCTS	WOOD STAKES	67.50	
8. HASLETT TRUE VALUE HARDWARE	2 TAPES @ 25' & 2 TAPES @ 100'	57.96	
9. MAULDON BROTHERS CONSTRUCTION LLC	ARDMORE BL69 TOWNER WATER MAIN 2017	12,700.00	
10. MERIDIAN TOWNSHIP PETTY CASH	PARKING-ROB MACKEMZI	7.00	
	PARKING-M ELLIS	7.00	
	TOTAL	14.00	
11. ONE WAY ASPHALT PAVING	2017 ASPHALT REPAIRS	10,916.50	
12. RAY'S WELDING CO INC	SUPPLY & INSTALL DRAIN VALVES ON TWO WATER TOWERS	7,200.00	
13. SME	CONCRETE TESTING-VARIOUS LOCATIONS	197.80	
	CONCRETE TESTING ARDMORE TOWNER/I69 WATER/SEWER	409.38	
	TOTAL	607.18	
14. TDS	MONTHLY SERVICE	191.12	
15. TRI TITLE AGENCY LLC	REIMB OVERPM'T FINAL #OKPR-006062-0000-02	38.60	
	REIMB OVERPM'T FINAL #PEN0-001891-0000-02	159.00	
	REFUND OVERPM'T FINAL #BRID-006165-0000-02	219.20	
	REFUND OVERPM'T FINAL #BELD-002158-0000-01	55.80	
	REFUND OVERPM'T FINAL #MARL-004517-0000-02	124.51	
	TOTAL	597.11	
16. TRI-COUNTY TITLE AGENCY LLC	REIMB OVERPM'T FINAL #ISLE-006378-0000-03	17.20	
	REIMB OVERPM'T FINAL #KENM-002248-0000-01	25.80	
	REFUND OVERPM'T FINAL #KODI-002562-0000-02	91.41	
	TOTAL	134.41	
17. WELLS FARGO	REIMB OVERPM'T FINAL #ORLA-001276-0000-02	258.72	
TOTAL - ALL VENDORS		591,867.27	
FUND TOTALS:			

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Vendor Name	Description	Amount	Check #
Fund 590 - SEWER FUND		315,770.85	
Fund 591 - WATER FUND		276,096.42	

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Vendor Name	Description	Amount	Check #
1. ARLYN BOSSENBROK TRUSTEE	OVERPMT TAX @ 6150 COBBLERS DR #113 06-428-113	1,460.46	12071
2. EAST LANSING PUBLIC SCHOOLS	2017 SUMMER TAX COLLECTION	116,470.36	12072
3. HANTZBANK	OVERPMT TAX @ 3718 POWDERHORN 34-302-014	5,366.42	12073
4. HASLETT PUBLIC SCHOOLS	2017 SUMMER TAX COLLECTION	89,739.61	12074
5. INGHAM INTERMEDIATE SCHOOL	2017 SUMMER TAX COLLECTION	285,303.22	12075
6. OKEMOS PUBLIC SCHOOLS	2017 SUMMER TAX COLLECTION	171,307.83	12076
7. TRI-COUNTY TITLE AGENCY LLC	OVERPMT TAX @ 3925 SUN RAPIDS DR 33-104-002	960.92	12077
8. WILLIAMSTON SCHOOLS	2017 SUMMER TAX COLLECTION	4,537.76	12078
TOTAL - ALL VENDORS		675,146.58	
FUND TOTALS:			
Fund 701 - TRUST & AGENCY		675,146.58	

Credit Cards from July 27th to Aug 10th

Date	Merchant Name	Amount	Account Name
2017/08/07	244 AUTO VALUE EAST LANSI	\$27.93	KEITH HEWITT
2017/08/02	ACCO BRANDS DIRECT	\$49.95	MICHELLE PRINZ
2017/08/02	AMAZON MKTPLACE PMTS	\$11.99	MICHELLE PRINZ
2017/08/09	AMAZON MKTPLACE PMTS	\$2.24	MICHELLE PRINZ
2017/08/02	AMAZON MKTPLACE PMTS	\$14.98	BENJAMIN MAKULSKI
2017/08/09	AMAZON MKTPLACE PMTS	\$21.31	BENJAMIN MAKULSKI
2017/07/27	AMAZON.COM	\$68.22	MICHELLE PRINZ
2017/08/02	AMAZON.COM AMZN.COM/BILL	\$18.00	MICHELLE PRINZ
2017/08/08	AUTOZONE 4377	\$27.43	ROBERT MACKENZIE
2017/08/02	BLUE GILL GRILL	\$100.00	MICHELLE PRINZ
2017/07/27	BUDDIES GRILL HOLT	\$24.95	WILLIAM PRIESE
2017/08/02	CANCUN MEXICAN GRILL	\$100.00	MICHELLE PRINZ
2017/08/04	CANVASWORLD	\$111.00	MICHELLE PRINZ
2017/07/31	COMPLETE BATTERY SOURCE	\$169.66	STEPHEN GEBES
2017/08/03	COMPLETE BATTERY SOURCE	\$13.16	JAY GRAHAM
2017/08/02	CORAL GABLES OF EAST LANS	\$100.00	MICHELLE PRINZ
2017/08/04	CORAL GABLES OF EAST LANS	\$349.54	FRANK L WALSH
2017/08/02	CULVER'S OF OKEMOS	(\$20.00)	MICHELLE PRINZ
2017/08/02	CULVER'S OF OKEMOS	\$120.00	MICHELLE PRINZ
2017/07/27	D & G EQUIPMENT	\$202.76	TODD FRANK
2017/08/09	DK SECURITY INC.	\$60.00	CATHERINE ADAMS
2017/08/08	DOMINO'S 1206	\$23.82	SANDRA OTTO
2017/08/02	DUSTY'S CELLAR CORP	\$100.00	FRANK L WALSH
2017/08/07	EXXONMOBIL 97687552	\$25.00	ROBERT MACKENZIE
2017/07/31	FACEBK 8W6W7CJM92	\$144.06	LUANN MAISNER
2017/07/31	FACEBK UXF4HDWMT2	\$19.38	DEBORAH GUTHRIE
2017/07/31	FACEBK V5NQVBA692	\$20.00	MICHAEL DEVLIN
2017/07/31	FACEBK X4DNLNDRX2	\$20.00	ANDREA SMILEY
2017/08/03	FACTORY EXPRESS INC	\$140.87	ROBIN FAUST
2017/08/04	FEDEXOFFICE 00004069	\$65.25	DEBORAH GUTHRIE
2017/07/28	GFS STORE #1901	\$117.70	DARCIE WEIGAND
2017/08/07	GFS STORE #1901	\$55.53	SANDRA OTTO
2017/08/03	GILLETTES INTERSTATE RV I	\$184.00	JIM HANSEN
2017/07/30	GOOGLE *ADWS3069275384	\$159.03	ANDREA SMILEY
2017/08/07	HAMMOND FARMSLANDS	\$126.00	KEITH HEWITT
2017/07/27	HASLETT TRUE VALUE HARDW	\$12.87	TYLER KENNELL
2017/08/08	HASLETT TRUE VALUE HARDW	\$11.96	TYLER KENNELL
2017/08/08	HASLETT TRUE VALUE HARDW	\$30.49	ROBERT MACKENZIE
2017/08/08	HASLETT TRUE VALUE HARDW	\$6.08	ROBERT MACKENZIE
2017/08/02	HENRY'S PLACE	\$100.00	MICHELLE PRINZ
2017/07/28	HOBBY LOBBY #360	\$66.23	DARCIE WEIGAND
2017/07/27	HOLIDAY INN MUSKEGON	\$294.88	FRANK L WALSH
2017/07/27	HOLIDAY INN MUSKEGON	\$288.58	DEREK PERRY
2017/08/09	INT'L CODE COUNCIL INC	\$227.00	TAVIS MILLEROV
2017/08/08	JIMMY JOHNS - 90054	\$69.13	SANDRA OTTO
2017/08/01	KIMBALL MIDWEST	\$252.32	TODD FRANK
2017/08/09	KROGER #793	\$36.57	DARCIE WEIGAND
2017/08/03	LEOS SPIRITS AND G	\$100.00	MICHELLE PRINZ
2017/08/04	LEXISNEXIS RISK SOL EPIC	\$50.00	KEN PLAGA
2017/08/07	LUGNUTS SEASON TICKETS	\$2,389.00	MIRIAM MATTISON
2017/07/27	MAGID GLOVE SAFETY	\$148.23	DENNIS ANTONE
2017/08/03	MAGNAMATIC	\$299.33	MATT FOREMAN

2017/08/04	MANUF SUPPLY8008268563	\$99.27	KEITH HEWITT
2017/07/28	MEIJER INC #025 Q01	\$13.98	DARCIE WEIGAND
2017/07/28	MEIJER INC #025 Q01	\$32.00	ROBIN FAUST
2017/08/03	MEIJER INC #025 Q01	(\$32.00)	ROBIN FAUST
2017/08/03	MEIJER INC #025 Q01	\$13.98	SANDRA OTTO
2017/08/07	MEIJER INC #025 Q01	\$55.50	SANDRA OTTO
2017/07/31	MEIJER INC #025 Q01	(\$6.14)	KENNITH PHINNEY
2017/07/31	MEIJER INC #025 Q01	(\$0.01)	KENNITH PHINNEY
2017/07/31	MEIJER INC #025 Q01	\$6.13	KENNITH PHINNEY
2017/07/31	MEIJER INC #025 Q01	\$5.78	KENNITH PHINNEY
2017/08/02	MERTS SPECIALTY MEA	\$100.00	MICHELLE PRINZ
2017/08/07	MICHIGAN BATTERY EQUIPME	\$178.00	TODD FRANK
2017/08/08	MICHIGAN BATTERY EQUIPME	\$176.00	TODD FRANK
2017/08/09	MICHIGAN BATTERY EQUIPME	\$174.00	TODD FRANK
2017/08/07	MIDWEST POWER EQUIPMEN	\$67.12	KEITH HEWITT
2017/07/27	NATIONAL RECREATION &	\$60.00	DARCIE WEIGAND
2017/07/28	OFFICEMAX/OFFICEDEPOT #61	\$109.99	ROBIN FAUST
2017/07/28	OFFICEMAX/OFFICEDEPOT #61	\$139.93	ROBIN FAUST
2017/08/08	OFFICEMAX/OFFICEDEPOT #61	\$36.96	ROBIN FAUST
2017/08/01	OFFICEMAX/OFFICEDEPOT #61	(\$70.00)	DENISE GREEN
2017/08/09	OKEMOS HDWE INC	\$12.94	MATTHEW WALTERS
2017/08/08	OKEMOS HDWE INC	\$7.59	ROBERT MACKENZIE
2017/08/03	OKEMOS HDWE INC	\$11.97	TOM OXENDER
2017/08/07	OKEMOS HDWE INC	\$9.99	TOM OXENDER
2017/08/03	OKEMOS HDWE INC	\$12.99	WILLIAM PRIESE
2017/08/09	PAYPAL *FAIRHOUSING	\$58.00	DARLA JACKSON
2017/07/28	PAYPAL *HOMELANDSIX	\$229.85	WILLIAM PRIESE
2017/08/09	PETSMART # 0724	\$5.88	CATHERINE ADAMS
2017/08/02	PLAYMAKERS	\$100.00	MICHELLE PRINZ
2017/08/07	QUALITY INN BELLEVILLE	(\$13.76)	SCOTT DAWSON
2017/08/07	RANCH LIFE PLASTICS INC	\$249.83	CATHERINE ADAMS
2017/07/27	SITEONE LANDSCAPE S	\$338.69	MATT FOREMAN
2017/08/02	SITEONE LANDSCAPE S	\$296.19	KEITH HEWITT
2017/08/09	SPEEDWAY 08796 LAN	\$32.75	TYLER KENNEL
2017/07/31	STAMPRIE	\$42.00	SANDRA OTTO
2017/07/27	STATE OF MI EMS	\$25.00	WILLIAM PRIESE
2017/07/31	THE HOME DEPOT #2723	\$21.87	MATT FOREMAN
2017/08/07	THE HOME DEPOT #2723	\$4.82	MATT FOREMAN
2017/08/03	THE HOME DEPOT #2723	\$27.94	JIM HANSEN
2017/08/07	THE HOME DEPOT #2723	\$66.64	JIM HANSEN
2017/08/02	THE HOME DEPOT #2723	\$127.07	DENNIS ANTONE
2017/08/01	THE HOME DEPOT #2723	\$19.88	WILLIAM RICHARDSON
2017/08/04	THE HOME DEPOT #2723	\$87.68	PETER VASILION
2017/08/07	THE HOME DEPOT #2723	(\$20.97)	PETER VASILION
2017/08/03	THE HOME DEPOT #2723	\$35.82	ROBERT MACKENZIE
2017/07/31	THE HOME DEPOT #2723	\$32.85	KEITH HEWITT
2017/07/31	TRACTOR-SUPPLY-CO #0638	\$59.99	TODD FRANK
2017/08/03	TST* MAYFAIR BAR	\$100.00	MICHELLE PRINZ
2017/08/07	WAL-MART #2866	\$2.54	TYLER KENNEL
2017/08/02	WILX TV	\$400.00	DEBORAH GUTHRIE
2017/08/02	WILX TV	\$400.00	DEBORAH GUTHRIE
2017/08/02	WILX TV	\$200.00	DEBORAH GUTHRIE
2017/08/01	WW GRAINGER	\$140.90	DAVID LESTER
		<u>\$11,443.86</u>	

ACH Transactions

Date	Payee	Amount	Purpose
07/31/17	Health Equity	364.20	Employee Health Savings
07/31/17	Horizon Bank	260.00	Service Charge
08/02/17	Various Financial Institutions	251,992.50	Direct Deposit 8/4/17 Payroll
08/02/17	ICMA	32,874.92	Payroll Deductions 8/4/17 Payroll
08/02/17	IRS	98,548.26	Payroll Taxes 8/4/17 Payroll
08/07/17	MERS	214,830.48	Employee Retirement
08/09/17	Blue Care Network	26,872.68	Employee Health Insurance
Total ACH Payments		<u><u>625,743.04</u></u>	



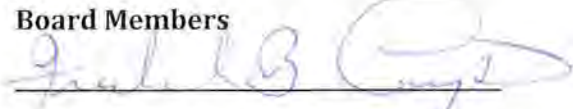
To: Township Board
From: Miriam Mattison
Miriam Mattison, Finance Director
Date: August 10, 2017
Re: 2018 Budget Public Hearing Date

At the November 1, 2016 Township Board meeting, the Township Board adopted the 2017 regular meeting schedule. The schedule included a proposed budget hearing date for the 2018 budget to be September 5, 2017. Staff will present Board members with the 2018 Recommended Budget on August 25, 2017; therefore, approval is requested for the 2018 Budget Public Hearing to be held September 5, 2017, as originally scheduled.

The following motion is prepared for Board consideration:

MOVE THAT A PUBLIC HEARING BE HELD AT 6:00 P.M. IN THE TOWN HALL ON SEPTEMBER 5, 2017, FOR THE PURPOSE OF TAKING COMMENTS REGARDING THE 2018 CHARTER TOWNSHIP OF MERIDIAN RECOMMENDED BUDGET.



To: Board Members
From: 
Frederick B. Cowper, Township Manager
Date: August 9, 2017
Re: Ratification of Part-Time Paramedic/Firefighter Appointments

The Township Board approved the use of part-time Paramedic/Firefighter personnel to supplement our full-time roster. The program is operating successfully with cooperation from full-time staff.

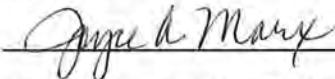
The following candidates are presented for approval:

- **Nathan Lafayette**
 - Nathan completed the Clinton County Fire Academy and the McLaren Paramedic Program. He is a State licensed paramedic and holds Firefighter I and II certifications from the Michigan Firefighters Training Council. A Township resident most of his life, Nathan is a graduate of Okemos High School.
 - Nathan currently works at Laingsburg and Bath Fire Departments where he has gained experience in fire and emergency medical services. He also previously worked for Lansing Mercy Ambulance Service.

- **Bradley Beaver**
 - Bradley completed the Huron Valley Ambulance Paramedic Program and the fire academy through the Livingston County Fire Academy. He is a State licensed paramedic and holds Firefighter I and II certifications from the Michigan Firefighters Training Council.
 - Bradley is employed with the Brighton Area Fire Authority and the Howell Fire Department. He gained emergency medical services experience working for Livingston County EMS.

MOVE TO RATIFY THE APPOINTMENTS OF NATHAN LAFAYETTE AND BRADLEY BEAVER TO THE POSITIONS OF PART-TIME PARAMEDIC/FIREFIGHTER.



To: Board Members
From: 
Joyce A. Marx, Human Resources Director
Date: August 10, 2017
Re: Ratification of Police Officer Appointments

The Township has presented conditional offers of employment to qualified police officer candidates. The prospective hiring will bring the staffing level of the police department to thirty-eight (38) sworn personnel.

Kolby Casaday obtained his Associates Degree in Criminal Justice from Lansing Community College and graduated from the Mid-Michigan Police Academy. As a Haslett High School graduate, he is excited to serve Meridian Township.


Ian Mandernack obtained his Bachelor's Degree in Criminal Justice from Western Michigan University and graduated from the Detroit Police Academy. He has served as a Detroit Police Officer since June 2016.

A motion is prepared for Board consideration:

MOVE TO RATIFY THE APPOINTMENTS OF KOLBY CASADAY AND IAN MANDERNACK TO THE POSITION OF POLICE OFFICER CONTINGENT UPON SUCCESSFUL COMPLETION OF THOSE ITEMS STIPULATED IN THE CONDITIONAL OFFER OF EMPLOYMENT.



To: Township Board

From: 
LuAnn Maisner, CPRP
Director of Parks and Recreation

Date: August 10, 2017

Re: Grant Agreement - MDNR - Ponderosa Land Preserve Acquisition
Parcel #33-02-02-35-426-006 and 33-02-02-35-200-102

In March 2016, the Township Board authorized submission of a grant application to the Michigan Department of Natural Resources for acquisition of the "Ponderosa" Land Preserve, an 89-acre property located north of Jolly Road and west of Van Atta Road, just north and adjacent to the Bonanza subdivision.

This beautiful land includes a high diversity of vegetation and topographic features. It includes: woodlands (with huge and notable oaks and maples); wetlands; streams; ponds; flora and many different types of wildlife including spawning salmon that utilize the creek. The proposed acquisition is located directly south of Meridian Riverfront Park, which is a 204-acre township-owned park that runs along the Red Cedar River. The land will be managed through the Township's Land Preservation Program, which is a millage funded program developed to protect, preserve and enhance Meridian Township's open spaces and natural features.

We received notification in December, 2016 that the project was selected for funding by the Natural Resources Trust Fund Board. Following a lengthy authorization process by the Legislature, we have now received the attached Project Agreement from the Michigan Department of Natural Resources for execution.

The total acquisition amount is estimated at \$1,150,900. The grant program provides 45% of the cost (\$514,900) with a 55% local match of \$636,000 that will be funded by the Land Preservation Millage in the amount of \$500,000 together with a donation from the property owner in the amount of \$136,000. The attached resolution of acceptance is required to execute the project agreement for the grant.

Motion for your consideration:

MOVE TO APPROVE ACCEPTANCE OF THE MICHIGAN NATURAL RESOURCES TRUST FUND GRANT PROJECT AGREEMENT IN THE AMOUNT OF \$514,900 (45%) WITH A LOCAL MATCH OF \$636,000, (55%) TO BE PAID BY THE LAND PRESERVATION MILLAGE IN THE AMOUNT OF \$500,000 WITH AN ADDITIONAL \$136,000 DONATION FROM THE PROPERTY OWNER FOR ACQUISITION OF THE 89-ACRE PONDEROSA PROPERTY IN MERIDIAN TOWNSHIP, PARCEL NUMBERS 33-02-02-35-426-006 and 33-02-02-35-200-102.

**Ponderosa Land Preserve Acquisition
Project Agreement
RESOLUTION**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Central Meridian Fire Station, in said Township on the 15th day of August, 2017 at 7:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____:

WHEREAS, the Michigan Department of Natural Resources accepts grant requests from local units of government to assist in the development and acquisition of recreation properties; and

WHEREAS, the Land Preservation Advisory Board is interested leveraging local Land Preservation Millage Funds by obtaining supplemental grant funding for park projects whenever possible; and

WHEREAS, Meridian Township has been awarded a grant from the Michigan Natural Resources Trust Fund Program to acquire an 89-acre land preserve (Parcel numbers 33-02-02-35-426-006 and 33-02-02-35-200-102) for an estimated total project cost of \$1,150,900; and

WHEREAS, the grant amount of \$514,900 (45%) requires a local match of \$636,000, (55%) that will be funded by the Land Preservation Millage in the amount of \$500,00 together with a \$136,000 donation from the property owner; and

WHEREAS, land acquisition for protection is identified and supported in the 2017-2021 Parks and Recreation Master Plan adopted by the Meridian Township Board and Park Commission, and is on file with the Michigan Department of Natural Resources; and

WHEREAS, it is recognized that this beautiful land includes a high diversity of vegetation and topographic features. It includes: woodlands (with huge and notable oaks and maples); wetlands; streams; ponds; flora and many different types of wildlife including spawning salmon that utilize the creek; and

WHEREAS, the land will be managed through our Land Preservation program, which is a millage funded program developed to protect, preserve and enhance Meridian Township's open spaces and natural features.

NOW, THEREFORE BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, as follows:

THAT MERIDIAN TOWNSHIP DOES HEREBY ACCEPT THE TERMS OF THE AGREEMENT AS RECEIVED FROM THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES, AND THAT MERIDIAN TOWNSHIP DOES HEREBY SPECIFICALLY AGREE, AS FOLLOWS:

1. To appropriate all funds necessary to complete the acquisition of parcel numbers 33-02-02-35-426-006 and 33-02-02-35-200-102 for the Ponderosa Land Preserve during the project period and to provide a 55% match in the amount of \$636,000 to match the grant authorized by the Michigan Department of Natural Resources.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the Michigan Department of Natural Resources for auditing at reasonable times.
3. To provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including terms not specifically set forth in the foregoing portions of the Resolution.

ADOPTED:

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board, Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 15th of August, 2017.

Brett Dreyfus, CMMC
Township Clerk



**MICHIGAN NATURAL RESOURCES TRUST FUND
LAND ACQUISITION PROJECT AGREEMENT**

Project Number: TF16-0088

Project Title: Ponderosa Land Preserve

This Agreement is between the Michigan Department of Natural Resources for and on behalf of the State of Michigan ("DEPARTMENT") and **Meridian Charter Township IN THE COUNTY OF Ingham County** ("GRANTEE"). The DEPARTMENT has authority to issue grants to local units of government for the acquisition of land for resource protection and public outdoor recreation under Part 19 of the Natural Resources and Environmental Protection Act, Act 451 of 1994, as amended. In PA 93 of 2017, the Legislature appropriated funds from the MNRTF to the DEPARTMENT for a grant-in-aid to the GRANTEE. As a precondition to the effectiveness of this Agreement, the GRANTEE is required to sign and return it to the DEPARTMENT with the necessary attachments by **09/12/2017**.

1. The legal description of the project area (APPENDIX A); boundary map of the project area (APPENDIX B) and Recreation Grant application bearing the number **TF16-0088** (APPENDIX C) are by this reference made part of this Agreement. The Agreement together with the referenced appendices constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.
2. The time period allowed for project completion 07/14/2017 through **07/31/2019**, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be made in writing before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT. The project period may be extended only by an amendment to this Agreement.
3. This Agreement shall be administered on behalf of the DEPARTMENT through Grants Management. All reports, documents, or actions required of the GRANTEE shall be submitted through the MiRecGrants website unless otherwise instructed by the DEPARTMENT.
4. The grant herein provided is for the acquisition by the GRANTEE of **89 acres of land in Fee Simple title** free of all liens and encumbrances, situated and being in the city/village/township of **Meridian Charter Township (Okemos)**, in the County of **Ingham, STATE OF MICHIGAN** as described in the attached legal description (APPENDIX A) and shown on the attached boundary map (APPENDIX B). As used in this Agreement, the words "project area" shall mean the lands acquired under this Agreement as described in this Section.
5. The project area shall be used for **general public outdoor recreation and habitat conservation, as further described in the GRANTEE'S proposal to the DEPARTMENT and approved by the MNRTF Board**. Significant changes in the use of the project area as described in this Section require the prior written authorization of the DEPARTMENT.
6. In order to preserve the financial resources of the State and to prevent an unjust enrichment of a third party interim owner, if the landowner listed in the project application grants any rights in the real property to an

individual or agency other than the GRANTEE, the DEPARTMENT may inspect the terms of the conveyance as a condition to approving the GRANTEE to close.

7. The DEPARTMENT agrees as follows:

- a. To grant to the GRANTEE a sum of money equal to **Forty-Five (45%) percent** as reimbursement or as payment into an escrow account for escrow closing, of the total eligible cost of acquisition of fee simple title free of all liens and encumbrances to the lands in the project area, not to exceed the sum of **Five Hundred and Fourteen Thousand Nine Hundred (\$514,900.00) dollars.**
- b. To include the following in the total cost of acquisition eligible for grant funding (based on grant percentage) as provided for in Section 7(a):
 - i. Purchase price of the land, up to the fair market value, in the project area acquired by the GRANTEE during the project period as provided for in this Agreement;
 - ii. Reasonable and appropriate costs incurred and paid by the GRANTEE during the project period for recording fees, title insurance, and environmental assessments; and
 - iii. Costs incurred and paid by the GRANTEE for appraisal(s) as provided for in Section 9(f) and approved by the DEPARTMENT.
- c. To grant funds to the GRANTEE for eligible costs and expenses incurred, as follows:
 - i. Payments will be made on a reimbursement basis or to an escrow account for escrow closing for **Forty-Five (45%) percent** of the eligible expenses incurred by the GRANTEE up to 90% of the maximum amount allowable under the grant.
 - ii. Reimbursement (or payment to an escrow account for escrow closing) will be made only upon DEPARTMENT review and approval of a complete reimbursement (or escrow closing) request submitted by the GRANTEE on forms provided by the DEPARTMENT that meet all documentation requirements set forth by the DEPARTMENT. A complete reimbursement or escrow closing request must document the total cost of the acquisition and the GRANTEE's compliance with Section 8 of this Agreement and DEPARTMENT acquisition project procedures.
 - iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final reimbursement request or completion of the escrow closing. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for final audit reimbursement.
 - iv. The final 10% of the grant amount will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the GRANTEE has erected proper signage acknowledging MNRTF assistance in compliance with Section 9(q) of this Agreement.

8. Closing Options:

a. **FOR REIMBURSEMENT PROJECTS:**

The GRANTEE shall be eligible for reimbursement only upon GRANTEE'S completion of all of the following:

-
- i. Electing to use the grant reimbursement closing process at time of signing this project agreement (See grey box prior to signature section).
 - ii. Acquisition by GRANTEE of fee simple title free of all liens and encumbrances of all land in the project area.
 - iii. Submission of proof of acquisition of marketable record title to the DEPARTMENT in the form of a policy of title insurance insuring the GRANTEE is possessed of marketable record title in fee simple, free of all liens and encumbrances to the land in the project area. Said policy is to insure the GRANTEE against loss or damage at least equal to the purchase price of the subject land.
 - iv. Proper conveyance to the State of Michigan of all mineral interest to which the State is entitled under this Agreement as outlined in Section 9(m).
 - v. Submission of a complete request for reimbursement as set forth in this Agreement.

b. FOR ESCROW CLOSING PROJECTS:

The GRANTEE shall be eligible for grant funding through escrow closing process only upon GRANTEE'S completion of the following:

- i. Electing to use the escrow closing process at time of signing this project agreement (See grey box prior to signature section).
- ii. Securing the services of a reputable title company who will agree to serve as the escrow closing agent.
- iii. Execution of escrow closing agreement by GRANTEE, DEPARTMENT, LANDOWNER/SELLER and title company (agent).
- iv. Provide Department and title company an approximate desired timeframe for closing.
- v. Send DEPARTMENT draft closing packet (reference Land Acquisition Escrow Closing Package Checklist) at least 60 days prior to desired closing date.
- vi. Coordinate with title company to schedule exact closing date after DEPARTMENT'S approval of draft closing documents and submit to DEPARTMENT an updated closing statement from the title company at least 10 days before desired closing date.
- vii. Submit local matching funds plus 10% of the eligible grant amount to title company for deposit into escrow account and provide proof of escrowed funds to the DEPARTMENT.

9. The GRANTEE agrees as follows:

- a. To immediately make available all funds needed to pay all necessary costs required to complete the project and to provide **Six Hundred and Thirty-Six Thousand (\$636,000.00) dollars** as local match to this project. This sum represents **Fifty-Five (55%) percent** of the total eligible cost of acquisition including incidental costs. Any cost overruns incurred to complete the project called for by this

Agreement shall be the sole responsibility of the GRANTEE.

- b. To complete the acquisition in compliance with the acquisition project procedures set forth by the DEPARTMENT.
- c. To make no written offer or commitment to purchase lands in the project area before execution of this Agreement and before written DEPARTMENT approval as provided for in Section 9. Failure to comply with this requirement shall, at the option of the DEPARTMENT, make the cost of the property an ineligible expense under this Agreement and subject this Agreement to termination by the DEPARTMENT.
- d. To provide verification that the site is not a facility as defined by State Law, based on the results of due diligence and, if needed, an environmental assessment or if the site has been determined to be a facility, to provide documentation of due care compliance. The results of the due diligence must be accounted for in the appraisal(s).
- e. To complete a 40-year title review on the property. The results of the title review must be accounted for in the appraisal(s).
- f. To complete an appraisal of the project area in accordance with standards established by the DEPARTMENT to determine the fair market value thereof; two appraisals meeting these standards being required for properties valued at \$750,000 or more. Failure to complete the appraisal in this manner shall make the cost of said appraisal(s) an ineligible expense under this Agreement.
- g. To submit the appraisal(s) to the DEPARTMENT for approval no later than 120 days after the date of execution of this Agreement. No written offer or commitment to purchase land in the project area shall be transmitted by the GRANTEE until after approval has been given in writing by the DEPARTMENT.
- h. To perform, or to directly contract for the performance of, all appraisals, appraisal reviews, title review and closing, actual acquisition of all lands in the project area.
- i. To eliminate all pre-existing non-recreation uses of the project area within 90 days of the date of acquisition, unless otherwise approved by the DEPARTMENT in writing.
- j. To remove existing structures or make ready for an appropriate use in a reasonable time frame after completion of the acquisition.
- k. To complete acquisition of the entire project area before **10/31/2019**. Failure to acquire the project area by **10/31/2019** shall constitute a breach of this Agreement and subject the GRANTEE to the remedies provided by law and set forth in Section 23 of this Agreement.
- l. To provide the DEPARTMENT all documents and information as specified in Sections 8a or 8b of this Agreement. If utilizing reimbursement process, documents must be submitted within 60 days after the transaction is closed. If utilizing escrow closing process, documents must be submitted no later than 60 days prior to desired closing.
Failure to submit the required documents and information for review shall constitute a breach of this Agreement and subject the GRANTEE to remedies provided for by law and Section 22 of this Agreement. Proof of payment to seller (such as cancelled check, wire confirmation, etc.), recorded warranty deed, recorded mineral royalty deed and recorded Declaration and Notice must be submitted

to the DEPARTMENT within 60 days after closing. The final 10% of eligible grant amount will be released upon satisfactory audit review and approval by the DEPARTMENT.

- m. For parcels over 5 acres, to execute, acknowledge and deliver to the DEPARTMENT a deed conveying to the State of Michigan a perpetual nonparticipating 1/6 interest in all of the rights acquired by the GRANTEE in coal, oil, gas, sand, gravel or any other minerals in, on or under the lands in the project area.
- n. To retain all rights acquired by the GRANTEE in coal, oil, gas, sand, gravel or any other minerals in, on or under the lands in the project area in perpetuity.
- o. To not develop any rights acquired by the GRANTEE in coal, oil, gas, sand, gravel or any other minerals in, on or under the lands in the project area in a manner that diminishes the usefulness of the project area for its intended purposes. In addition, GRANTEE agrees not to develop, or allow others to develop, any such minerals from sites adjacent to the project area in a manner that diminishes the usefulness of the project area for its intended purposes.
- p. To maintain satisfactory financial accounts, records, and documents and to make them available to the DEPARTMENT for auditing upon request. Such accounts, records, and documents shall be retained by the GRANTEE for not less than three years following submittal of the final audit reimbursement request.
- q. To erect and maintain a sign or other acknowledgement as approved by the DEPARTMENT on the property which designates this project as one having been acquired with the assistance of the MNRTF. The size, color, and design of this sign shall be in accordance with DEPARTMENT specifications.
- r. To conduct a dedication/ribbon-cutting ceremony as soon as possible after the project is completed and the MNRTF sign is erected within the project area. At least 30 days prior to the dedication/ribbon-cutting ceremony, the DEPARTMENT must be notified in writing of the date, time, and location of the dedication/ribbon-cutting ceremony. GRANTEE shall provide notice of ceremony in the local media. Use of the grant program logo and a brief description of the program are strongly encouraged in public recreation brochures produced by the GRANTEE. At the discretion of the DEPARTMENT, the requirement to conduct a dedication/ribbon-cutting ceremony may be waived.
- s. To provide the DEPARTMENT for approval, a complete tariff schedule containing all charges to be assessed against the public utilizing the project area and/or any facilities constructed thereon, and to provide the DEPARTMENT for approval, all amendments thereto before the effective date of such amendments. Any tariff schedule proposed shall provide solely for sufficient revenues to cover the costs of operating, maintaining and/or developing the premises and/or any facilities provided thereon. Preferential membership or annual permit systems are prohibited at this site. Differences in admission and other fees may be instituted on the basis of residence. Nonresident fees shall not exceed twice that charged residents. If no resident fees are charged, nonresident fees may not exceed the rate charged residents at other comparable state and local public recreation facilities.
- t. To separately account for any revenues received from the project area which exceed the demonstrated operating costs and to reserve such surplus revenues for the future maintenance and/or expansion of the GRANTEE'S park and outdoor recreation program.
- u. To furnish the DEPARTMENT, upon request, detailed statements covering the annual operation of

project area and/or facilities, including income and expenses and such other information the DEPARTMENT might reasonably require.

- v. To adopt such ordinances and/or resolutions as shall be required to effectuate the provisions of this Agreement; certified copies of all such ordinances and/or resolutions adopted for such purposes shall be forwarded to the DEPARTMENT before the effective date thereof.
 - w. To maintain the premises in such condition as to comply with all federal, State, and local laws which may be applicable and to make any and all payments required to pay any and all taxes, fees, or assessments legally imposed against the project area.
 - x. To make the project area and any facilities located thereon and the land and water access ways to them open to the public within 90 days of the date of acquisition and to keep them open to the public at all times on equal and reasonable terms. No individual shall be denied ingress or egress thereto or the use thereof on the basis of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status or disability.
 - y. To make the project area and any future facilities provided thereon available for public outdoor recreation in perpetuity and in accordance with uses described in this Agreement and APPENDIX C, to regulate the use thereof and to provide for the maintenance thereof to the satisfaction of the DEPARTMENT, and to appropriate such moneys and/or provide such services as shall be necessary to provide such adequate maintenance.
10. The GRANTEE shall acquire fee simple title, free of all liens, encumbrances, or restrictions on future use to the lands in the project area. The fee simple title acquired shall not be subject to (1) any possibility of reverter or right of entry for condition broken or any other executory limitation which may result in defeasance of title or (2) to any reservations or prior conveyance of coal, oil, gas, sand, gravel or any other mineral interests.
11. The GRANTEE shall not allow any encumbrance, lien, security interest, mortgage or any evidence of indebtedness to attach to or be perfected against the project area.
12. The project area and any facilities located thereon shall not be wholly or partially conveyed, either in fee, easement or otherwise, or leased for a term of years, or for any other period, nor shall there be any whole or partial transfer of title, ownership, or right of ownership or control without the written approval and consent of the DEPARTMENT.
13. The assistance provided to the GRANTEE as a result of this Agreement is intended to have a lasting effect on the supply of outdoor recreation, scenic beauty sites, and recreation facilities beyond the financial contribution alone and permanently commits the project area to Michigan's outdoor recreation estate, therefore:
- a. The GRANTEE agrees that lands in the project area are being acquired with MNRTF assistance and shall be maintained in public outdoor recreation use in perpetuity. No portion of the project area shall be converted to other than public outdoor recreation use without the approval of the DEPARTMENT. The DEPARTMENT shall approve such conversion only upon such conditions as it deems necessary to assure the substitution by GRANTEE of other outdoor recreation properties of equal or greater fair market value and of reasonably equivalent usefulness and location. Such substituted land shall become part of the project area and will be subject to all the provisions of this Agreement.

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- b. Approval of a conversion shall be at the sole discretion of the DEPARTMENT.
- c. Before completion of the project, the GRANTEE and the DEPARTMENT may mutually agree to alter the project area through an amendment to this Agreement to provide the most satisfactory public outdoor recreation area.
14. Should title to the lands in the project area or any portion thereof be acquired from the GRANTEE by any other entity through exercise of the power of eminent domain, the GRANTEE agrees that the proceeds awarded to the GRANTEE shall be used to replace the lands affected with outdoor recreation properties of equal or greater fair market value, and of reasonably equivalent usefulness and location. The DEPARTMENT shall approve such replacement only upon such conditions as it deems necessary to assure the substitution with other outdoor recreation properties of equal or greater fair market value and of reasonably equivalent usefulness and location. Such replacement land shall be subject to all the provisions of this Agreement.
15. The GRANTEE acknowledges that:
- a. The GRANTEE has examined the project area and has found the property safe for public use or actions will be taken by the GRANTEE to make the property safe for public use no later than 90 days after the date of acquisition; and
- b. The GRANTEE is solely responsible for development, operation, and maintenance of the project area, and that responsibility for actions taken to develop, operate, or maintain the project area is solely that of the GRANTEE; and
- c. The DEPARTMENT'S involvement in the premises is limited solely to the making of a grant to assist the GRANTEE in acquiring same.
- d. The GRANTEE acknowledges that the DEPARTMENT is not responsible for any tax liability assessed on the property after closing by the GRANTEE. Further, the eligible amount of tax pro-rated at time of closing will be determined by the DEPARTMENT.
16. Before the DEPARTMENT will give written approval to make a written offer to purchase the property included in this project, the GRANTEE must provide documentation to the DEPARTMENT that indicates either:
- a. It is reasonable for the GRANTEE to conclude, based on the advice of an environmental consultant, as appropriate, that no portion of the project area is a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended; or
- b. If any portion of the project area is a facility, documentation that Department of Environmental Quality-approved response actions have been or will be taken to make the site safe for its intended use within the project period, and that implementation and long-term maintenance of response actions will not hinder public outdoor recreation use and/or the resource protection values of the project area.
17. If the DEPARTMENT determines that, based on contamination, the project area will not be made safe for the planned recreation use within the project period, or another date established by the DEPARTMENT in

writing, or if the DEPARTMENT determines that the presence of contamination will reduce the overall usefulness of the property for public recreation and resource protection, the grant may be cancelled by the DEPARTMENT with no reimbursement made to the GRANTEE.

18. The GRANTEE shall acquire and maintain, or cause to be acquired or maintained, insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE'S operations under this Agreement, whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the DEPARTMENT at its request.
19. Nothing in this Agreement shall be construed to impose any obligation upon the DEPARTMENT to operate, maintain or provide funding for the operation and/or maintenance of any recreational facilities in the project area.
20. The GRANTEE hereby represents that it will defend any suit brought against either party which involves title, ownership, or any other rights, whether specific or general, including any appurtenant riparian rights, to and in the project area and any lands connected with or affected by this project.
21. The GRANTEE is responsible for the use and occupancy of the premises, the project area and the facilities thereon. The GRANTEE is responsible for the safety of all individuals who are invitees or licensees of the premises. The GRANTEE will defend all claims resulting from the use and occupancy of the premises, the project area and the facilities thereon. The DEPARTMENT is not responsible for the use and occupancy of the premises, the project area and the facilities thereon.
22. Failure by the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this Agreement.
23. Upon breach of the Agreement by the GRANTEE, the DEPARTMENT, in addition to any other remedy provided by law and this Agreement, may:
 - a. Terminate this Agreement; and/or
 - b. Withhold and/or cancel future payments to the GRANTEE on any or all current recreation grant projects until the violation is resolved to the satisfaction of the DEPARTMENT; and/or
 - c. Withhold action on all pending and future grant applications submitted by the GRANTEE under the Michigan Natural Resources Trust Fund and the Land and Water Conservation Fund; and the Recreation Passport Grant Program and/or
 - d. Require repayment of grant funds already paid to GRANTEE.
 - e. Seek specific performance of the Agreement terms. The GRANTEE agrees that the benefit to be derived by the State of Michigan from the full compliance by the GRANTEE with the terms of this Agreement is the preservation, protection and the net increase in the quality of public outdoor recreation facilities and resources which are available to the people of the State and of the United

States and such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State of Michigan by way of assistance under the terms of this Agreement. The GRANTEE agrees that after final audit reimbursement has been made to the GRANTEE, repayment by the GRANTEE of grant funds received would be inadequate compensation to the State for any breach of this Agreement. The GRANTEE further agrees therefore, that the appropriate remedy in the event of a breach by the GRANTEE of this Agreement after final audit reimbursement has been made shall be the specific performance of this Agreement.

24. The GRANTEE may not assign or transfer any interest in this Agreement without prior written authorization of the DEPARTMENT.

25. The rights of the DEPARTMENT under this Agreement shall continue in perpetuity.

26. The Agreement may be executed separately by the parties. This Agreement is not effective until:

- a. The GRANTEE has signed it and returned it together with the necessary attachments within 60 days of the date the Agreement is issued by the DEPARTMENT, and
- b. The DEPARTMENT has signed it.

Required - Please choose one

Acquisition Closing Option Desired:

- This project will be completed utilizing a grant reimbursement process. Grantee will purchase land and seek reimbursement after closing.
- This project will be completed utilizing an escrow closing process.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals, on this date

Approved by resolution (true copy attached) of the _____, _____ date

_____ meeting of the _____
(special or regular) (name of approving body)

GRANTEE

SIGNED:

By _____

Print Name: _____

Title: _____

Date: _____

Grantee's Federal ID#

38-6007712

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED:

By _____
Steve DeBrabander

Title: Manager, Grants Management

Date: _____

SAMPLE RESOLUTION
(Acquisition)

Upon motion made by _____, seconded by _____, the following Resolution was adopted:

"RESOLVED, that the _____, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources and that the _____ does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide _____ (\$ _____) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times in perpetuity.
3. To regulate the use of the property acquired and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
4. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

The following aye votes were recorded: _____

The following nay votes were recorded: _____

STATE OF MICHIGAN)
) ss
COUNTY OF _____)

I, _____, Clerk of the _____, Michigan, do hereby certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted by the _____ at a meeting held _____.

Signature

Title

Dated

EXHIBIT "A"

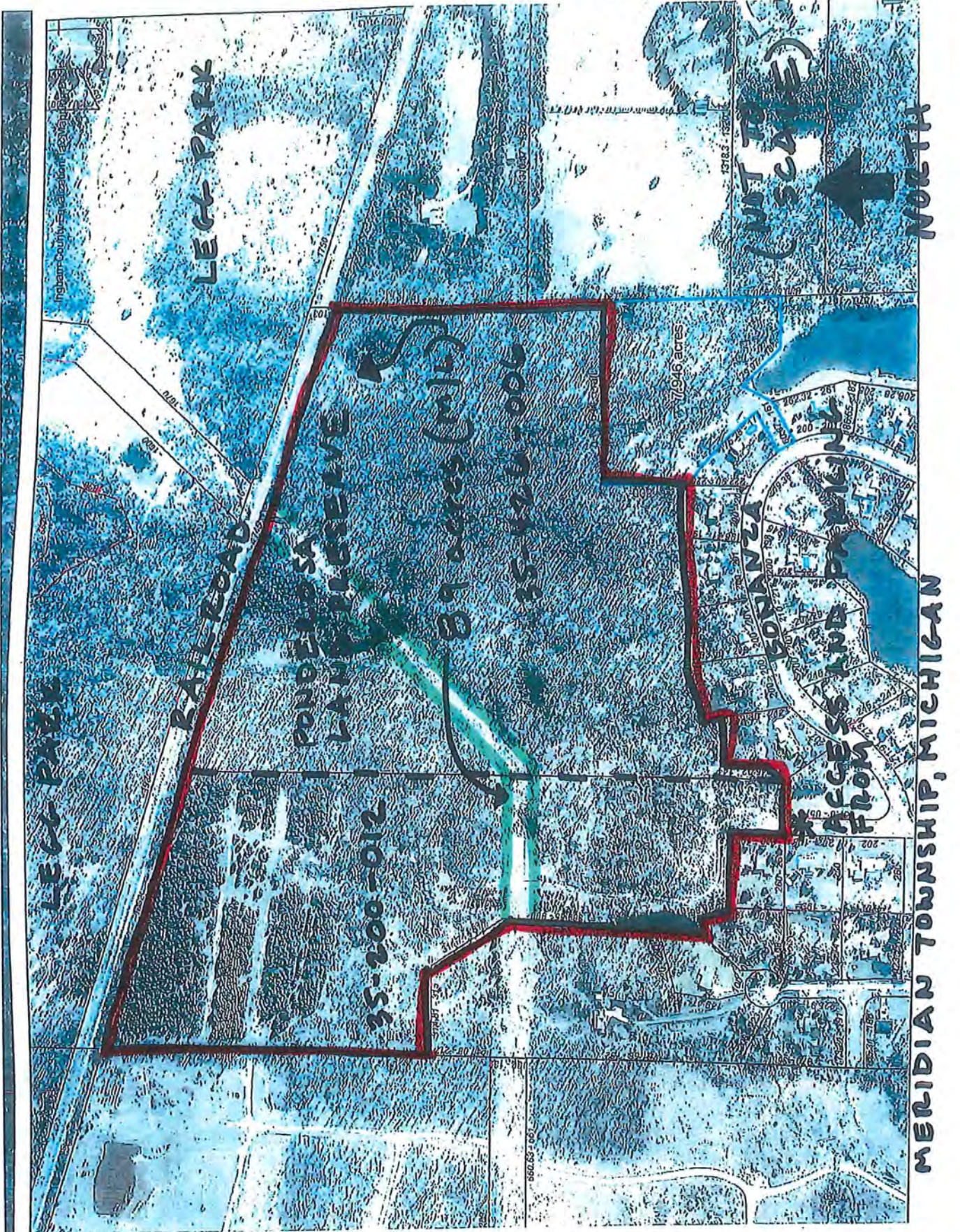


EXHIBIT "A"



Ingham County Equalization Tax Map

Legg Park

89 ac. (mlc)

7,946 acres

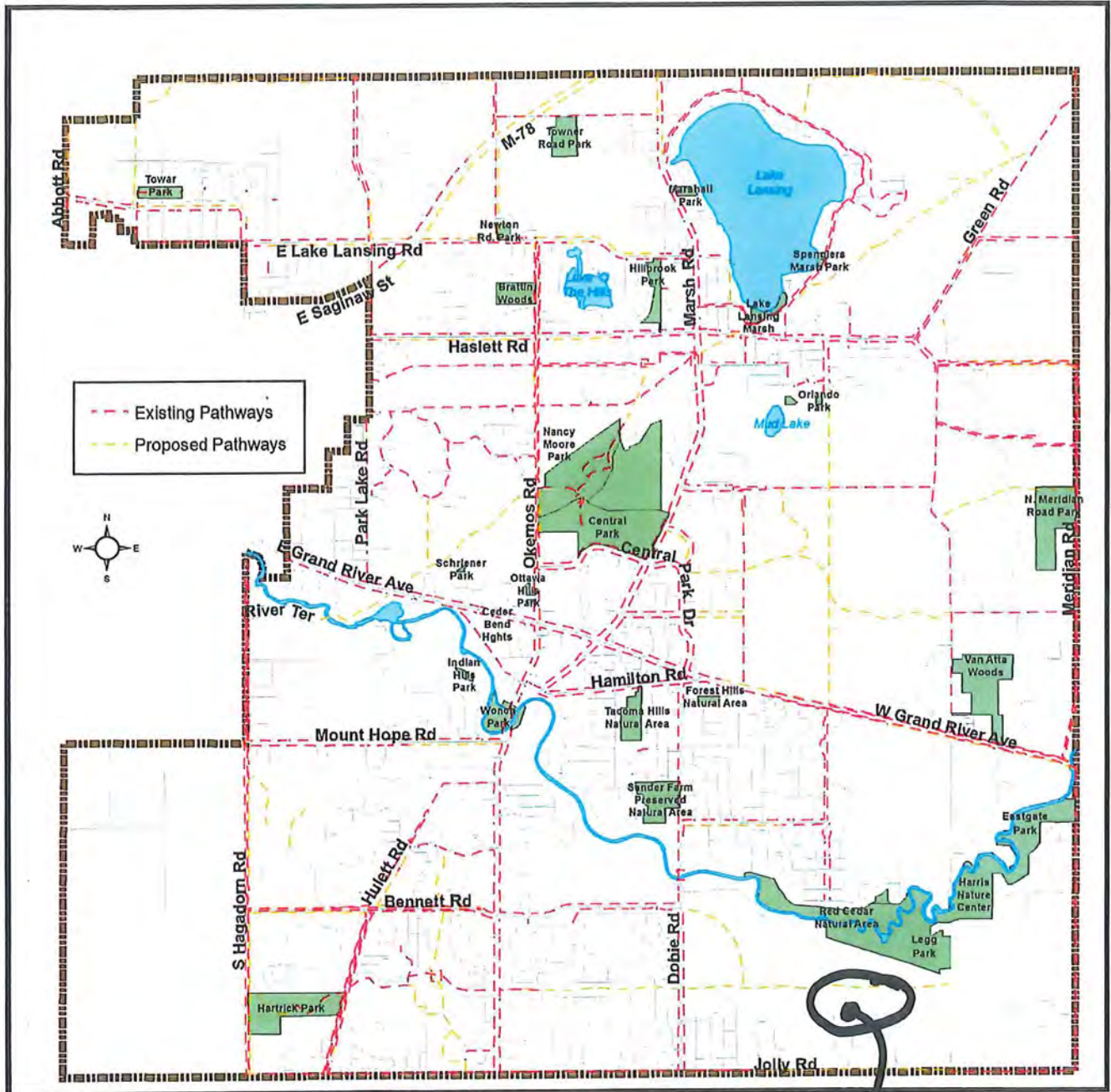
PURPLEYOSA

ACCESS



LOCATION MAP MERIDIAN TWP., INGHAM CO.


Map 2: Meridian Township Paved Pathways






11.A. & 13 C.

To: Board Members

From: 
Derek N. Perry, Assistant Township Manager
Director of Public Works & Engineering


Younes Ishraidi, P.E., Chief Engineer

Date: August 15, 2017

Re: Lake Lansing Watershed Management
Special Assessment District (2018-2027)

Since 1998, the Lake Lansing Watershed Management Special Assessment District has provided for the funding to manage and improve the quality of Lake Lansing. As a result of the special assessment district, the overall quality of the lake has vastly improved.

The current Lake Lansing Watershed Management Special Assessment District was established for ten years from 2008 to 2017, and is set to expire this year. The Lake Lansing Watershed Management Advisory Committee and staff believe that in order to ensure the sustainability of this unique natural resource and its economic vitality, it's crucial that the Lake Lansing Watershed Management Special Assessment District is renewed for another ten years (2018-2027).


A history of the Lake Lansing Watershed Management Special Assessment District assessments and the map of the special assessment district are attached. The Advisory Committee holds monthly meetings which are open to the public. Moreover, an annual public outreach meeting is typically held in June at Lake Lansing Park in conjunction with the Lake Lansing Property Owners Association (LLPOA).

The public hearing is to hear objections to the request, the improvements, and the special assessment district. The Township Board is also interested in hearing those that favor the proposed public improvement.

Attachments

LAKE LANSING SPECIAL ASSESSMENT DISTRICT

TIMELINE	ANNUAL AMOUNT	ANNUAL CONTRIBUTIONS	TOTAL ANNUAL ASSESSMENTS	ANNUAL ASSESSMENTS/ PARCEL					
				TIER 1		TIER 2		Lansing Sailing Club	
				Approved	Actual	Approved	Actual	Approved	Actual
1998-2002	\$ 40,000.00	\$ 7,900.00	\$ 32,100.00	\$ 97.92	\$ 78.58	\$ 48.96	\$ 39.29	\$ 342.72	\$ 275.03
2003-2007	\$ 60,000.00	\$ 10,500.00	\$ 49,500.00	\$ 146.88	\$ 121.18	\$ 73.44	\$ 60.59	\$ 514.08	\$ 424.11
2008-2017	\$ 80,000.00	\$ 20,600.00	\$ 59,400.00	\$ 195.84	\$ 145.41	\$ 97.92	\$ 72.71	\$ 685.43	\$ 508.94
	\$ 80,000.00	\$ 15,600.00	\$ 64,400.00	\$ 195.84	\$ 157.65	\$ 97.92	\$ 78.82	\$ 685.43	\$ 551.77
2018-2027	\$ 90,000.00	\$ 20,700.00	\$ 69,300.00	\$ 220.32	\$ 169.65	\$ 110.16	\$ 84.82	\$ 771.11	\$ 593.76

 Only for 2008 & 2009

 Proposed

Tier 1 & 2 Parcels



Lake Lansing

Legend

 TIER 2 Parcels  TIER 1 Parcels



0 150 300 600 Yards

Lake Lansing Special Assessment District 2018-2027
Tier 1 Assessments

PARCELNUM	OWNERNAME1	SAD Address	SAD City	SAD State	SAD Zip	AMOUNT
33-02-02-02-102-022	CHOI, BYONG-DU & CHRISTINA E	6409 E REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-02-102-023	BLACK, RANDIE K	6411 E REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-02-102-024	ZSIGO, KONSTANTIN J	6415 E REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-02-151-001	VOKETZ, DENNIS W & JUDITH K	6431 E REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-02-151-005	LUNSTED, DONALD P & CAROL L	6419 E REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-02-151-010	UPPAL FAMILY TRUST	0 E REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-02-151-011	PLANT, MARCY H TRUSTEE	6401 E REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-02-151-012	CHRISTIE, MICHAEL J & JACQUELINE K	6399 REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-02-151-015	WYCOFF, JOHN & CINDY	6391 E REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-02-151-016	WILLIAMS, DANIEL &	6389 E REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-02-151-017	ROSS, KENNETH M	6387 E REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-02-151-018	BAUMER-STORY, JULIA	6383 E REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-02-151-019	DEAN, GREGORY A & CHRISTINE M	6381 E REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-02-151-021	BRUNDAGE, SUSAN L	6373 REYNOLDS E	HASLETT	MI	48840	\$220.32
33-02-02-02-151-022	MOELTER, ILENE E & JACKIE FRISOSKY	6369 REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-02-151-023	MOOK, SIDNEY A	6365 E REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-02-151-026	WATKINS MARITAL TRUST, ELENA N	6355 E REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-02-151-027	ARNST, RODERICK A	6353 REYNOLDS E	HASLETT	MI	48840	\$220.32
33-02-02-02-151-028	LOEPP, DANIEL J	6349 REYNOLDS E	HASLETT	MI	48840	\$220.32
33-02-02-02-151-029	MMR INVESTMENTS LLC	0 E REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-02-151-030	BETTMAN, ROBERT G	6345 REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-02-151-031	SWANSON, DENNIS L &	6425 REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-02-151-032	PAGE, CONNIE F &	6379 E REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-02-151-033	BRUNDAGE, ROBERT & TERESA	6375 E REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-02-151-034	STUMP, TIMOTHY J & CYNTHIA L	6429 E REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-02-151-036	FERRERI, ANDREW L & SUMMER J	6363 REYNOLDS E	HASLETT	MI	48840	\$220.32
33-02-02-02-151-037	RUMSEY, ANDREA P	6361 E REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-02-151-038	WESTON TRUST, BLAKE A & JILL M	6395 E REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-02-179-001	ROJAS-DEDENBACH, ANGELA	6343 QUAIL STR	HASLETT	MI	48840	\$220.32
33-02-02-02-179-004	SLATER, DAVID IAN &	6323 QUAIL ST	HASLETT	MI	48840	\$220.32
33-02-02-02-179-005	RIEMER, RANDALL J & CHERYL V	6321 QUAIL STR	HASLETT	MI	48840	\$220.32
33-02-02-02-179-006	ROBINSON, MATHEW & ALLYSON	6319 QUAIL ST	HASLETT	MI	48840	\$220.32
33-02-02-02-179-007	CHAMBERS, RUSSEL M & EMILY C	6315 QUAIL STR	HASLETT	MI	48840	\$220.32
33-02-02-02-179-008	SCHRAMM, KIM R	6311 QUAIL STR	HASLETT	MI	48840	\$220.32
33-02-02-02-179-009	TERRY, MARGARET J & LUKE	6309 QUAIL STR	HASLETT	MI	48840	\$220.32
33-02-02-02-179-010	RILEY, PATRICK O & PATRICIA O	6305 QUAIL ST	HASLETT	MI	48840	\$220.32
33-02-02-02-179-014	HENDERSON, DAVID L & M JAYNE	6295 QUAIL STR	HASLETT	MI	48840	\$220.32
33-02-02-02-179-015	CRONIN, COLIN D & KIMBERLY L	6269 QUAIL STR	HASLETT	MI	48840	\$220.32

Lake Lansing Special Assessment District 2018-2027
Tier 1 Assessments

33-02-02-02-179-020	TYLER, GARY L & SUZETTE	6261 LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-179-021	FEIGHNER, SCOTT A & KIMBERLY L	6257 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-179-024	DILLEY, RICHARD & SHARON &	0 QUAIL ST	HASLETT MI	48840	\$220.32
33-02-02-02-179-025	JOHNSTON, SUSANNE & MICHAEL	6325 QUAIL STR	HASLETT MI	48840	\$220.32
33-02-02-02-179-026	MILLER, MAX E JR & LOU ANN B	6299 QUAIL STR	HASLETT MI	48840	\$220.32
33-02-02-02-179-027	STEINFELD, CHARLES & (TRUSTEES)	6265 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-252-002	JOHNSON, CHARLES R & MARY SUSAN	6249 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-252-003	ROWE, RONALD W	6247 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-252-004	MYERS, CALVIN J & LINDSEY A	6243 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-252-005	SCHMIDT, TONY R	6239 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-252-006	BRAVERMAN, TERRY & GAIL	6235 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-252-007	MILLIMAN, RICHARD & PENELOPE	6231 LAKE DR EAST	HASLETT MI	48840	\$220.32
33-02-02-02-252-008	STORY, BRET CHARLES	6229 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-252-009	WALLIN, CHARLES C & JEAN C	6225 LAKE DR EAST	HASLETT MI	48840	\$220.32
33-02-02-02-252-010	PALMER, JACK D & CLOE E	6223 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-252-011	MELVIN, RONALD C	6215 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-252-012	LICK, DAVID & JANICE J	6211 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-252-013	WARNER, THOMAS & DENISE	6187 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-252-014	SCHAAR, MICHAEL	6177 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-252-019	SCHUON, ROBERT B & REBECCA J	6251 EAST LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-252-020	BALLEIN, PAMELA S	6175 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-376-001	SHILLINGLAW, DOROTHY E C	6031 EAST LAKE DRIVE	HASLETT MI	48840	\$220.32
33-02-02-02-376-002	UPPAL, NANCY J & IQBAL S	6029 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-376-011	HORTON, MARCIA L &	6013 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-376-006	OBSITNIK, MICHAEL & MARILYN	5983 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-376-008	WILLOUGHBY, JOHN W & CAROLYN M	5995 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-376-012	WHITE, GILBERT & KATHRYN	6005 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-401-002	TILDEN JR, JOHN D & MARGARET M	6171 COTTAGE DR	HASLETT MI	48840	\$220.32
33-02-02-02-401-003	BALLEIN, HOWARD & VIVIAN	6167 COTTAGE DR	HASLETT MI	48840	\$220.32
33-02-02-02-401-004	MOQUIN, MICHAEL J &	6161 COTTAGE DR	HASLETT MI	48840	\$220.32
33-02-02-02-401-005	ARMSTRONG, JOHN R & ALICIA H	6155 COTTAGE DR	HASLETT MI	48840	\$220.32
33-02-02-02-401-006	JOHNSON, VALERIE K	6153 COTTAGE DR	HASLETT MI	48840	\$220.32
33-02-02-02-401-007	FAHEY, WILLIAM K	6149 COTTAGE DR	HASLETT MI	48840	\$220.32
33-02-02-02-401-008	RAHRIG, JEFFREY C & JAMIE K	6145 COTTAGE DR	HASLETT MI	48840	\$220.32
33-02-02-02-401-009	DITTY, WILLIAM T	6143 COTTAGE DR	HASLETT MI	48840	\$220.32
33-02-02-02-401-010	KULKA, BECKY BEAUCHINE	6137 COTTAGE DR	HASLETT MI	48840	\$220.32
33-02-02-02-401-013	MOORE FAMILY TRUST	6129 COTTAGE DR	HASLETT MI	48840	\$220.32
33-02-02-02-401-014	UPPAL, RONALD & LINDSEY	6133 COTTAGE DR	HASLETT MI	48840	\$220.32
33-02-02-02-408-003	BRAEDON, EVAN M & LISA C	6117 COTTAGE DR	HASLETT MI	48840	\$220.32

Lake Lansing Special Assessment District 2018-2027
Tier 1 Assessments

33-02-02-02-408-004	LOVEJOY, STEPHEN & MARGARET	6111 COTTAGE DR	HASLETT MI	48840	\$220.32
33-02-02-02-408-006	MORR, LLOYD A & JUANITA	6101 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-408-007	FEDEWA, GERALD S & JANICE J	6099 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-408-008	BALLEIN, BRADLEY E & TRACY A	6097 LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-408-009	FOX, LESLIE	6093 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-408-010	TAYLOR, ROGER L & VIRGINIA M	6089 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-408-012	GEBES, VINCENT & PATRICIA	6085 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-408-013	INMAN, NANCY J	6103 LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-408-015	SORBER TRUST, FRANCINE MARIE	6123 COTTAGE DR	HASLETT MI	48840	\$220.32
33-02-02-02-451-001	IRVINE, F OWEN & MELINDA N	6065 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-451-002	PAULEY, MARC & DIANE	6061 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-451-003	DUFFY, MARIE S	6059 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-451-008	RIEMER, RANDALL & CHERYL	6035 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-02-451-011	LANSING SAILING CLUB	6039 E LAKE DR	HASLETT MI	48840	\$771.11
33-02-02-02-451-012	CARD, DAVID G	6045 E LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-03-203-005	BLOSSER, JOAN L	6359 W REYNOLDS RD	HASLETT MI	48840	\$220.32
33-02-02-03-204-001	BROWN TRUST, YVONNE S	6300 W LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-03-204-002	ZELIFF, HARRY	6302 W LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-03-204-003	KNUTSON, BARBARA J	6304 W LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-03-204-004	WILSON (TRUST), BONNIE FONS	6306 W LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-03-204-005	FARHAT, RONALD & PATRICIA	6308 W LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-03-204-006	FARHAT, RENEE T	6310 W LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-03-204-007	RIGEL, LEE E & TUNDE	6312 W LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-03-204-008	VOGEL, PAUL & DONA RAE	6314 W LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-03-204-009	SMITH, SANDRA &	6315 W LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-03-204-010	RICHARDSON, KURT A	6318 W LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-03-204-011	MC KINNEY, MARVIN H	6320 W LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-03-204-012	SHIELS, MICHAEL PATRICK	6322 W LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-03-204-013	FOLKENING, JAMES H &	6324 W LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-03-204-014	ARBAUGH JR, GEORGE H TRUSTEE	6326 W LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-03-204-015	SCHEITERLEIN, PATRICIA L	6328 W LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-03-204-016	CONCENTRIC LIMITED	6330 W LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-03-204-017	JENKINS, SUE E	6332 W LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-03-204-018	FULLMER INVESTMENT CO LLC	6334 W LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-03-204-019	WANG, CHUAN &	6336 W LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-03-204-020	YOUNG, RANDAL B & FUMIYO S	6338 W LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-03-204-021	LOMBARDO, RICHARD F & CARRIE A	6340 LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-03-204-022	JOHNSON, SPENCER & JULIANNE	6342 W LAKE	HASLETT MI	48840	\$220.32
33-02-02-03-204-023	TYLER TRUST, DAWN C	6344 W LAKE DR	HASLETT MI	48840	\$220.32

Lake Lansing Special Assessment District 2018-2027
Tier 1 Assessments

33-02-02-03-204-024	CONQUEST, DANIEL J & BETHANY W	6346 W LAKE DR	HASLETT	MI	48840	\$220.32
33-02-02-03-204-025	PETERSON, RICHARD T &	6348 W LAKE DR	HASLETT	MI	48840	\$220.32
33-02-02-03-204-026	PASTEUR, MICHELYN E & ERNEST L	6350 W LAKE DR	HASLETT	MI	48840	\$220.32
33-02-02-03-204-027	KESKEY, DON L	6352 W LAKE DR	HASLETT	MI	48840	\$220.32
33-02-02-03-204-028	KELLEY, FRANK J & NANCY A	6354 W LAKE DR	HASLETT	MI	48840	\$220.32
33-02-02-03-227-020	SHIPLEY, HELEN TRUST	6369 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-227-021	MORRIS, JOHN & MARY	6424 RANDALL RD	HASLETT	MI	48840	\$220.32
33-02-02-03-227-022	MORRIS, JOHN & MARY	6424 RANDALL RD	HASLETT	MI	48840	\$220.32
33-02-02-03-227-024	SHANNON, GREGORY D	6385 W REYNOLDS RS	HASLETT	MI	48840	\$220.32
33-02-02-03-227-026	CARPENTER, STEVEN TRUSTEE	6397 REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-227-030	ADAMS, MYRA J SARA LEE	6411 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-227-031	SHANNON, GREGORY D	6415 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-227-032	NELSON, DEANNE M & STEVEN BRYDE	6423 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-227-040	ZHONG, YUAN	6379 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-227-043	MONTGOMERY, R MICHAEL	6427 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-227-044	IANNI, DANTE	6430 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-227-045	FOTIADIS, GEORGE	6433 W REYNOLDS ROAD	HASLETT	MI	48840	\$220.32
33-02-02-03-227-047	KATELEY, PATRICIA G	6407 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-227-053	PETROFF, GEORGE J & NANCY L	6393 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-227-056	SEMLER, JOHN E & EDNA ANN	6405 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-227-058	JOHNSON, SPENCER & JULIANNE TRUSTEES	6389 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-227-060	WARNER, JAMES & DIANE	6401 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-227-061	KOENIG-RILLING FAMILY TRUST	6365 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-253-017	RUSSELL, ROBERT L & BARBARA	6279 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-253-025	OZLER, ENGIN DENIZ	6289 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-253-026	FAROUGI TRUST, BETH A	6285 REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-255-024	PRATT TRUST, MEREDITH	6240 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-258-002	ROTH, THERESE	6297 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-258-003	BRUNO, KIMBERLY	6295 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-258-006	BERNICK, DENNIS & DIANE	0 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-258-008	PARKER, STEPHEN & DEENA	6281 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-258-009	CAVENAGH LIVING TRUST, ELLEN C	6275 W REYNOLDS	HASLETT	MI	48840	\$220.32
33-02-02-03-258-010	CAMERON, ARTHUR C & MARLENE	6273 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-258-011	GUZALL, ROBERT	6265 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-258-012	GUZALL, ROBERT P &	6265 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-258-013	MUSSELMAN LIMITED LIABILITY CO	6262 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-258-014	SCOTT, RONALD J & TONI D	6263 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-258-015	MORSE, PATRICE M	6259 W REYNOLDS RD	HASLETT	MI	48840	\$220.32
33-02-02-03-258-016	MACK, EDMUND L	6258 W REYNOLDS	HASLETT	MI	48840	\$220.32

Lake Lansing Special Assessment District 2018-2027
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33-02-02-03-258-017	LUTHER, MICHAEL & AMANDA	6257 W REYNOLDS RD	HASLETT MI	48840	\$220.32
33-02-02-03-258-018	JURCAK TRUST, SUE ELLEN	6248 W REYNOLDS RD	HASLETT MI	48840	\$220.32
33-02-02-03-258-019	DONG, WEI & JIANG, JIMING	6244 W REYNOLDS RD	HASLETT MI	48840	\$220.32
33-02-02-03-258-022	JOHANSEN, MARVIN G &	6236 W REYNOLDS RD	HASLETT MI	48840	\$220.32
33-02-02-03-258-023	JACKSON, JAMES & EVELYN	6232 W REYNOLDS RD	HASLETT MI	48840	\$220.32
33-02-02-03-258-024	ARMOUR JR, HAROLD VAN	6227 W REYNOLDS RD	HASLETT MI	48840	\$220.32
33-02-02-03-258-025	PATTERSON III, CHARLES A	6224 W REYNOLDS RD	HASLETT MI	48840	\$220.32
33-02-02-03-258-029	LOWE, LEROY & LOWE, RYAN	6240 W REYNOLDS RD	HASLETT MI	48840	\$220.32
33-02-02-03-258-030	KAUFMAN, DAVID I & LARYSSA TRUSTEES	6212 W REYNOLDS RD	HASLETT MI	48840	\$220.32
33-02-02-03-258-031	JURCAK TRUST, SUE ELLEN	6248 W REYNOLDS RD	HASLETT MI	48840	\$220.32
33-02-02-03-402-002	DROBNEY, CHRISTOPHER	6210 W LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-03-402-003	PEARL, TIMOTHY C & TAMI L	6206 W LAKE DR	HASLETT MI	48840	\$220.32
33-02-02-03-402-012	BRENTON, MICHAEL S & DEBORAH COLE TRUSTEES	6220 COLUMBIA STR	HASLETT MI	48840	\$220.32
33-02-02-03-402-013	POPP, BARBARA J & ROBERT T	6218 COLUMBIA STR	HASLETT MI	48840	\$220.32
33-02-02-03-402-021	ORYSZCZAK, GARY & CAROL	6206 COLUMBIA ST	HASLETT MI	48840	\$220.32
33-02-02-03-402-022	SCHMIDT, TONY R & ANNE M	6200 W REYNOLDS RD	HASLETT MI	48840	\$220.32
33-02-02-03-402-025	HARVEY, MICHAEL JACK	6216 COLUMBIA STR	HASLETT MI	48840	\$220.32
33-02-02-03-403-001	INGHAM COUNTY LAND BANK FTA	6200 COLUMBIA ST	HASLETT MI	48840	\$220.32
33-02-02-03-403-003	COOLS, BRIAN P &	6190 COLUMBIA STR	HASLETT MI	48840	\$220.32
33-02-02-03-403-006	HANSKNECHT, LISA M &	6178 COLUMBIA STR	HASLETT MI	48840	\$220.32
33-02-02-03-403-007	INGHAM COUNTY LAND BANK FTA	0 COLUMBIA ST	HASLETT MI	48840	\$220.32
33-02-02-03-403-008	MC FARLAND, LANE A & CHERYL A	6196 COLUMBIA STR	HASLETT MI	48840	\$220.32
33-02-02-03-403-009	WHITED, CHARLES REX & KATHY ANN	6192 COLUMBIA STR	HASLETT MI	48840	\$220.32
33-02-02-03-406-001	REIFF, KAREN JANICE	6174 COLUMBIA STR	HASLETT MI	48840	\$220.32
33-02-02-03-406-002	DEGRUYTER, WALTER & MARIE	6170 COLUMBIA STR	HASLETT MI	48840	\$220.32
33-02-02-03-406-007	ZYNDA, DAVID P	6150 COLUMBIA ST	HASLETT MI	48840	\$220.32
33-02-02-03-406-010	KECK, JAMES A & LISA R	6142 COLUMBIA STR	HASLETT MI	48840	\$220.32
33-02-02-03-406-011	DAVIS, MARK WHITNEY &	6138 COLUMBIA STR	HASLETT MI	48840	\$220.32
33-02-02-03-406-012	GARCIA, RAUL E & LAURA	6136 COLUMBIA ST	HASLETT MI	48840	\$220.32
33-02-02-03-406-013	STOLIKER, TRAVIS J	6164 COLUMBIA STR	HASLETT MI	48840	\$220.32
33-02-02-03-406-014	WISSER, KENNETH J & SUSAN H TRUSTEES	6144 COLUMBIA STR	HASLETT MI	48840	\$220.32
33-02-02-03-406-015	DRAGGOO, SANDRA L	6154 COLUMBIA STR	HASLETT MI	48840	\$220.32
33-02-02-03-408-001	LAVOIE, AMANDA	6132 COLUMBIA STR	HASLETT MI	48840	\$220.32
33-02-02-03-408-002	STURGEON, MARTHA	6130 COLUMBIA ST	HASLETT MI	48840	\$220.32
33-02-02-03-408-003	JOHNSON, MARTIN & JAYNE	6126 COLUMBIA STR	HASLETT MI	48840	\$220.32
33-02-02-03-408-004	DAVIS, DANIEL ALBERT	6124 COLUMBIA STR	HASLETT MI	48840	\$220.32
33-02-02-03-408-005	LIU, NIANZHENG &	6120 COLUMBIA ST	HASLETT MI	48840	\$220.32
33-02-02-03-408-006	MCARE, DONALD A & CHIRSTINE	6118 COLUMBIA STR	HASLETT MI	48840	\$220.32
33-02-02-03-408-007	ANDRUS, PAUL & NANCY A	6116 COLUMBIA STR	HASLETT MI	48840	\$220.32

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33-02-02-03-408-008	HOLDEN, ANTHONY A & BARBARA J	6112 COLUMBIA ST	HASLETT	MI	48840	\$220.32
33-02-02-03-408-009	BRAMSON JR, THOMAS R	6108 COLUMBIA STR	HASLETT	MI	48840	\$220.32
33-02-02-03-476-001	SCHOEN, KEVIN C &	6102 COLUMBIA STR	HASLETT	MI	48840	\$220.32
33-02-02-03-476-002	LUBERTO, DOMINIC F & CARLA M	6100 COLUMBIA STR	HASLETT	MI	48840	\$220.32
33-02-02-03-476-003	KECK, GEORGE R & DIANA LEE R	6094 COLUMBIA STR	HASLETT	MI	48840	\$220.32
33-02-02-03-476-004	FERRO, RICHARD S	6090 COLUMBIA STR	HASLETT	MI	48840	\$220.32
33-02-02-03-476-005	ANDREWS, CHRISTOPHER & SUSAN G &	6088 COLUMBIA STR	HASLETT	MI	48840	\$220.32
33-02-02-03-477-001	CHAFFIN TRUST, LOIS E	6082 COLUMBIA STR	HASLETT	MI	48840	\$220.32
33-02-02-03-477-002	KRAUSE-BROWER, STEVEN	6080 COLUMBIA STR	HASLETT	MI	48840	\$220.32
33-02-02-03-477-003	MCCARTHY, TIMOTHY & BRIDGET	6076 COLUMBIA STR	HASLETT	MI	48840	\$220.32
33-02-02-03-477-004	LANE, DENNIS B & BRIDGET M	6074 COLUMBIA ST	HASLETT	MI	48840	\$220.32
33-02-02-03-477-005	BASS, TERESA	6070 COLUMBIA STR	HASLETT	MI	48840	\$220.32
33-02-02-03-477-006	HOLLENSHEAD, ROBERT E &	6068 COLUMBIA STR	HASLETT	MI	48840	\$220.32
33-02-02-03-479-001	DAVIS, DANIEL A	6124 COLUMBIA STR	HASLETT	MI	48840	\$220.32
33-02-02-03-479-002	SCOTT, DOROTHY N &	6060 COLUMBIA STR	HASLETT	MI	48840	\$220.32
33-02-02-03-479-004	KAGUNI, LAURIE SIMON	6052 COLUMBIA ST	HASLETT	MI	48840	\$220.32
33-02-02-03-479-005	YONKUS, ELIZABETH R	6050 COLUMBIA ST	HASLETT	MI	48840	\$220.32
33-02-02-03-479-006	MURTY, BRIAN G & NENA M	6056 COLUMBIA	HASLETT	MI	48840	\$220.32
33-02-02-03-479-007	ULRICH, JOHN P & ROCHELLE M	6054 COLUMBIA	HASLETT	MI	48840	\$220.32
33-02-02-10-279-004	FILLION, REBECCA B &	5926 SHAW STR	HASLETT	MI	48840	\$220.32
33-02-02-10-279-007	BUBOLZ, GEORGE C &	5896 SHAW STR	HASLETT	MI	48840	\$220.32
33-02-02-10-279-019	ACHTERBERG, KENNETH & JEANETTE	0 LAKE DR	HASLETT	MI	48840	\$220.32
33-02-02-10-279-020	BULOCK, GREG & TERESA	5932 SHAW ST	HASLETT	MI	48840	\$220.32
33-02-02-10-279-031	CONANT, WILLIAM R	5880 SHAW ST	HASLETT	MI	48840	\$220.32
33-02-02-10-279-032	WINKLER, DOUGLAS G	5892 SHAW STR	HASLETT	MI	48840	\$220.32
33-02-02-10-279-034	WALKER, BRUCE M	5940 SHAW STR	HASLETT	MI	48840	\$220.32
33-02-02-10-279-035	HDI DEVELOPMENT CO	0 SHAW ST	HASLETT	MI	48840	\$220.32
33-02-02-10-279-036	HDI DEVELOPMENT CO	0 SHAW ST	HASLETT	MI	48840	\$220.32
33-02-02-11-126-001	GRAHAM, ROXANN	1390 HICKORY ISLAND DR	HASLETT	MI	48840	\$220.32
33-02-02-11-126-002	KERBAWY, RICHARD	1398 HICKORY ISLAND DR	HASLETT	MI	48840	\$220.32
33-02-02-11-126-003	DROBNEY, CHRISTOPHER A	1382 HICKORY ISLAND DR	HASLETT	MI	48840	\$220.32
33-02-02-11-126-009	MARTYN, KURT	1350 HICKORY ISLAND DR	HASLETT	MI	48840	\$220.32
33-02-02-11-126-017	STOCKMEYER, NORMAN O & MARCIA E	1352 HICKORY ISLAND DR	HASLETT	MI	48840	\$220.32
33-02-02-11-126-020	ROSENBAUM, FRANK &	1368 HICKORY ISLAND DR	HASLETT	MI	48840	\$220.32
33-02-02-11-126-021	GRANKE, KENNETH & DEBORAH S	1360 HICKORY ISLAND DR	HASLETT	MI	48840	\$220.32
33-02-02-11-126-022	POLLACK, JAMES & CHRISTINE M	1380 HICKORY ISLAND DR	HASLETT	MI	48840	\$220.32
33-02-02-11-127-001	DOLAN, PATRICK & CHRISTINE	1340 HICKORY ISLAND DR	HASLETT	MI	48840	\$220.32
33-02-02-11-127-003	KRAUSE, DAVID H C/O CRON MANAGEMENT	0 E LAKE DR	HASLETT	MI	48840	\$220.32
33-02-02-11-127-005	RICHESON SR, WILLIAM E & DEANNA M	1330 HICKORY ISLAND DR	HASLETT	MI	48840	\$220.32

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33-02-02-11-127-011	CLELAND, PATRICIA J &	5897 E LAKE DR	HASLETT	MI	48840	\$220.32
33-02-02-11-127-013	KRAUSE, DAVID C/O CRON MANAGEMENT	0 E LAKE DR	HASLETT	MI	48840	\$220.32
33-02-02-11-127-015	HORTON, KATHY J & RODNEY H	5903 E LAKE DR	HASLETT	MI	48840	\$220.32
33-02-02-11-127-016	TYLER, GARY L & SUZETTE L	0 E LAKE DR	HASLETT	MI	48840	\$220.32
33-02-02-11-127-017	TYLER, GARY L & SUZETTE L	5975 LAKE DR	HASLETT	MI	48840	\$220.32
33-02-02-11-127-018	BROVIAC, JOHN W & CAROL	5953 E LAKE DR	HASLETT	MI	48840	\$220.32
33-02-02-11-127-020	ARONOFF, MYRON J	1320 HICKORY ISLAND	HASLETT	MI	48840	\$220.32
33-02-02-11-127-022	HOPWOOD, GEOFFREY & ANNE LEE	5885 E LAKE DR	HASLETT	MI	48840	\$220.32
33-02-02-11-151-001	ACHTERBERG, KENNETH & JEANETTE	0 E LAKE DR	HASLETT	MI	48840	\$220.32
33-02-02-11-176-005	WILLEMS, CHARLES L	1381 HICKORY ISLAND DR	HASLETT	MI	48840	\$220.32
33-02-02-11-176-009	NEUNER, DENNIS G & SHARON L	5855 CARLTON STR	HASLETT	MI	48840	\$220.32
33-02-02-11-176-010	GRIMSHAW, DAVID N & ELIZABETH J	5853 CARLTON ST	HASLETT	MI	48840	\$220.32
33-02-02-11-176-011	MOLIDOR, JOHN B	5845 CARLTON STR	HASLETT	MI	48840	\$220.32
33-02-02-11-176-012	KRAUSE, KATHRYN J	5841 CARLTON STR	HASLETT	MI	48840	\$220.32
33-02-02-11-176-013	SPARROW III, ALBERT W	5837 CARLTON STR	HASLETT	MI	48840	\$220.32
33-02-02-11-176-014	PAGE-ECHOLS, WENDY & WILLIAM H	5859 CARLTON STR	HASLETT	MI	48840	\$220.32
33-02-02-11-176-016	ALFANO, JOHN S	1393 HICKORY ISLAND DR	HASLETT	MI	48840	\$220.32
33-02-02-11-176-017	COOPER, JONATHON S & JULIE L	5867 CARLTON STR	HASLETT	MI	48840	\$220.32
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PARCELNUM	OWNERNAME1	SAD Address	SAD City	SAD State	SAD Zip	AMOUNT
33-02-02-02-102-001	PIERCE, WILLIAM C TRUST	6103 E LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-02-102-002	LUNSTED, DONALD P & CAROL L	6419 E REYNOLDS RD	HASLETT	MI	48840	\$110.16
33-02-02-02-102-003	HERSHBERGER, RICHARD L	6421 E LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-02-102-004	PASCOTTO, CATHERINE J	6419 E LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-02-102-005	PARAG, KIRAN & ANITA	6417 E LAKE DRIVE	HASLETT	MI	48840	\$110.16
33-02-02-02-102-007	ZSIGO, KNOSTANTIN J	6415 E REYNOLDS	HASLETT	MI	48840	\$110.16
33-02-02-02-102-009	VOKETZ, DENNIS W & JUDITH K	PERRY & REYNOLDS	HASLETT	MI	48840	\$110.16
33-02-02-02-102-020	CHRISTIE, MICHAEL & JACQUELINE	6399 REYNOLDS RD	HASLETT	MI	48840	\$110.16
33-02-02-02-102-021	LOHMAN, SUE	6426 E REYNOLDS RD	HASLETT	MI	48840	\$110.16
33-02-02-02-102-026	UPPAL FAMILY TRUST	0 E REYNOLDS RD	HASLETT	MI	48840	\$110.16
33-02-02-02-102-027	PLANT, MARCY H TRUSTEE	0 REYNOLDS RD	HASLETT	MI	48840	\$110.16
33-02-02-02-152-003	CHRISTIE, MICHAEL J & JACQUELINE	6399 E REYNOLDS RD	HASLETT	MI	48840	\$110.16
33-02-02-02-152-004	BRUNDAGE, SUSAN L & ROBERT	0 E REYNOLDS RD	HASLETT	MI	48840	\$110.16
33-02-02-02-177-001	SKOCZYLAS, CRAIG	6329 MILENZ STR	HASLETT	MI	48840	\$110.16
33-02-02-02-177-002	SIMON, TIMOTHY B	6321 MILENZ STR	HASLETT	MI	48840	\$110.16
33-02-02-02-178-001	O'NEILL, TAMUS Q	6311 E LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-02-178-002	TUTTLE, GARY A & JO-ANNE	6340 MILENZ	HASLETT	MI	48840	\$110.16
33-02-02-02-178-003	JOHNSTON, MICHAEL L & SUSANNE L	6325 QUAIL ST	HASLETT	MI	48840	\$110.16
33-02-02-02-178-009	FITZPATRICK, ARTHUR R & STEPHANIE	6279 EAST LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-02-178-010	SHARLOW, BRADLEY M & CARRIE A	6318 QUAIL STR	HASLETT	MI	48840	\$110.16
33-02-02-02-178-011	KELLOGG, ELIZABETH A BUCHNER	6312 QUAIL STR	HASLETT	MI	48840	\$110.16
33-02-02-02-178-015	BOBUS, STEVEN	6304 QUAIL	HASLETT	MI	48840	\$110.16
33-02-02-02-252-017	MCQUISTON, DAVID & BETTYANNE	6173 E LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-02-252-018	SMITH, ROBERT	6171 E LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-02-402-003	BALLEIN MANAGEMENT LLC	0 CRANE ST	HASLETT	MI	48840	\$110.16
33-02-02-02-402-007	MOSHER, ROBERT C & MARIJANE	6168 COTTAGE DR	HASLETT	MI	48840	\$110.16
33-02-02-02-402-008	DILLON, DEBORAH U & MARK G	1180 MALLARD ST	HASLETT	MI	48840	\$110.16
33-02-02-02-402-009	DILLON, DEBORAH U & MARK G	1180 MALLARD	HASLETT	MI	48840	\$110.16
33-02-02-02-402-010	BEAUMAN, MARK W & ANDREA K	6164 COTTAGE DR	HASLETT	MI	48840	\$110.16
33-02-02-02-403-001	TREVINO, DAVID & MARIE	1150 MALLARD STR	HASLETT	MI	48840	\$110.16
33-02-02-02-403-002	DUFFY, APRIL	1145 MALLARD STR	HASLETT	MI	48840	\$110.16
33-02-02-02-403-003	TREVINO, DAVID & JOSEPH & JACQUELINE	1150 MALLARD STR	HASLETT	MI	48840	\$110.16
33-02-02-02-404-001	GOTTSCHALK, THOMAS	6170 E LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-02-404-002	COVELL JR, JOHN J	6156 E LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-02-405-004	DITTY, WILLIAM T	6143 COTTAGE DR	HASLETT	MI	48840	\$110.16
33-02-02-02-405-005	GLUMB, CHARLES J & TINA G	6146 COTTAGE	HASLETT	MI	48840	\$110.16
33-02-02-02-405-009	BALLEIN TRUST, HOWARD E	1181 MALLARD ST	HASLETT	MI	48840	\$110.16
33-02-02-02-405-010	RAHRIG, JEFFREY C & JAMIE K	6145 COTTAGE	HASLETT	MI	48840	\$110.16
33-02-02-02-405-011	DAN MILLER PROPERTIES LLC	6138 COTTAGE DR	HASLETT	MI	48840	\$110.16

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33-02-02-02-406-003	SHERIDAN, MARY E	6142 E LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-02-406-004	SHERIDAN, MARY E	6142 E LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-02-406-005	SHERIDAN, MARY E	6142 E LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-02-406-009	VANDE WOUWER, MARK C & CAROL M	6135 E LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-02-406-010	DAN MILLER PROPERTIES LLC	6131 E LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-02-406-011	B.V.E PROPERTIES LLC	1155 MALLARD ST	HASLETT MI	48840	\$110.16
33-02-02-02-407-001	SHERIDAN, MARY E	6142 E LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-02-407-002	SHERIDAN, MARY E	6142 E LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-02-407-003	SHERIDAN, MARY E	6142 E LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-02-407-005	SHERIDAN, MARY E	6142 E LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-02-407-006	SHERIDAN, MARY E	6142 E LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-02-407-007	SHERIDAN, MARY E	6142 E LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-02-407-008	DAN MILLER PROPERTIES LLC	6128 E LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-02-407-009	VOLZ, RICHARD A	6124 E LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-02-407-010	ROCKWELL, BRIAN	6120 E LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-02-407-011	SHERIDAN, MARY E	6142 E LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-02-408-014	REYNOLDS, ED & CYNTHIA	1153 HARDY AVE	HASLETT MI	48840	\$110.16
33-02-02-02-409-001	GENTILOZZI, JOHN PAUL & HEATHER JAN	6122 COTTAGE DR	HASLETT MI	48840	\$110.16
33-02-02-02-409-002	NORTON, KEITH S & MARTHA	6119 E LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-02-410-001	CRAYS, DONALD KLEMENT	6098 LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-02-410-002	TAYLOR, ROGER L & VIRGINIA M	6089 E LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-02-410-003	MOLNAR, MARIKAY	1160 GREENLEAF ST	HASLETT MI	48840	\$110.16
33-02-02-02-411-001	HUTTON, BRAD & JUNE	6100 E LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-02-411-002	TOBIAS, NATHAN R &	6098 PHEASANT	HASLETT MI	48840	\$110.16
33-02-02-02-411-003	CARLSON, LARRY & JEANNE	6096 PHEASANT ST	HASLETT MI	48840	\$110.16
33-02-02-02-411-004	INGALLS, MARK & HEIDI	6082 PHEASANT STR	HASLETT MI	48840	\$110.16
33-02-02-02-412-004	WAGENKNECHT, LARRY & AMY	6097 PARTRIDGE STR	HASLETT MI	48840	\$110.16
33-02-02-02-412-005	WAGENKNECHT, LARRY & AMY	6097 PARTRIDGE STR	HASLETT MI	48840	\$110.16
33-02-02-02-412-007	LIVINGSTON LAND HOLDINGS LLC	6082 GREENLEAF ST	HASLETT MI	48840	\$110.16
33-02-02-03-202-002	WOODFORD, PAUL A	6325 W LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-03-202-003	SPRAGUE, PAULINE M & R SPRAGUE TRUST	6329 W LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-03-202-006	SCHMIDT, TONY R	0 MACK AVE	HASLETT MI	48840	\$110.16
33-02-02-03-202-007	RUSSELL, ALLEN	1690 MACK AVE	HASLETT MI	48840	\$110.16
33-02-02-03-202-008	SCHMIDT, TONY R	6200 W REYNOLDS	HASLETT MI	48840	\$110.16
33-02-02-03-226-003	TROST, KIMBERLY & ZACHARY	6359 W LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-03-226-004	SHIPLEY, HELEN TRUST	6369 W REYNOLDS RD	HASLETT MI	48840	\$110.16
33-02-02-03-226-005	BYRNE, ELIZABETH M	6375 W LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-03-226-008	MANN, THERESA	6389 W LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-03-226-009	GERARD, CRAIG S & BRIANNA L	6395 W LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-03-226-010	HUISGEN, ARONE	6399 W LAKE DR	HASLETT MI	48840	\$110.16

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33-02-02-03-226-011	DUNN, THOMAS	6405 W LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-226-012	SMITH, TRIXIE G	6415 W LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-226-013	SIMPSON, LUKE D & REDOUTEY, LINDSEY R	6423 W LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-226-014	CONWAY, NICHOLAS J & NIKI L	6427 W LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-226-018	HENRY, JOEL	6433 W LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-226-019	WESSELS, WILLIAM J & JENNIFER L	6437 W LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-226-020	OESTERLING, MARK M & HEATHER &	6431 W LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-226-022	MC AULEY, RENATA T	6353 W LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-226-024	BETTS, ERNEST S & TSUNG AI TRUSTEES	6379 W LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-226-026	HOLMBERG, KENNETH A	6485 PERRY RD	HASLETT	MI	48840	\$110.16
33-02-02-03-226-027	HOLMBERG, KENNETH A	6477 PERRY RD	HASLETT	MI	48840	\$110.16
33-02-02-03-226-028	HOLMBERG, KENNETH A	6469 PERRY RD	HASLETT	MI	48840	\$110.16
33-02-02-03-227-001	MORRIS, JOHN & MARY	6424 RANDALL	HASLETT	MI	48840	\$110.16
33-02-02-03-227-002	MORRIS, JOHN & MARY	6424 RANDALL	HASLETT	MI	48840	\$110.16
33-02-02-03-227-003	MORRIS, JOHN & MARY	6424 RANDALL	HASLETT	MI	48840	\$110.16
33-02-02-03-227-004	MORRIS, JOHN & MARY	6424 RANDALL	HASLETT	MI	48840	\$110.16
33-02-02-03-227-006	SHANNON, GREGORY D	0 W LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-227-014	BALLARD, BRIAN	6147 E LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-227-036	BERMAN, HARRY & BILLIE SUE	6440 LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-227-039	POLVERENTO, GERALD & MOLLY	6384 W LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-227-051	YANG, ZHI QIANG & MEI LI	6414 W LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-227-057	THEMEL, LORI J	6396 W LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-227-062	THOMPSON, VAUGHN	6416 LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-227-063	ACKERMAN TRUST, ANDREW J & HELEN	6401 W. REYNOLDS RD.	HASLETT	MI	48840	\$110.16
33-02-02-03-227-064	TAYLOR, GAYLE L	6408 W LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-251-001	GARZA, ENEDINA &	1745 MACK AVE	HASLETT	MI	48840	\$110.16
33-02-02-03-251-002	DUGAN, ROBERTA M TRUST	6291 RIDGE STR	HASLETT	MI	48840	\$110.16
33-02-02-03-251-007	OLCOTT, BETTY J	6265 RIDGE STR	HASLETT	MI	48840	\$110.16
33-02-02-03-251-008	REID, DONNA	6261 RIDGE STR	HASLETT	MI	48840	\$110.16
33-02-02-03-251-009	GUZALL, ROBERT P &	6265 W REYNOLDS RD	HASLETT	MI	48840	\$110.16
33-02-02-03-251-012	GREEN, CARRIE	6285 RIDGE	HASLETT	MI	48840	\$110.16
33-02-02-03-251-013	RILEY, ANNE E &	6257 RIDGE	HASLETT	MI	48840	\$110.16
33-02-02-03-251-018	MURPHY, PATRICIA C	6275 RIDGE	HASLETT	MI	48840	\$110.16
33-02-02-03-251-019	MURCHIE, SHARON	6267 RIDGE	HASLETT	MI	48840	\$110.16
33-02-02-03-252-005	ZILCH, JO ELLEN	6284 RIDGE ST	HASLETT	MI	48840	\$110.16
33-02-02-03-252-006	VOLLMAR, CATHIE	6278 RIDGE ST	HASLETT	MI	48840	\$110.16
33-02-02-03-252-007	HOLLSTEIN, WERNER & BARBARA	0 RIDGE ST	HASLETT	MI	48840	\$110.16
33-02-02-03-252-008	HOLLSTEIN, WERNER & BARBARA	6268 RIDGE ST	HASLETT	MI	48840	\$110.16
33-02-02-03-252-009	STOLL, STEPHANIE	6293 W LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-252-010	GILMORE, FREEMAN	6291 W LAKE DR	HASLETT	MI	48840	\$110.16

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33-02-02-03-252-011	VELASQUEZ, CIARA M	6285 W LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-03-252-012	MARTIN, CARL	6281 W LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-03-252-015	HOLLSTEIN, WERNER & BARBARA	0 LAKE & LEE	HASLETT MI	48840	\$110.16
33-02-02-03-252-016	BRANDT, KATHRYN R &	1695 MACK AVE	HASLETT MI	48840	\$110.16
33-02-02-03-252-017	MCCOMB, SHELBY	6294 RIDGE STR	HASLETT MI	48840	\$110.16
33-02-02-03-252-018	WAGNER, STEPHEN K &	6290 RIDGE STR	HASLETT MI	48840	\$110.16
33-02-02-03-252-019	SULLIVAN, LAUREN	6275 W LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-03-253-004	SINKOVITZ, SANDRA M	6288 W LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-03-253-005	BERNICK, DENNIS G	0 REYNOLDS RD	HASLETT MI	48840	\$110.16
33-02-02-03-253-010	ROTH, THERESE	6297 W REYNOLDS RD	HASLETT MI	48840	\$110.16
33-02-02-03-253-011	BRUNO, KIMBERLY	6295 W REYNOLDS RD	HASLETT MI	48840	\$110.16
33-02-02-03-253-014	BERNICK, DENNIS G	6287 W REYNOLDS RD	HASLETT MI	48840	\$110.16
33-02-02-03-253-016	PARKER, STEPHEN & DEENA	6281 W REYNOLDS RD	HASLETT MI	48840	\$110.16
33-02-02-03-253-018	CAVENAGH LIVING TRUST, ELLEN	6275 W REYNOLDS	HASLETT MI	48840	\$110.16
33-02-02-03-253-019	CAMERON, ARTHUR C & MARLENE	6273 W REYNOLDS RD	HASLETT MI	48840	\$110.16
33-02-02-03-253-021	FETTER, JOAN E	6296 LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-03-253-022	INGALL, CAROL	6292 W LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-03-253-023	PARKER, STEPHEN & DEENA	6281 W REYNOLDS RD	HASLETT MI	48840	\$110.16
33-02-02-03-253-024	LOREE, JAMES & MICHELE	6274 LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-03-253-027	O'BRIEN, SHAWN	6293 W REYNOLDS RD	HASLETT MI	48840	\$110.16
33-02-02-03-254-001	SOBER, DIMITRI A	6262 RIDGE ST	HASLETT MI	48840	\$110.16
33-02-02-03-254-002	TEKCHANDANI, HARISH & PUSHPA	1717 LEE ST	HASLETT MI	48840	\$110.16
33-02-02-03-254-005	MCGRRAW, JOHN & CHRISTINE	6252 RIDGE STR	HASLETT MI	48840	\$110.16
33-02-02-03-254-006	DEVINCK, DOMINIQUE J	6250 RIDGE ST	HASLETT MI	48840	\$110.16
33-02-02-03-254-007	CHAPMAN, MICHAEL B & LAURA	1764 ROE STR	HASLETT MI	48840	\$110.16
33-02-02-03-254-015	GUZALL, JANICE R (LOCATIS)	6265 REYNOLDS RD	HASLETT MI	48840	\$110.16
33-02-02-03-254-016	GUZALL, JANICE R (LOCATIS)	6265 REYNOLDS RD	HASLETT MI	48840	\$110.16
33-02-02-03-254-018	BARKER II, PAUL M &	6255 W LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-03-254-019	HILLIARD, STEVEN L	6259 W LAKE DR	HASLETT MI	48840	\$110.16
33-02-02-03-254-020	HUFF, JAMES P &	6258 RIDGE STR	HASLETT MI	48840	\$110.16
33-02-02-03-254-021	THELEN, NOEL R & SHANNON K	1126 WOODWIND TR	HASLETT MI	48840	\$110.16
33-02-02-03-255-005	LUTHER, MICHAEL & AMANDA	6257 W. REYNOLDS	HASLETT MI	48840	\$110.16
33-02-02-03-255-006	HILL, BEAU A	6253 W REYNOLDS ROAD	HASLETT MI	48840	\$110.16
33-02-02-03-255-010	GUZALL, ROBERT P &	6265 REYNOLDS RD	HASLETT MI	48840	\$110.16
33-02-02-03-255-011	SCOTT, RONALD J & TONI D	6263 W REYNOLDS RD	HASLETT MI	48840	\$110.16
33-02-02-03-255-013	LUTHER, MICHAEL & AMANDA	6257 W. REYNOLDS	HASLETT MI	48840	\$110.16
33-02-02-03-255-014	HILL, BEAU A	6253 W REYNOLDS RD	HASLETT MI	48840	\$110.16
33-02-02-03-255-015	FAKE, PAUL R. & KIMBERLY R.	6249 W REYNOLDS	HASLETT MI	48840	\$110.16
33-02-02-03-255-019	BELL, KEVIN D & LINDSEY M	6264 W LAKE DRIVE	HASLETT MI	48840	\$110.16
33-02-02-03-255-021	PRATT, MEREDITH (TRUST)	6243 W REYNOLDS RD	HASLETT MI	48840	\$110.16

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33-02-02-03-255-023	NEAL, JAMES & PAMELA	6246 W LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-256-001	HAUSE, GERALD TRUSTEE	0 MARSH RD	HASLETT	MI	48840	\$110.16
33-02-02-03-256-006	GWISDALLA, EDWARD F	6227 W LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-256-007	ROBINSON, DIANE L	6225 W LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-256-008	DEE, KAY C	6288 MARSH ROAD	HASLETT	MI	48840	\$110.16
33-02-02-03-256-009	SHAVER, PAUL & VICKI	6223 W LAKE	HASLETT	MI	48840	\$110.16
33-02-02-03-256-013	DEWALD, FRANK K & HEDWIG I	6213 WEST LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-256-014	LONG, SANDRA ELLEN	6215 LAKE DRIVE	HASLETT	MI	48840	\$110.16
33-02-02-03-256-015	SCHNEIDER, CYNTHIA TRUSTEE	6235 WEST LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-256-016	HEOS, MATTHEW	6233 W LAKE DRIVE	HASLETT	MI	48840	\$110.16
33-02-02-03-257-001	DENSTEADT, JAMES R	6239 W REYNOLDS RD	HASLETT	MI	48840	\$110.16
33-02-02-03-257-002	DENSTEADT, JAMES R	6239 W REYNOLDS RD	HASLETT	MI	48840	\$110.16
33-02-02-03-257-003	LAUNER, RUSSELL	6235 W REYNOLDS RD	HASLETT	MI	48840	\$110.16
33-02-02-03-257-004	HIGMAN, PHYLLIS J TRUSTEE	6233 W REYNOLDS	HASLETT	MI	48840	\$110.16
33-02-02-03-257-005	JOHANSEN, MARVIN G TRUSTEE	6236 W REYNOLDS	HASLETT	MI	48840	\$110.16
33-02-02-03-257-006	ARMOUR JR, HAROLD VAN	6227 W REYNOLDS RD	HASLETT	MI	48840	\$110.16
33-02-02-03-257-007	PATTERSON III, CHARLES A	5617 WHITE ASH	HASLETT	MI	48840	\$110.16
33-02-02-03-257-008	ROBINSON, SUSAN L	6211 W REYNOLDS	HASLETT	MI	48840	\$110.16
33-02-02-03-257-009	MAYERS, ADAM M	6216 W LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-402-006	COTTINGHAM, MATTHEW	6228 COLUMBIA ST	HASLETT	MI	48840	\$110.16
33-02-02-03-402-007	CAVES, DONNA	6230 COLUMBIA ST	HASLETT	MI	48840	\$110.16
33-02-02-03-402-019	24COH LLC	6238 COLUMBIA ST	HASLETT	MI	48840	\$110.16
33-02-02-03-402-020	24COH LLC	6234 COLUMBIA ST	HASLETT	MI	48840	\$110.16
33-02-02-03-402-023	HOOPER, DAVID J & TRACY L	6184 MARSH RD	HASLETT	MI	48840	\$110.16
33-02-02-03-402-024	BRANCH, JENNIFER	6226 COLUMBIA ST	HASLETT	MI	48840	\$110.16
33-02-02-03-404-001	MARINEZ, SALOME A & DORA S	6223 COLUMBIA ST	HASLETT	MI	48840	\$110.16
33-02-02-03-404-002	FERGUSON, CATHERINE FIX	6177 FOSTER DR	HASLETT	MI	48840	\$110.16
33-02-02-03-404-003	RUMMINS, HARRY S & JESSICA L	6231 COLUMBIA ST	HASLETT	MI	48840	\$110.16
33-02-02-03-404-004	NAULT, MICHELLE TRUSTEE	6235 COLUMBIA ST	HASLETT	MI	48840	\$110.16
33-02-02-03-404-005	GONZALES JR, FIDENCIO	6171 FOSTER DR	HASLETT	MI	48840	\$110.16
33-02-02-03-404-006	EGELER, JODY L	6161 FOSTER DR	HASLETT	MI	48840	\$110.16
33-02-02-03-404-007	EGELER, JODY L	6161 FOSTER DR	HASLETT	MI	48840	\$110.16
33-02-02-03-404-009	NAULT, MICHELLE C	1692 BLISS ST	HASLETT	MI	48840	\$110.16
33-02-02-03-404-010	KELLY, KURT A	1678 BLISS ST	HASLETT	MI	48840	\$110.16
33-02-02-03-404-013	FREEMAN, MARY E	1664 BLISS ST	HASLETT	MI	48840	\$110.16
33-02-02-03-404-016	GASPER, FRED A &	6153 FOSTER DR	HASLETT	MI	48840	\$110.16
33-02-02-03-405-002	SMITH, DEREK A	6174 FOSTER DR	HASLETT	MI	48840	\$110.16
33-02-02-03-405-003	HANDY, JANE A	6170 FOSTER DR	HASLETT	MI	48840	\$110.16
33-02-02-03-405-006	GATES, SCOTT C & JULIE A	6154 FOSTER DR	HASLETT	MI	48840	\$110.16
33-02-02-03-405-007	CULLING, STEVEN D	6193 COLUMBIA STR	HASLETT	MI	48840	\$110.16

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33-02-02-03-405-008	QUICK, DEBORAH	6171 COLUMBIA STR	HASLETT	MI	48840	\$110.16
33-02-02-03-405-012	RAHME, MILISA &	6149 COLUMBIA	HASLETT	MI	48840	\$110.16
33-02-02-03-405-017	EPPLE, LAWRENCE	1632 BLISS ST	HASLETT	MI	48840	\$110.16
33-02-02-03-405-018	TITOV, PAUL	1628 BLISS ST	HASLETT	MI	48840	\$110.16
33-02-02-03-405-021	GATES, THOMAS M	6199 COLUMBIA STR	HASLETT	MI	48840	\$110.16
33-02-02-03-405-022	DART, KATHLEEN	6157 COLUMBIA STR	HASLETT	MI	48840	\$110.16
33-02-02-03-405-023	HARVEY, MICHAEL J	6216 COLUMBIA STR	HASLETT	MI	48840	\$110.16
33-02-02-03-405-024	WINCHELL, DONALD & GAIL	6203 COLUMBIA STR	HASLETT	MI	48840	\$110.16
33-02-02-03-405-026	BORGAILLI, DOMINIC A	6165 COLUMBIA STR	HASLETT	MI	48840	\$110.16
33-02-02-03-405-027	MC KENZIE, JAMES	6166 FOSTER DR	HASLETT	MI	48840	\$110.16
33-02-02-03-405-028	GREEN II, AMANDA & JOSEPH	6162 FOSTER DR	HASLETT	MI	48840	\$110.16
33-02-02-03-405-029	BROWN, EDWARD J &	1640 BLISS STR	HASLETT	MI	48840	\$110.16
33-02-02-03-407-016	CALL, JODENE M	1627 BLISS STR	HASLETT	MI	48840	\$110.16
33-02-02-03-407-018	KECK, JAMES	6142 COLUMBIA STR	HASLETT	MI	48840	\$110.16
33-02-02-03-452-006	VANDE WOUWER, MARK C & CAROL M	1617 BASS ST	HASLETT	MI	48840	\$110.16
33-02-02-03-452-012	LANSING PROPERTIES 17 LLC	6076 MARSH RD	HASLETT	MI	48840	\$110.16
33-02-02-03-453-003	DOHERTY, C MICHAEL	1621 W LAKE STR	HASLETT	MI	48840	\$110.16
33-02-02-03-453-004	MCCOY, JACK & DIANE	1619 W LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-453-005	SCHNEIDER, LYNDA KAY &	6102 COLUMBIA ST	HASLETT	MI	48840	\$110.16
33-02-02-03-453-006	FERRIS, KAYLEE E	6103 COLUMBIA	HASLETT	MI	48840	\$110.16
33-02-02-03-453-007	SWANK, ANGELA	6101 COLUMBIA	HASLETT	MI	48840	\$110.16
33-02-02-03-453-010	GOOLS, JENNIFER &	1614 PERCH STR	HASLETT	MI	48840	\$110.16
33-02-02-03-453-011	SALVADOR, DAVID J & CATHERINE	1608 PERCH STR	HASLETT	MI	48840	\$110.16
33-02-02-03-453-012	HOLLIDAY, JOSHUA P	1604 PERCH	HASLETT	MI	48840	\$110.16
33-02-02-03-453-013	COLLINS, SAMANTHA A	1618 PERCH STR	HASLETT	MI	48840	\$110.16
33-02-02-03-453-014	HOLCOMB, ROGER & GRACE	1623 LAKE STR	HASLETT	MI	48840	\$110.16
33-02-02-03-454-004	ALCHIN, ANN L	1609 PERCH ST	HASLETT	MI	48840	\$110.16
33-02-02-03-454-005	WATKINS, SCOTT & ADRIANNE	1605 PERCH ST	HASLETT	MI	48840	\$110.16
33-02-02-03-454-006	LEHNERT, CLAYTON J	6211 E LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-03-454-008	RYAN, TRACEY	1606 BASS ST	HASLETT	MI	48840	\$110.16
33-02-02-03-454-009	HARMON, JEFFREY C	1602 BASS ST	HASLETT	MI	48840	\$110.16
33-02-02-03-454-014	DEVEREAUX, DIANE R	1608 BASS ST	HASLETT	MI	48840	\$110.16
33-02-02-03-454-015	PAWLOSKI, STEPHANIE	1615 PERCH ST	HASLETT	MI	48840	\$110.16
33-02-02-03-454-016	VOKETZ, JULIE L	1600 BASS ST	HASLETT	MI	48840	\$110.16
33-02-02-03-454-017	GEE, LILY Y &	6068 COLUMBIA STR	HASLETT	MI	48840	\$110.16
33-02-02-03-478-001	CORBETT, CHARLES	0 LAKEVIEW DR	HASLETT	MI	48840	\$110.16
33-02-02-03-478-002	CORBETT, CHARLES	1605 BASS ST	HASLETT	MI	48840	\$110.16
33-02-02-03-478-003	WARBACH, JOHN & MARILYN	1597 BASS ST	HASLETT	MI	48840	\$110.16
33-02-02-03-478-006	FLOOD, MARY JO	1600 PIKE STR	HASLETT	MI	48840	\$110.16
33-02-02-03-478-009	KIRK, JENNIFER	1592 PIKE STR	HASLETT	MI	48840	\$110.16

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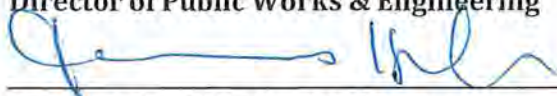
33-02-02-03-478-010	REYNOLDS, KELLY & PONNITCHA	1590 PIKE STR	HASLETT	MI	48840	\$110.16
33-02-02-03-478-012	LARUE, JOSHUA	1598 PIKE STR	HASLETT	MI	48840	\$110.16
33-02-02-03-478-014	DURUSOY, DANIEL & KATHLEEN	1593 BASS ST	HASLETT	MI	48840	\$110.16
33-02-02-03-478-015	WEAVER, ROBERT C.	1586 PIKE ST	HASLETT	MI	48840	\$110.16
33-02-02-10-228-005	DAVIS, CINDY S	5942 EDSON STR	HASLETT	MI	48840	\$110.16
33-02-02-10-228-006	GOEMAN, VINCENT & LYNDA	5938 EDSON STR	HASLETT	MI	48840	\$110.16
33-02-02-10-228-007	GREVE, REBECCA A	5932 EDSON STR	HASLETT	MI	48840	\$110.16
33-02-02-10-228-008	WRIGHT, LARRY J & JOYCE	5922 EDSON STR	HASLETT	MI	48840	\$110.16
33-02-02-10-228-009	DOOD FAMILY INVESTMENTS LLC	5912 EDSON ST	HASLETT	MI	48840	\$110.16
33-02-02-10-228-010	WOODARD, JAMES P	5904 EDSON ST	HASLETT	MI	48840	\$110.16
33-02-02-10-228-012	M & R PROPERTY LLC	1575 LAKE LANSING RD	HASLETT	MI	48840	\$110.16
33-02-02-10-228-015	HART, DARWIN D	5937 POTTER STR	HASLETT	MI	48840	\$110.16
33-02-02-10-228-016	ADAMS, MYRA J SARA LEE	6411 W REYNOLDS RD	HASLETT	MI	48840	\$110.16
33-02-02-10-228-017	ADAMS TRUST, JAMES C & MYRA JOY	6411 W REYNOLDS RD	HASLETT	MI	48840	\$110.16
33-02-02-10-228-018	RALPH, EWING & RALPH, CAROL	5931 POTTER	HASLETT	MI	48840	\$110.16
33-02-02-10-228-019	SINGH, NAVNEET	5929 POTTER	HASLETT	MI	48840	\$110.16
33-02-02-10-228-020	WERENECKE, RICHARD & KIMBERLY	5925 POTTER STR	HASLETT	MI	48840	\$110.16
33-02-02-10-228-023	ORYSZCZAK, GARY T & CAROL A	1570 COLBY ST	HASLETT	MI	48840	\$110.16
33-02-02-10-228-025	STORY, BRET C	1589 LAKE LANSING RD	HASLETT	MI	48840	\$110.16
33-02-02-10-228-026	PCSB II LLC	1591 LAKE LANSING RD	HASLETT	MI	48840	\$110.16
33-02-02-10-228-027	TRANQUILLA, JAMES & TERRY	5921 POTTER ST	HASLETT	MI	48840	\$110.16
33-02-02-10-229-001	STORY, BRET C	6229 EAST LAKE DR	HASLETT	MI	48840	\$110.16
33-02-02-10-229-002	WHITMAN II, HARVEY E	5936 POTTER ST	HASLETT	MI	48840	\$110.16
33-02-02-10-229-003	HAGY, KIMBERLY & DIANN	5932 POTTER ST	HASLETT	MI	48840	\$110.16
33-02-02-10-229-004	MAGNUSSON, DALE & SHERRIE	5930 POTTER ST	HASLETT	MI	48840	\$110.16
33-02-02-10-229-005	VANGESSEL JR, RICHARD A	5920 POTTER ST	HASLETT	MI	48840	\$110.16
33-02-02-10-229-006	VANGESSEL JR, RICHARD A	5920 POTTER ST	HASLETT	MI	48840	\$110.16
33-02-02-10-229-009	CHRISTIE, MICHAEL J	6399 E REYNOLDS RD	HASLETT	MI	48840	\$110.16
33-02-02-10-229-014	COBERTYN GR1 LLC	5937 SHAW ST	HASLETT	MI	48840	\$110.16
33-02-02-10-229-015	CLEAR LAKE RENTALS LLC	5927 SHAW ST	HASLETT	MI	48840	\$110.16
33-02-02-10-229-016	CLIFFORD, ROBERT R & LINDA B	5919 SHAW ST	HASLETT	MI	48840	\$110.16
33-02-02-10-229-017	BAUMGARD, JEREMIAH & ERNEST & JEAN ANN	5913 SHAW ST	HASLETT	MI	48840	\$110.16
33-02-02-10-229-018	BERNTHAL, NANCY L	5905 SHAW ST	HASLETT	MI	48840	\$110.16
33-02-02-10-229-019	WOODARD, JAMES P	5910 POTTER ST	HASLETT	MI	48840	\$110.16
33-02-02-10-229-020	STORY, BRET	6229 E LAKE DRIVE	HASLETT	MI	48840	\$110.16
33-02-02-10-278-005	BARROWS, DONALD F & MARY C	5888 POTTER ST	HASLETT	MI	48840	\$110.16
33-02-02-10-278-006	RYAL, DONALD L & PATRICIA L	5882 POTTER STR	HASLETT	MI	48840	\$110.16
33-02-02-10-278-007	CLEAR LAKE RENTALS LLC	5876 POTTER ST	HASLETT	MI	48840	\$110.16
33-02-02-10-278-008	JONES, BRANDY	5872 POTTER STR	HASLETT	MI	48840	\$110.16
33-02-02-10-278-009	MCGHEE, GARY	5868 POTTER STR	HASLETT	MI	48840	\$110.16

Lake Lansing Special Assessment District 2018-2027
Tier 2 Assessments

33-02-02-10-278-010	BRENT, CONNIE	5864 POTTER STR	HASLETT	MI	48840	\$110.16
33-02-02-10-278-011	GJOKAJ, VINCENS	5862 POTTER STR	HASLETT	MI	48840	\$110.16
33-02-02-10-278-012	MITCHELL, MARY E	5860 POTTER STR	HASLETT	MI	48840	\$110.16
33-02-02-10-278-013	CADIEUX, KENT	5848 POTTER STR	HASLETT	MI	48840	\$110.16
33-02-02-10-278-014	PREUSS, KELLY JO & JADE	5899 SHAW ST	HASLETT	MI	48840	\$110.16
33-02-02-10-278-015	HASBROOK, ARTHUR & WILMA	0 SHAW ST	HASLETT	MI	48840	\$110.16
33-02-02-10-278-016	HASBROOK, ARTHUR & WILMA	5881 SHAW ST	HASLETT	MI	48840	\$110.16
33-02-02-10-278-017	FISHER, FRANK E & DONNA D	5877 SHAW ST	HASLETT	MI	48840	\$110.16
33-02-02-10-278-018	HASBROOK, KIMBERLY ANN &	5873 SHAW ST	HASLETT	MI	48840	\$110.16
33-02-02-10-278-019	ELLIOTT SR, GARY A & BETTY L	5871 SHAW ST	HASLETT	MI	48840	\$110.16
33-02-02-10-278-020	FLECK, KATHLEEN L	5865 SHAW ST	HASLETT	MI	48840	\$110.16
33-02-02-10-278-021	BOLAN, ANGELA M	5861 SHAW ST	HASLETT	MI	48840	\$110.16
33-02-02-10-278-022	SINA, JUDY J & JEFFERSON E	5786 LAKE DRIVE	HASLETT	MI	48840	\$110.16
33-02-02-10-278-023	WALL SR, CHARLES E & JUDY	5892 POTTER ST	HASLETT	MI	48840	\$110.16
33-02-02-10-278-024	BERRIDGE, JAMIE L	1561 COLBY	HASLETT	MI	48840	\$110.16
33-02-02-10-279-009	PURCELL, RICHARD J & LOIS M	5876 SHAW ST	HASLETT	MI	48840	\$110.16
33-02-02-10-279-010	DROBNEY, CHRIS	5872 SHAW ST	HASLETT	MI	48840	\$110.16
33-02-02-10-279-011	DROBNEY, CHRIS	5870 SHAW ST	HASLETT	MI	48840	\$110.16
33-02-02-10-279-012	DROBNEY, CHRIS	5868 SHAW ST	HASLETT	MI	48840	\$110.16
33-02-02-10-279-037	SWAN COVE CONDOS LLC	5856 SHAW ST	HASLETT	MI	48840	\$110.16
33-02-02-11-126-018	CHEN, PAOCHUAN PETER &	1356 HARBOR CUT	HASLETT	MI	48840	\$110.16
33-02-02-11-176-005	WILLEMS, CHARLES L	1381 HICKORY ISLAND DR	HASLETT	MI	48840	\$110.16
33-02-02-11-176-006	MACHTEL, PAMELA	1377 HICKORY ISLAND DR	HASLETT	MI	48840	\$110.16
33-02-02-11-177-003	HENNESSEY, JESSIE	1355 HICKORY ISLAND DR	HASLETT	MI	48840	\$110.16
33-02-02-11-177-004	SECRETARY OF HUD	1351 HICKORY ISLAND DR	HASLETT	MI	48840	\$110.16
33-02-02-11-177-011	COOPER, JON	5867 CARLTON ST	HASLETT	MI	48840	\$110.16
33-02-02-11-177-012	ELY, ALEXANDER & DEANNA	5862 CARLTON ST	HASLETT	MI	48840	\$110.16
33-02-02-11-177-013	RESLOCK, PAUL	5854 CARLTON STREET	HASLETT	MI	48840	\$110.16



12.A.

To: Board Members
From: 
Derek N. Perry, Assistant Township Manager
Director of Public Works & Engineering

Younes Ishraidi, P.E., Chief Engineer
Date: August 15, 2017
Re: Grand River Avenue Public Water Main Improvement
Special Assessment District #49 – Resolutions 1 & 2

We received a valid petition to establish a special assessment district (SAD) to fund the extension of the water main along Grand River Avenue, (from the existing public water main on the west side of Van Atta Road to approximately 600 feet east of Van Atta Road). If approved, the SAD would fund the cost (estimated at \$273,000.00) of extending 1,600 feet of water main. A fact sheet of the proposed SAD and work is attached.

The petition has been signed by more than 89% of the land area property owners. There are seven parcels within the proposed SAD (see attached map), including the Winslow Mobile Homes parcel, which represents approximately 61% of the SAD area. Estimated assessments are proportionate to the parcels' areas and they range from \$11,228 to \$165,585.

Resolutions #1 and #2 are attached for your consideration.

Resolution #1 orders the plans and cost estimates to be prepared.

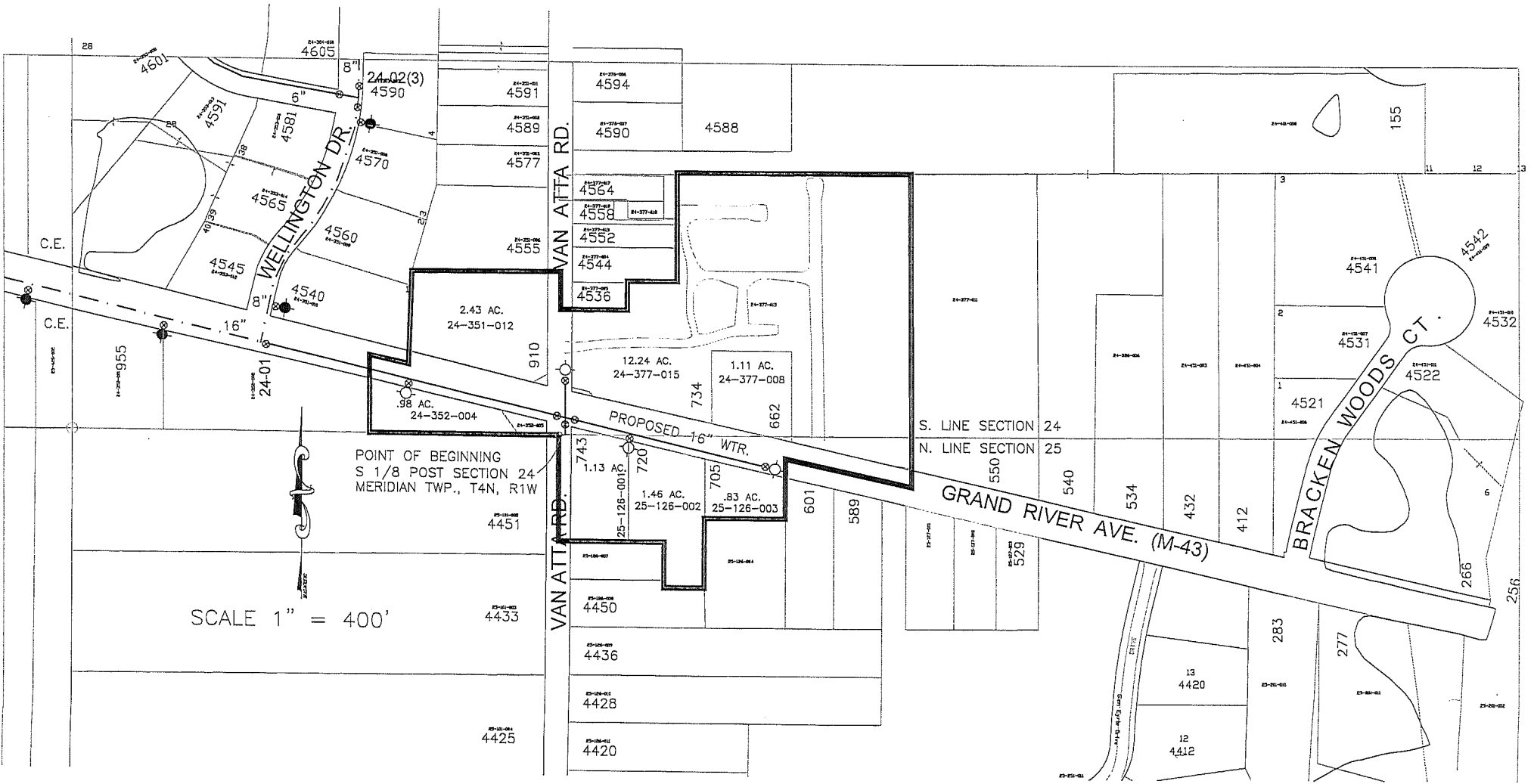
Resolution #2 tentatively declares the Board's intention to make the water main improvement; to defray the cost by special assessment, tentatively designates the district; and sets a public hearing for Tuesday, September 19, 2017.

Proposed Motion:

"Move to approve the Grand River Avenue Public Water Main Improvement Special Assessment District #49 Resolution #1 and Resolution #2, tentatively declaring the Township Board's intention to construct approximately 1,600 feet of water main along Grand River Avenue from the existing water main on the west side of Van Atta Road to approximately 600 feet east of Van Atta Road; and to defray the cost by special assessment; tentatively designates the district; and set a public hearing for Tuesday, September 19, 2017."

Attachments

GRAND RIVER AVENUE (M-43) PUBLIC WATER MAIN IMPROVEMENT SAD #49



**GRAND RIVER AVENUE PUBLIC WATER MAIN IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT #49**

RESOLUTION NO. 1

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864-1198, (517) 853-4000 on Tuesday, August 15, 2017, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____

and supported by _____.

WHEREAS, a petition has been filed with the Township Board of the Charter Township of Meridian, County of Ingham, Michigan pursuant to Act 188, Public Acts of Michigan, 1954, as amended, signed by the record owners of more than fifty-percent (50%) of the total land area of the proposed special assessment district set forth in said petitions described as follows:

Located in parts of the S ½ of Section 24 and the N ½ of Section 25, Meridian Township, T4N, R1W, Ingham County, Michigan, beginning at the S 1/8 post of the SW ¼ of Section 24 and the Centerline of Van Atta Road, thence south along said centerline 296 ft., thence east 297 ft., thence south 100 ft., thence east 110 ft., thence north 157.3 ft., thence east 225.54 ft., thence north 165 ft. to the centerline of Grand River Avenue (M-43), thence se'ly. along said centerline 338.29 ft., thence north 866.48 ft., thence west 683 ft., thence south 300 ft., thence west 137 ft., thence south 80 ft., thence west 150 ft. to the centerline of Van Atta Road, thence south along said centerline 80 ft., thence west 342 ft. to a point on Lot 2, Wellington Estates Subdivision, thence sw'ly along said subdivision line 273.56 ft. to the centerline of Grand River Avenue (M-43), thence nw'ly along said centerline 108 ft., thence south 143.6 ft., thence east 551 ft. +/- to the point of beginning.

WHEREAS, said petition of landowners requests public water main improvement by constructing a water main along Grand River Avenue from the existing water main on the west side of Van Atta Road to approximately 600 feet east of Van Atta Road totaling approximately 1,600 feet; and,

WHEREAS, said petition has been verified as to signature, ownership and percentage of ownership and area; and

WHEREAS, the Township Board desires to proceed on said petition;

NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Charter Township of Meridian, Ingham County, Michigan, as follows:

The Township Chief Engineer is hereby ordered to prepare plans showing the improvements, the location therefore and estimates of the cost thereof, pursuant to the project as set forth in the petition of landowners and as previously set forth in this resolution.

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)

) ss.

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Tuesday, August 15, 2017.

Brett Dreyfus, CMMC, Township Clerk

**GRAND RIVER AVENUE PUBLIC WATER MAIN IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT #49**

RESOLUTION NO. 2

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864-1198, (517) 853-4000 on Tuesday, August 15, 2017, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____
and supported by _____.

WHEREAS, the Township Board of the Charter Township of Meridian deems it advisable and necessary for the public health, safety, and welfare of the Township and its inhabitants to make the following described public improvements:

Construct public water main by extending existing water main along Grand River Avenue from the west side of Van Atta Road to approximately 600' east of Van Atta Road, totaling approximately 1,600 feet, to service all parcels in the proposed special assessment district, in Section 24 and 25, Meridian Township, Ingham County, Michigan, T4N, R1W;

and, to defray the cost thereof by special assessment against the properties specially benefited thereby.

WHEREAS, the Township Board has caused to be prepared by the Township Chief Engineer, plans showing the improvement and location thereof and an estimate of the cost thereof; in accordance with a petition filed with said Board pursuant to Act 188, Public Acts of Michigan, 1954, as amended; and

WHEREAS, the same has been received by the Township Board; and

WHEREAS, the Township Board desires to proceed further with the improvements.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Charter Township of Meridian, Ingham County, Michigan, as follows:

1. The plans showing the improvement and location thereof and an estimate of the cost thereof be filed with the Township Clerk and be available for public examination.
2. The Township Board tentatively declares its intention to make the following described water main improvements:

Construct public water main by extending existing water main along Grand River Avenue from the west side of Van Atta Road to approximately 600' east of Van Atta Road, totaling approximately 1,600 feet, to service all parcels in the proposed special assessment district, in Section 24 and 25, Meridian Township, Ingham County, Michigan, T4N, R1W; and, to defray the cost thereof by special assessment against the properties specially benefited thereby.

3. There is hereby tentatively designated a special assessment district against which the cost of said improvement is to be assessed, consisting of the lots and parcels of land described as:

Located in parts of the S ½ of Section 24 and the N ½ of Section 25, Meridian Township, T4N, R1W, Ingham County, Michigan, beginning at the S 1/8 post of the SW ¼ of Section 24 and the Centerline of Van Atta Road, thence south along said centerline 296 ft., thence east 297 ft., thence south 100 ft., thence east 110 ft., thence north 157.3 ft., thence east 225.54 ft., thence north 165 ft. to the centerline of Grand River Avenue (M-43), thence se'ly. along said centerline 338.29 ft., thence north 866.48 ft., thence west 683 ft., thence south 300 ft., thence west 137 ft., thence south 80 ft., thence west 150 ft. to the centerline of Van Atta Road, thence south along said centerline 80 ft., thence west 342 ft. to a point on Lot 2, Wellington Estates Subdivision, thence sw'ly along said subdivision line 273.56 ft. to the centerline of Grand River Avenue (M-43), thence nw'ly along said centerline 108 ft., thence south 143.6 ft., thence east 551 ft. +/- to the point of beginning.

4. The Township Board shall meet in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI on Tuesday, September 19, 2017 at 6:00 p.m. at which time and place the Township Board will hear objections to the petition, the improvement and to the special assessment district therefore. All objections must be raised in person at the hearing or filed in writing with the Clerk at or before the time of the hearing.
5. The Township Clerk is hereby ordered to cause notice of such hearing and the fact that the Township Board is proceeding on a proper petition, to be published twice prior to said hearing in a newspaper of general circulation in the Township, the first publication to be at least ten (10) days before the time of the hearing, and pursuant to Act 188, Public Acts of Michigan, 1954, as amended, shall cause said notice to be mailed by first class mail to all record owners of, or parties in interest in, property in the special assessment district, at the addresses shown on the current tax records of the Township, at least ten (10) full days before the date of said hearing.
6. Said notice shall be in substantially the following form: (SEE ATTACHED NOTICE)
7. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Grand River Avenue Public Water Main Improvement
Special Assessment District #49
Resolution #2
Page 3

ADOPTED:

YEAS: _____

NAYS: _____

Resolution declared adopted.

STATE OF MICHIGAN)

)ss.

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, **DO HEREBY CERTIFY**, that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Tuesday, August 15, 2017.

Brett Dreyfus, CMMC, Township Clerk

MERIDIAN TOWNSHIP RESIDENTS

**GRAND RIVER AVENUE PUBLIC WATER MAIN IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT #49**

NOTICE OF HEARING

by Charter Township of Meridian
Ingham County, Michigan

**TO THE RECORD OWNERS OF, OR PARTIES IN INTEREST IN, THE FOLLOWING PROPERTY
CONSTITUTING THE PROPOSED SPECIAL ASSESSMENT DISTRICT:**

Located in parts of the S ½ of Section 24 and the N ½ of Section 25, Meridian Township, T4N, R1W, Ingham County, Michigan, beginning at the S 1/8 post of the SW ¼ of Section 24 and the Centerline of Van Atta Road, thence south along said centerline 296 ft., thence east 297 ft., thence south 100 ft., thence east 110 ft., thence north 157.3 ft., thence east 225.54 ft., thence north 165 ft. to the centerline of Grand River Avenue (M-43), thence se'ly. along said centerline 338.29 ft., thence north 866.48 ft., thence west 683 ft., thence south 300 ft., thence west 137 ft., thence south 80 ft., thence west 150 ft. to the centerline of Van Atta Road, thence south along said centerline 80 ft., thence west 342 ft. to a point on Lot 2, Wellington Estates Subdivision, thence sw'ly along said subdivision line 273.56 ft. to the centerline of Grand River Avenue (M-43), thence nw'ly along said centerline 108 ft., thence south 143.6 ft., thence east 551 ft. +/- to the point of beginning.

PLEASE TAKE NOTICE that the Township Board of the Charter Township of Meridian, acting on a proper petition signed by the record owners of more than fifty percent (50%) of the total land area above described has determined to make the following described public water main improvements:

Construct public water main by extending existing water main along Grand River Avenue from the west side of Van Atta Road to approximately 600' east of Van Atta Road, totaling approximately 1,600 feet, to service all parcels in the proposed special assessment district, in Section 24 and 25, Meridian Township, Ingham County, Michigan, T4N, R1W; and, to defray the cost thereof by special assessment against the properties specially benefited thereby.

Plans and estimates have been prepared and are on file with the Township Clerk for public examination.

TAKE FURTHER NOTICE that the Township Board will meet September 19, 2017, at 6:00 p.m. at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, for the purpose of hearing objections to the petition, the improvement and the special assessment therefore. The Township Board is also interested in hearing those that favor the proposed project.

To object to the improvements, you or your agent may appear in person at the hearing or you must file your objections in writing with the Township Clerk at or before the time of the hearing.

**"FOR PURPOSES OF THIS HEARING, THE AMOUNT TO BE ASSESSED AGAINST YOUR
PROPERTY IS ESTIMATED TO BE \$ _____."**

Dated: _____

Brett Dreyfus, CMMC, Township Clerk
Charter Township of Meridian

FACT SHEET

2017 Grand River Avenue/Van Atta Water Main SPECIAL ASSESSMENT DISTRICT

The proposed special assessment district would pay for the extension of municipal water main system along Grand River Avenue from Wellington Drive to approximately 600 feet east of Van Atta Road. The proposed extension will require approvals from Township's planning Commission and Board.

Upon Township Board approval, the work would be done by Township contract after receiving competitive bids.

The estimated cost for the main system is \$273,000. The proposed district divides the cost of the main installation based on acreage. There are 7 properties within the district with benefits ranging from \$11,228 to \$165,585.

Final assessments would be based upon actual cost.

The assessment would probably be paid back over a period of 10 years at 5% interest.

In addition to the assessments, property owners will have to pay for connection and inspection fees to obtain a water permit. For a typical single family or small business, the connection fees will be \$2,540.

Installation of service lines from the Right Of Way or easement lines will be the responsibility of the property owner. In order to connect to the Township's water system, after the installation of the water main, the homeowner will need to contract with a licensed contractor to connect to the new system from the road Right of Way, and disconnect from the existing well.

We estimate the cost for the water service connection on average to be about \$2,500. The existing well will have to be disconnected before, or at the same time, the new water service is installed at the house. The cost of disconnecting the well is the property owner's responsibility.



To: Township Board and Planning Commission

From:


Mark Kieselbach
Director of Community Planning and Development


Peter Menser
Senior Planner

Date: August 9, 2017

Re: Draft Master Plan

The Township Board and Planning Commission held a special meeting/work session on July 24, 2017 to identify and address concerns with the draft Master Plan. The emphasis of the meeting was on the content of the plan. Discussion yielded four main areas of concern: the Future Land Use Map, the Existing Land Use Map, the Okemos Potential Intensity Change Area (PICA), and the Urban Services District Map. Outlined below are the comments made regarding the areas of concern. The Board and Planning Commission can decide if changes need to be made to address the concerns discussed at the special meeting/work session.

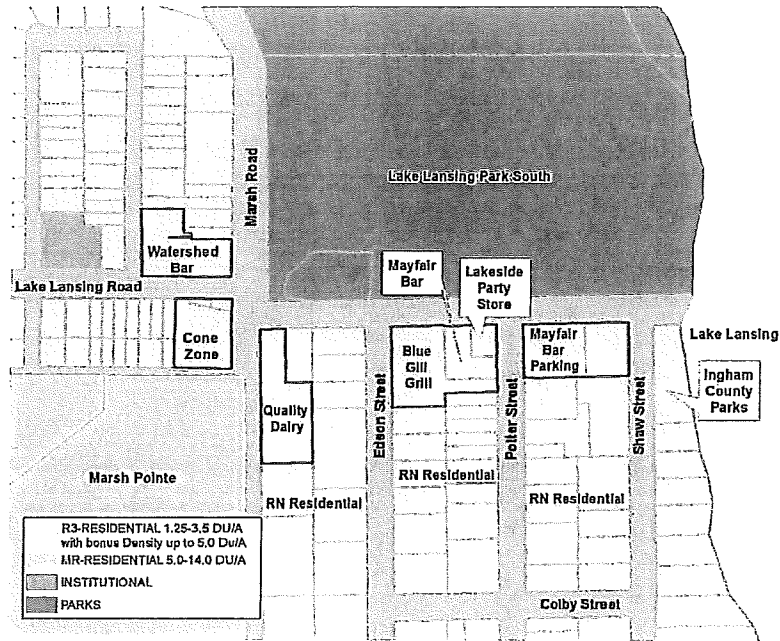
Future Land Use Map

1. Central Fire Station and Okemos Post Office

The Central Fire Station and Okemos Post Office are currently classified in the Mixed Use Core category. A question was raised as to whether these properties should instead be in the Institutional category. The intent of the mixed use core category is to incorporate all land uses in one inclusive category, including institutional uses such as the fire station and post office. The Board and Planning Commission can decide if the map needs to be changed or if the Mixed Use Core category is sufficient for those properties.

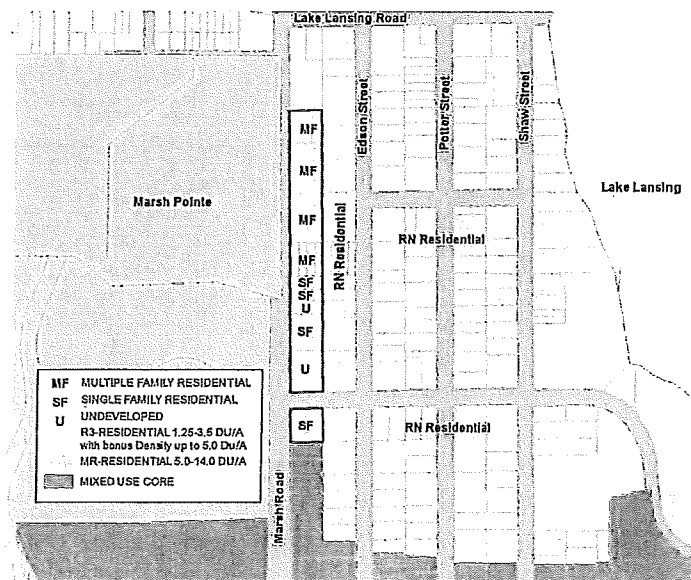
2. Lake Lansing Road/Marsh Road intersection

The proposed Future Land Use Map identifies several properties currently used for commercial purposes along Lake Lansing Road, east of Marsh Road in the R3 residential category. The map on the following page shows the area under consideration for reclassification to the commercial category.



3. East side of Marsh Road, north of the Haslett PICA

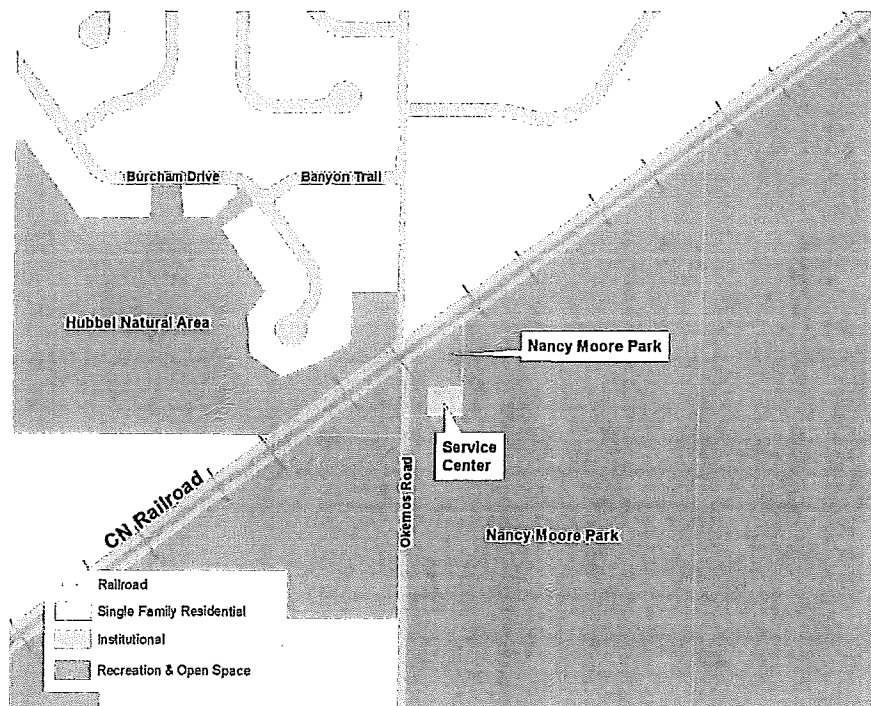
There was discussion on whether to reclassify the first tier of parcels north of the Haslett PICA (east side of Marsh Road, north of Haslett Road, south of Lake Lansing Road) to MR (Residential 5.0-14.0 dwelling units per acre). These parcels are currently classified in the R3 Residential category, which would allow for 1.25-3.5 dwelling units per acre with bonus density up to 5 dwelling units per acre when accessory dwelling units are proposed. The following map shows the current land uses in the area.



Existing Land Use Map

1. Service Center

The Existing Land Use Map currently classifies the Service Center on Gaylord C. Smith Court (east side of Okemos Road, north of Central Park Drive) in the Institutional category and the adjacent Nancy Moore Park in the Recreation and Open Space category. A question was raised as to whether the entire parcel should be designated as Institutional, not just the portion where the building is located. The Service Center is not on its own parcel; it shares the parcel with park property. The intent of the current classification is to acknowledge that the Service Center shares a parcel with park property, and is indicated as so on the Existing Land Use Map. A map of the Service Center and adjacent parcels is provided below for closer examination.



2. Road Network

Currently the road network used in the Existing Land Use Map is the same as the proposed Future Land Use Map road network. Staff will modify the map to correctly display the existing road network for the Existing Land Use Map.

Okemos PICA

1. Liverance Street and Methodist Street proposed road extensions

The Okemos PICA currently indicates proposed extensions of Liverance Street and Methodist Street. At the meeting direction was given to change the proposed drive extensions to proposed pathways, as recommended in the DDA Integrated Plan, and adjust the pathway off Methodist Street to avoid conflict with an existing single family house. The Okemos PICA will be modified to direction given at the meeting.

Urban Services District Map

1. Georgetown Sewer Payback District

There was discussion regarding the Georgetown Sewer Payback District as it relates to the Urban Services District Map. The Township Attorney is currently reviewing the matter.

Several typos and formatting issues, such as missing page numbers and headings, have been identified in the draft document and will be corrected by staff.

The goal of the special meeting/work session was to identify and address any concerns with the draft Master Plan prior to scheduling a public hearing. It is important that the Planning Commission and Township Board generally agree on the content of the draft Master Plan prior to scheduling a public hearing. After the Planning Commission recommends approval of the Master Plan to the Township Board, if the Board proposes changes to the content of the plan (other than grammar, typographical, or formatting), the Planning Commission must consider the changes and hold a new public hearing. Grammatical and formatting changes can be made without triggering additional public hearings.

The Planning Commission is scheduled to discuss the Master Plan at its meeting on August 14 and the Township Board will discuss it at its meeting on August 15. Discussion at those meetings will dictate further action on the plan, including but not limited to another special meeting of the two groups to identify any remaining content disagreements.

G:\Community Planning & Development\Planning\Master Plan Updates\Draft Master Plan July 2017.doc2



TO: Township Board

FROM: 
Mark Kieselbach
Director of Community Planning & Development


Keith Chapman
Assistant Planner

DATE: August 11, 2017

RE: Vacant and abandoned building ordinance

The Township Board discussed vacant and abandoned buildings at its July 6, 2017 meeting. At the meeting the Board requested staff to draft new non-zoning regulations for vacant and abandoned buildings. The new ordinance would be in Chapter 14 Buildings and Building Regulations of the Code of Ordinances. A draft ordinance is attached for review and comment. The draft ordinance includes the following:

- Establishes definitions for abandoned and vacant buildings
- Requires registration of vacant and abandoned buildings
- Requires inspection of a building upon registration
- Establishes fees for building registration and inspections
- Identifies ongoing maintenance standards
- Establishes penalties for non-compliance

The communities surveyed by staff vary on the type of use that is regulated. Some communities require only single family houses to be registered while other communities require all types of residential dwellings to register, including multiple family buildings. There are some communities that require all building types, including residential, commercial, and industrial to register. The ordinance as proposed requires all vacant and abandoned residential, commercial, and industrial building to be registered.

The Township Board will also need to determine the appropriate fees to charge. Registration fees vary in other communities: the City of Battle Creek charges a \$25 registration fee plus \$40 per month that the building remains vacant or abandoned, the City of Trenton charges an \$80 annual registration fee, the City of Warren charges a \$200 registration fee and a \$125 annual renewal fee, the City of Eastpointe charges a \$225 registration fee and a \$50 renewal fee if the property remains vacant after two years and the City of East Lansing charges a registration fee of \$150 that includes the initial inspection and a \$150 annual renewal fee plus a \$60 inspection and a \$60 re-inspection fee if necessary.

**Vacant and Abandoned Building Ordinance
Township Board (August 11, 2017)
Page 2**

Once the Township Board has reviewed and provided input on the draft ordinance staff will send it to the Township Attorney for review. Additional discussion will then be scheduled for a future Township Board meeting.

Attachments

1. Vacant and Abandoned Building Draft Ordinance Dated August 11, 2017

G:\Community Planning & Development\Planning\ZONING AMENDMENTS (ZA)\2017\Vacant property\vacant property.tb2

ARTICLE VII. - VACANT AND ABANDONED BUILDINGS

Sec. 14-200. - Definitions.

The following words, terms and phrases, when used in this article shall have the meanings ascribed to them in this section, except where context clearly indicates a different meaning:

DEPARTMENT - The Department of Community Planning & Development.

FORECLOSURE - The process by which a mortgage is enforced against a parcel of real property through sale or offering for sale to satisfy the debt of the trustor (borrower).

MORTGAGE - A recorded lien or interest in real property to secure payment of a loan.

MORTGAGEE - A person, firm, or corporation holding a mortgage on a property.

OWNER - The term "owner," as applied to property, includes any part owner, joint owner, tenant in common, tenant in partnership, joint tenant, or tenant by the entirety of the whole or part of such property. With respect to special assessments, however, the owner shall be considered to be the person appears on the assessment roll for the purpose of giving notice and billing.

VACANT AND ABANDONED BUILDINGS - Any building which has been used or was intended for use as a residential dwelling, commercial structure or industrial structure which has become vacant or abandoned for a period of at least 90 consecutive days for residential structures and 180 consecutive days for commercial or industrial structures and which also meets at least one of the following conditions:

- (a) Provides a location for loitering, vagrancy, unauthorized entry or other criminal activity.
- (b) Has been boarded or partially boarded restricting ingress and egress through windows and/or doors for at least 30 days.
- (c) Has real estate taxes in arrears for a period of time exceeding 365 days.
- (d) Has either water, sewer, electric or gas or any of the foregoing disconnected or not in use.
- (e) Has not been maintained in compliance with the Township Code requirements that relate to property maintenance.
- (f) Has been only partially completed and is not fit for occupancy.
- (g) Has had its wiring, plumbing or other fixtures essential for occupancy removed.
- (h) The owner has no intent to return to or maintain the building.

Sec. 14-201. - Purpose.

The purpose of this article is to help protect the health, safety and welfare of the citizens by preventing blight, protecting property values and neighborhood integrity, avoiding the creation and maintenance of nuisances and ensuring safe and sanitary maintenance of buildings. Further, it is important for the township to be able to contact owners of vacant or abandoned buildings for property maintenance, fire safety and police purposes.

Sec. 14-202. - Penalty.

Any owner of vacant and abandoned building that fails to register, fails to report changes to registration information, or fails to renew a registration annually shall be responsible for a civil infraction and assessed a fine in an amount established from time to time by resolution of the Township Board. Any owner or owner's agent of vacant and abandoned buildings subject to the registration requirements of this division, and causes, permits, or maintains a violation of this division as to that building, shall be responsible for a civil infraction.

Sec. 14-203. - Applicability.

An owner of a vacant or abandoned building in the township shall register that property with the department by filing a completed "registration of vacant and abandoned building" form containing all the information required by this article on forms provided by the department and by paying any registration and inspection fees required by this article within the following times:

- (a) A vacant or abandoned residential dwelling shall be registered within 90 days.
- (b) A vacant or abandoned commercial or industrial structure shall be registered within 180 days.

Sec. 14-204. - Exceptions.

Registration under Section 14-206 shall not be required for the following:

- (a) Temporary Absence. A building that is unoccupied for a period of 180 days or less each year if the owner submits a request for exemption in writing to the Director of Community Planning & Development that the dwelling will remain unoccupied for a period of 180 consecutive days or less each year. An owner who has given the notice prescribed by this division shall notify the Department of Community Planning & Development not more than 30 days after the building no longer qualifies for this exception.
- (b) A building under active construction or renovation and having a valid skilled trade permit(s) at the time of initial inspection shall be exempt from registration until the expiration of the most recent permit, or in the event of an extension, no longer than one year, whichever occurs first.
- (c) A building which has suffered fire damage or damage caused by extreme weather conditions shall be exempt from the registration requirement for a period of 90 days after the

date of the damage if the property owner submits a request for exemption in writing to the Department of Community Planning & Development.

(d) A building that is for sale or lease shall be exempted for a period of 12 months from the start of vacancy, provided that the owner or agent submits a request for exemption in writing to the Department of Community Planning & Development with proof of such listing and for sale or lease status. Proof may include a realtor contract or multiple listing service listing number with summary sheet.

(e) Multi-tenant commercial or industrial structures containing more than one lawfully occupied and active tenant space shall not be considered vacant and abandoned.

Sec. 14-205. - Mortgagee's obligation to determine vacancy or abandonment.

A mortgagee who becomes an owner, as defined herein, as a result of the initiation of foreclosure proceedings, shall at all times exercise reasonable care to determine if the building is vacant or abandoned. If the mortgagee determines the building is vacant or abandoned, or if through the exercise of reasonable care should have determined the building is vacant or abandoned, the mortgagee shall, within 30 days, comply with the registration requirements of this article.

Sec. 14-206. - Registration of vacant and abandoned buildings.

Owners of vacant or abandoned buildings who are required to register their buildings pursuant to this article shall do so by submitting a completed form containing the information specified in this section. The form may be provided by an agent for an owner provided the agent's written authorization from the owner is provided with the form. The form shall include all of the following information:

- (a) The address of the building and the name and address of all owners of the building. If the building owner is a limited liability company, the name and address of the managing member. If there are no managing members, the name and address of all members. If any of the members or managing members required to be disclosed under this section are limited liability companies, the process must be repeated until names and addresses of individuals are identified.
- (b) A mailing address where mail may be sent that will be acknowledged as received by the owner.
- (c) The name of an individual or legal entity responsible for the care and control of the building as well as the current address, telephone number, facsimile number, and email address where communications may be sent that will be acknowledged as received by the individual responsible for the care and control of the building.
- (d) The name and address of any agent submitting the form on behalf of the owner.
- (e) An explanation as to the reason for the vacancy or abandonment of the building.
- (f) The name and address of any and all mortgage holders.

- (g) The name and address of any other persons with an interest in the subject building.

Sec. 14-207. - Requirement to keep information current.

If at any time the information contained in the registration form required pursuant to this article is no longer valid, the owner shall, within ten days, file a new form containing valid, current information. There shall be no fee to update an existing registered owner's current information.

Sec. 14-208. - Inspections.

- (a) The Township is hereby authorized to make an inspection of a building upon receiving a complaint of a nuisance under this chapter, or upon his or her own initiative. The power to inspect shall include the authority to enter upon such building at reasonable times and under reasonable conditions as provided under the International Property Maintenance Code of current adoption.
- (b) Any violations of the Township Code or this article which are detected upon any of the inspections by the department shall be fully repaired and remedied within 30 days of notice to the owner, or within such additional time as permitted by the department.

Sec. 14-209. - Registration, inspection and other fees.

All fees applicable to this article shall be set from time to time by resolution of the Township Board, which fees shall include a registration fee, an inspection fee, a re-inspection fee, and such other related fees established by resolution of the Township Board. The payment of all fees required under this article is secured by a lien against the property, subject to enforcement in the same manner as ad valorem real property taxes. Payment of the registration and inspection fee is due upon filing of the registration. Payment of re-inspection fees is due within 30 days of mailing of the bill.

Sec. 14-210. - Maintenance and security requirements.

An owner of a vacant or abandoned building shall comply with all of the following maintenance and security requirements:

- (a) The property where the vacant or abandoned building is located shall be kept free from weeds, grass more than eight inches high, dry brush, dead vegetation, trash, junk, debris, building materials, any accumulation of newspapers, circulars, flyers, notices, except those required by federal, state, or local law, discarded items, including, but not limited to, furniture, clothing, large and small appliances, printed material, signage, containers, equipment, construction materials or any other items that give the appearance that the property is abandoned.
- (b) The building shall be maintained free of graffiti, tagging, or similar markings.

- (c) All yards where the vacant or abandoned building is located shall be properly maintained. Maintenance includes, but is not limited to, cutting, pruning, and mowing of grass, ground covers, bushes, trees, shrubs, hedges or similar plantings and removal of all trimmings.
- (d) Pools, spas, and other water features shall be covered with an industry approved safety cover and shall also comply with the minimum security fencing and barrier requirements of applicable building, property maintenance codes and ordinances.
- (e) The building shall be maintained in a secure manner so as not to be accessible to unauthorized persons. Secure manner includes, but is not limited to, the closure and locking of windows, doors, gates and any other opening of such size that may allow a child or other person to access the interior of the building. Broken windows must be repaired or replaced with like glazing materials within 14 days, except as otherwise provided in the applicable building or property maintenance codes. Boarding up of open or broken windows is prohibited except as authorized by the director of community planning and development or his or her designee.
- (f) All vacant or abandoned buildings shall be properly winterized so as to prevent the bursting of water pipes.
- (g) Buildings shall be maintained in compliance with all other applicable code requirements.